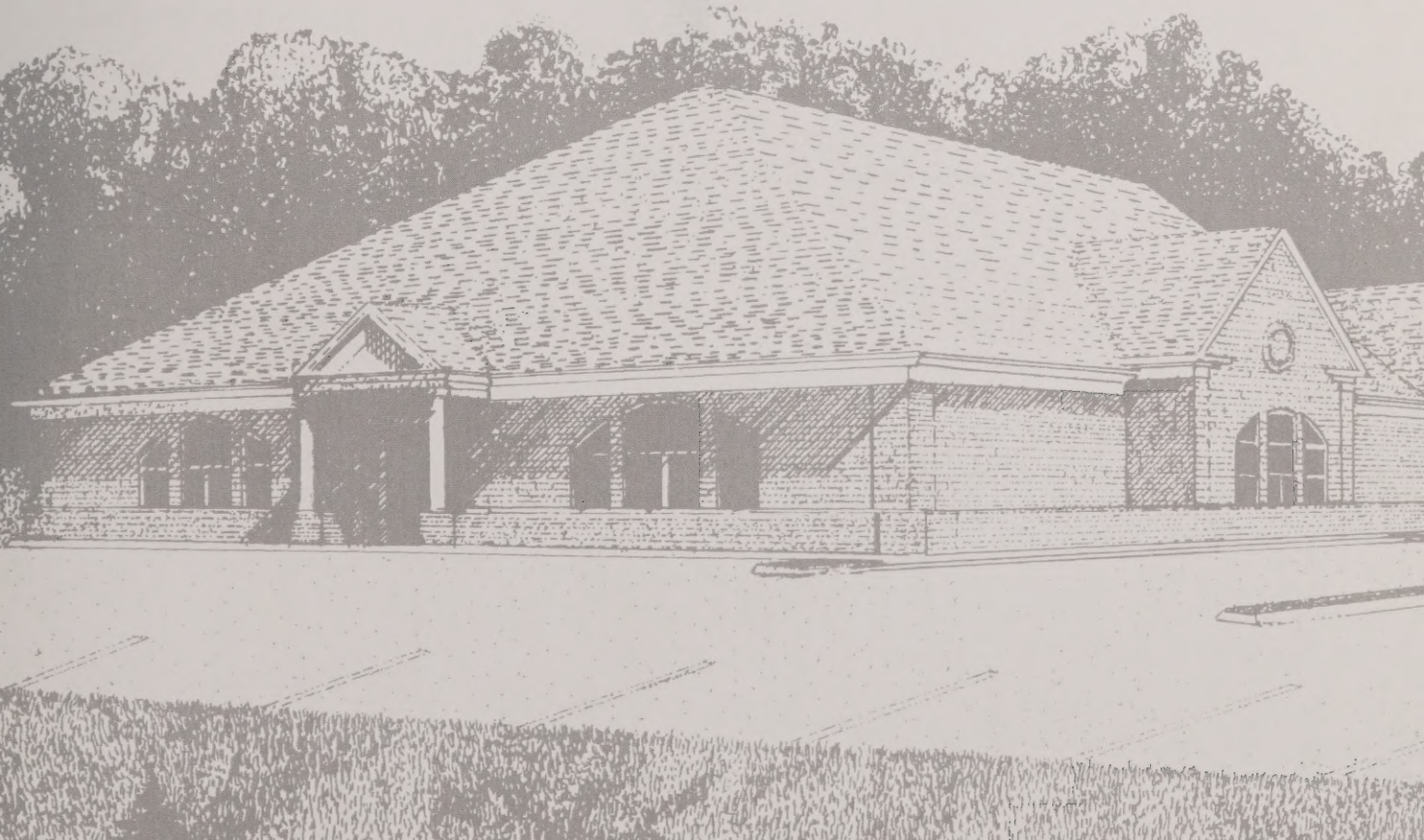


Town of Tyngsborough Annual Report



2004





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Tyngsborough At A Glance

Town Offices and Library

25 Bryants Lane
Town Hall, (978) 649-2300
Library, (978) 649-7361

Police Department

20 Westford Road
(978) 649-7504 (non-emergency)

Multi-Service Center/Council on Aging

180 Lakeview Avenue
(978) 649-9211

State Senator

Steven Panagiotakos, 1st Middlesex
State House, Room 218
Boston, MA 02133
(617) 722-1630

US Senators

Edward Kennedy
2400 JFK Building
Boston, MA 02213
(617) 565-3170

John F. Kerry

One Bowdoin Square, Tenth Floor
Boston, MA 02114
(617) 565-8519

Miscellaneous Facts:

FY2005 Tax Rate: \$11.85 per thousand, all classes

Registered Voters: 6, 960

Form of Government: Open Town Meeting
Board of Selectmen

Annual Town Election: 2nd Tuesday in May

Annual Town Meeting: 3rd Tuesday in May

School Administrative Offices

50 Norris Road
(978) 649-7488

Fire Department

26 Kendall Road
(978) 649-7671 (non-emergency)

Highway Department

89 Kendall Road
(978) 649-2310

State Representative

Colleen Garry, 36th Middlesex
State House, Room 448
Boston, MA 02133
(617) 722-2582

US Representative

Martin Meehan, 5th District
11 Kearney Square
Lowell, MA 01852
(978) 459-0101

Square Miles: 16.86

Acknowledgements

Publisher:	Greater Lowell Technical High School
Interior Design and Layout:	Amy Lamontagne, Assistant Town Administrator
Front Cover Design:	Pen and ink drawing of Tyngsborough Town Offices and Library by Gabriel Fernandez.
Back Cover Design:	Pen and ink drawing of Old Tyngsborough Town Hall by Kathryn Pinard.
Photo #1	Pen and ink drawing of Derby Farm by Chhoeun Proum.
Photo #2	Dedication of the Wicassee Ball Field titled "R&R Field", for Roger Robey and Tony Saracco on May 15, 2004. Photo courtesy of Nick Depasquale.
Photo #3	Pen and ink drawing of the Stonehedge Inn by Saona Suo.
Photo #4	The Wicassee Batting Facility dedicated to Jim Vergados on May 15, 2004. Photo courtesy of Nick Depasquale.
Photo #5	Pen and ink drawing of the Winslow School by Sergio Villa.
Report Delivery:	Allen Curseaden

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TYNGSBORO ELECTED BOARDS AND COMMISSIONS 2004

<u>OFFICE</u>	<u>TERM</u>	<u>OFFICE</u>	<u>TERM</u>
BOARD OF SELECTMEN		MODERATOR	
Richard B. Lemoine	2005	Robert L. Kydd, Jr.	2005
Peter J. Nicosia, Chair	2005		
Kevin V. O'Connor	2006	PLANNING BOARD	
Jacqueline M. Schnackertz	2006	John G. Forti, resigned	2005
Karyn M. Puleo	2007	Steven A. Nocco	2006
		Darryl Wickens	2007
BOARD OF ASSESSORS		Mark H. Pease, Chair	2008
David R. Abreu	2005	John G. Forti	2009
Philip F. O'Brien, Chair	2006		
Eric J. Spear	2007	GREATER LOWELL TECHNICAL HIGH SCHOOL COMMITTEE	
BOARD OF HEALTH		Janice Kierce	2006
Virginia C. Day, Chair	2005		
Sheila M. Perrault	2005	SCHOOL COMMITTEE	
Nanci Dowling-Meehan, appt.	2005	Richard J. DeLeo, Jr.	2005
Robert Nicolosi, resigned	2006	Diana R. Keohane	2005
Carol Ryan	2006	Diane Kablik, appt.	2005
Carol J. Devanney	2007	Donna J. Hallowell	2006
CEMETERY COMMISSIONERS		Karyn M. Puleo, resigned	2006
Nelson L. Brake	2005	Denise Ziemlak	2006
Robert P. DeCarteret	2006	William S. Downing, Chair	2007
Robert J. Pelletier, Sr.	2007	Burton J. Buchman	2007
CONSTABLES		SEWER COMMISSION	
Milton H. Kinney, Jr.	2006	John J. Haley	2005
Eleanor A. McGarry	2006	Jeffrey L. Hannaford	2006
		Gerald P. Foley	2007
FINANCE COMMITTEE		TAX COLLECTOR	
Linda L. Bibeau	2005	Gene R. Spickler	2007
Kenneth A. Times, Chair	2006		
John L. Griffin	2006	TOWN CLERK	
Jerome S. Goldhammer	2007	Joanne Shifres	2006
Frances A. Eagle	2007		
HOUSING AUTHORITY		TREE WARDEN	
Richard B. Lemoine, appt.	2004	Douglas P. Latulippe	2005
George Emerson	2005		
A. Lucien Lacourse	2006		
Richard J. DeLeo, Jr.	2008		
Doria M. Sylvester	2009		
LIBRARY TRUSTEE			
William E. Lekas	2005		
Eric J. Spear, Chair	2005		
Ann Marie G. Conant, resigned	2006		
Bernadine S. Mercier, appt.	2005		
Constance K. Dubois	2006		
Paul N. Husted	2007		
Lynne G. Lown	2007		

Submitted by: Joanne Shifres, Town Clerk

TYNGSBORO APPOINTED BOARDS AND COMMISSIONS

2004

ALL APPOINTMENTS FOR ONE YEAR UNLESS OTHERWISE NOTED

TOWN MEETING APPOINTMENTS

SURVEYOR OF WOOD, BARK AND LUMBER

Alan A. Sherburne
Robert W. Sherburne

MEMORIAL DAY COMMITTEE

Nancy A. Johnson
Kevin V. O'Connor
Janet Renk

SELECTMEN APPOINTMENTS

ACCOUNTANT

Leon A. Cote

Richard B. Lemoine

2005

ANIMAL INSPECTOR

Stanley E. Shaw 2007

COMMUNITY PRESERVATION COMMITTEE

Warren W. Allgrove, Jr. 2005

ASSIS'T. TOWN ADMINISTRATOR

Amy Lamontagne 2007

Eric B. Lantz 2005

Richard B. Lemoine 2005

Christopher Smallis 2005

Christine A. Chisholm 2006

BOARD OF APPEALS

Cheryl M. Bradley, alternate 2005

Robert L. Kydd, Jr. 2005

Gary Ralls, Chair 2005

Claire L. Cloutier 2006

Eileen Farrell 2006

Julie A. Chasse, alternate 2006

James C. Barrett, alternate 2007

Christina M. Mechalides, Vice-Chair 2007

Henry Jungmann 2006

Mark H. Pease 2006

Linda L. Bibeau 2007

Augustus C. Skamayrcz 2007

CONSERVATION COMMISSION

Lucille N. Gertz 2005

Henry Jungmann 2005

Joseph J. Kablik, Chair 2005

Kathleen A. Cayer, resigned 2006

Robert W. Sherburne 2006

Jeanne C. Zarba 2006

Cynthia A. Hanna 2007

Bryan P. Logue 2007

BOARD OF FIRE ENGINEERS

James P. Doster 2005

Raymond J. Ledoux 2005

Arthur E. Michaud 2005

Chief Timothy J. Madden 2005

CONSTABLES

Joseph R. Connell 2005

Robert B. Gray 2005

Walter J. McAvoy 2005

David H. Muscovitz 2005

Henry E. Sullivan 2005

Dean DeVito 2007

BOARD OF REGISTRARS

Gloria M. Callahan 2005

Therese Gay 2006

David W. Coles 2007

BUILDING COMMISSIONER

Mark E. Dupell 2005

COUNCIL ON AGING

Dorothy Jeanne Checchi 2005

Rita A. Evicci 2005

Michael H. Knight, Vice-Chair 2005

Rosemary Mitchell 2005

Charlene Muscato 2005

Lucy Mahoney 2006

Thelma E. Nowak 2006

Claudette A. Rondeau 2006

Ruth H. Suzedelis 2006

BURIAL AGENT

Robert P. DeCarteret 2005

CAPITAL ASSET MANAGEMENT COMMITTEE

Leon A. Cote 2005

David F. Desgrosielliers 2005

Jerome S. Goldhammer 2005

Donna J. Hallowell 2005

Roger N. Downing, Chair 2007

CULTURAL COUNCIL

Susan M. Bowden 2005
Lorri C. Davy 2005
Beverly J. Hermans 2005
Ellen K. O'Neill 2005
Michelle L. Court 2006
Katherine Coughlin 2007
Darcy L. Gagnon 2007
Audrey M. Sawan 2007

DISABILITY COMMISSION

ECONOMIC DEVELOPMENT COMMITTEE

Paul G. Boushell 2005
Tracy Connor 2005
Walter K. Eriksen, Jr. 2005
Robert A. Mercier 2005
Christine E. Metros 2005
Peter J. Nicosia 2005
Robert A. Nista 2005

ELECTRICAL INSPECTOR

James Patierno 2005

EMERGENCY MGMT. DIRECTOR

Wesley W. Russell 2005

ASST. EMERGENCY MGMT. DIRECTOR

Richard D. Howe 2005

EMERGENCY PREPAREDNESS COMMITTEE

Paul G. Boushell, Town Adm. 2005
Timothy J. Madden, Fire Chief 2007
John F. Miceli, Police Chief 2007

FIRE DEPARTMENT

FIRE CHIEF/FOREST WARDEN/RIGHT TO KNOW

Timothy J. Madden 2007

DEPUTY FIRE CHIEF

Richard N. Blechman 2007

ASSISTANT CHIEF

Wilfred D. Mercier 2005

STATION 1

Capt. Wesley W. Russell 2005
2nd Lt. Christopher A. Mahoney 2005

STATION 2

Capt. Donald B. Singleton 2005
Lt. Dana M. Coccoziello 2005
2nd Lt. Raymond Vachon 2005

STATION 3

Capt. Robert R. Lown 2005
1st Lt. Patrick E. Sands 2005

GAS/ PLUMBING INSPECTOR

David E. Denommee 2005

HISTORICAL COMMISSION

Warren W. Allgrove, Jr. 2007
Mary E. Calandrella 2007
Arthur J. Constantine 2007
G. Leon Constantine 2007
George L. Dupras 2007
Marie R. Lambert 2007
Herbert F. Morton 2007

INSURANCE ADVISORY COMMITTEE

Paul G. Boushell, Town Adm. 2005
David E. Denommee 2005
David F. Desgroseilliers 2005
Frederick P. Flanagan, Jr. 2005
John P. Georges 2005
Melissa A. Vinal 2005

MASTER PLAN COMMITTEE

Jeffrey L. Hannaford 2004
Christina M. Mechalides 2004
Doria Sylvester 2004
Denise M. Ziemplak 2004
Linda M. Bown 2004
Mindy J. Boyd 2004
Richard C. Burrows 2004
Mary E. Calandrella 2004
Christine A. Chisholm 2004
Carol J. Devanney 2004
Frances A. Eagle 2004
Frederick P. Flanagan, Jr. 2004
George F. Geisenhainer 2004
Lucille N. Gertz 2004
Thomas C. Ives 2004
Corliss F. Lambert 2004
Richard B. Lemoine 2004
Wilfred D. Mercier 2004
Peter J. Nicosia 2004
Mark H. Pease 2004
Jacqueline M. Schnackertz 2004
Eric J. Spear 2004
Darryl A. Wickens 2004

MASTER PLAN IMPLEMENTATION COMMITTEE

Richard C. Burrows 2005
Julie Chasse 2005
John Forti 2005
Jerome S. Goldhammer 2005
Joseph J. Kablik 2005
Amy Lamontagne 2005
Wilfred D. Mercier 2005
Karyn M. Puleo 2005

David J. Reault	2005
Carol Ryan	2005
Denise Ziemiak	2005

NMCOG

Kevin V. O'Connor, representative

PLANNING BOARD

Caryn T. DeCarteret, associate	2007
--------------------------------	------

POLICE DEPARTMENT

POLICE CHIEF

John F. Miceli	2007
----------------	------

DEPUTY POLICE CHIEF

Richard C. Burrows	2005
--------------------	------

CAPTAIN

Paul V. Larkham	2005
-----------------	------

SERGEANTS

Mark J. Bourque	2007
Charles C. Chronopoulos	2007
Christopher C. Chronopoulos	2007
Richard D. Howe	2007
John J. Manning	2007
Bryan Nasworthy	2007
Joseph P. Pivrotto	2007

PATROLMEN

John P. Georges	2007
Stephen R. Georges	2007
Ronald Goulet	2007
Steven R. Manning	2007
Charles Melanson	2007
Michael J. Miceli	2007
Andrew L. Ray	2007
Charles Rubino	2007
Christopher Ryder	2007
Daniel W. Smith	2007
Shaun M. Wagner	2007
Thomas F. Walsh	2007
Cynthia Weeks	2007
Shaun M. Woods	2007

COMMUNICATIONS SPECIALIST

Joseph H. Doolin	2007
Robert B. Gray	2007
Glenna Greenslade; Supervisor	2007
Kenneth Healey	2007
M. Michael Johnson	2007
John Martin	2007

PARKING CLERK

Tax Collector	2004
---------------	------

PART-TIME CLERK DISPATCHER

Ronald Provost	2006
----------------	------

POLICE MATRON

Glenna Greenslade	2005
Kathie L. Johnson	2005
Lisa A. Strobel	2005

RESERVE OFFICER

George Aggott	2005
James W. Dow	2005
James G. Downes, III	2005
James G. Downes, Jr.	2005
Darrell Gilmore	2005
Daniel Kowalski	2005
John Koyutis	2005
Michael Lynn	2005
Nicholas Papageorgiou	2005
Sean Ready	2005
Benjamin Sargent	2005
Cory Waite	2005

RESERVE/INTERMITTENT

Brian S. Sheets	2005
Top Phonexay Xayachack	2005

SPECIAL POLICE OFFICER

John Callahan	2005
Thomas Casper	2005
Charles C. Chronopoulos	2005
Joseph H. Doolin	2005
Howard F. Given	2005
Robert B. Gray	2005
M. Michael Johnson	2005
Philip B. LeBlanc	2005
Richard Mello	2005
Ronald Provost	2005
Joseph E. Taff	2005

E-911 MUNICIPAL COORDINATOR

Glenna Greenslade	2005
-------------------	------

PARKS & RECREATION COMMISSION

Kevin G. Geoffroy, resigned	2004
Michael Knight	2004
Robert P. Worden, resigned	2004
Steven R. Manning	2005
Anthony A. Saracco	2005
Mindy J. Boyd	2006
Jean A. Barrett	2006
Carol E. Chisolm	2006
John J. Hamilton	2006
Diane L. Kablik, resigned	2006
Allison A. Kelly	2006
Richard B. Lemoine	2006
Christopher Lenzi	2006
Kim E. McCarthy	2006
Christopher Mellon	2006
Susan Nicolosi	2006
Laura J. Pruyun	2006
Matthew J. Bogacz	2007
Eric Estochen	2007

Robert W. McNamara	2007
E. Robert Page	2007

ROAD INSPECTOR

Alan T. Curseaden, Jr.	2005
------------------------	------

**SEALER OF WEIGHTS &
MEASURES**

Edward P. Johnson	2007
-------------------	------

TOWN ADMINISTRATOR

Paul G. Boushell	2006
------------------	------

TOWN TREASURER

David F. Desgroseilliers	2007
--------------------------	------

TRUST FUND COMMITTEE

Paul G. Boushell	2005
------------------	------

John F. Miceli	2005
----------------	------

Kevin V. O'Connor	2005
-------------------	------

Barbara Reynolds	2005
------------------	------

**DIRECTOR OF VETERANS'
SERVICES/VETERANS'
AGENT/VETERANS' GRAVES
OFFICER AND BURIAL AGENT**

Kevin V. O'Connor	2007
-------------------	------

ASSESSOR'S APPOINTMENT

ASSISTANT ASSESSOR

Jeanne D. Kidder	2005
------------------	------

Board of Selectmen and Town Administrator's Office Annual Report

Board Members

Peter J. Nicosia, Chairman
Kevin V. O'Connor, Vice-Chairman
Jacqueline M. Schnackertz, Clerk
Richard B. Lemoine, Member
Karyn M. Puleo, Member

Administration

Paul G. Boushell, Town Administrator
Amy Lamontagne, Assistant Town Administrator
Therese Gay, Administrative Assistant

Contact Information

Phone: 978-649-2300 x100
Fax: 978-649-2320
Email: townadministrator@tyngsboroughmass.com
Website: www.tyngsboroughmass.com

TO THE CITIZENS OF TYNGSBOROUGH:

The year 2004 provided the Board of Selectmen and Administration with a plethora of goals and challenges. With an exceptionally unified Board, we were able to accomplish many of these goals and overcome a number of challenges.

The May 2004 election resulted in the election of Karyn M. Puleo to the Board to replace the outgoing Howard A. Hackett. The Board would like to recognize and commend Selectman Hackett on his service to the community during his tenure. Following the election, the Board reorganized its officers and voted to appoint Peter J. Nicosia Chairman, Kevin V. O'Connor Vice Chairman, and Jacqueline M. Schnackertz, Clerk.

In 2004, the Board realized the accomplishment of a number of its major goals and objectives in addition to engaging in an intense weekly schedule of day to day operations from appointments to licensing. The 2004 annual town meeting saw the formal adoption of the town's new Master Plan which will serve as the community's policy road map for many years to come. The Board of Selectmen in connection with the Master Plan Committee and the Planning Board worked tirelessly to achieve this goal.

Following the Master Plan's formal adoption, the Board of Selectmen began the immediate implementation of many facets of the Plan. A Master Plan Implementation Committee was also established by the Board of Selectmen in order to ensure the consistent implementation and update of the Plan for the future. In an effort to acknowledge the Master Plan's mandate to develop the economy in Tyngsboro, the Board of Selectmen created a formal Economic Development Committee in 2004 which will serve to accomplish economic development objectives set forth in the Master Plan. In 2004, the Board of Selectmen in conjunction with the Economic Development Committee, applied for and was awarded a \$50,000 state grant to further its economic development objectives. Both groups have also begun to examine and implement the necessary zoning changes to facilitate economic growth in Tyngsboro. Finally, the Board of Selectmen facilitated the permitting of a number of new businesses which have arrived in Tyngsboro during 2004.

In 2004, the Board of Selectmen in connection with the Tyngsboro Community Housing Partnership and the Zoning Board of Appeals, continued its commitment to its model state approved affordable housing plan. The Board of Selectmen devoted significant efforts to shaping a 40B Affordable Housing project on Westford Road which will bring necessary senior housing to Tyngsboro. These Boards also negotiated during the year in order to garner a needed, state of the art, new \$1,000,000 senior center for our residents—at no expense to the taxpayer. This now third affordable housing project is expected to allow our community's adherence to its mandated 10% affordable housing stock—while also meeting the specific housing needs of the community. The Boards have been proactive as such to result in housing projects that meet the community's needs—rather than just the developers' needs.

The Board of Selectmen also continued its support of Tyngsboro's Community Preservation objectives in 2004 by seeing the acquisition of key conservation land in the Massapoag Lake area of town. The Board of Selectmen also assisted in facilitating a grant application with the state to offset our expenditures on the same transaction. During 2004, the Board of Selectmen also dedicated itself to re-writing a number of its antiquated internal and town wide policies—ranging from its entertainment rules and regulations to its permitting fees.

However, the Board of Selectmen was not without its challenges. The year 2004 brought the town's most difficult budget cycle it had ever seen to date. The Board of Selectmen dedicated itself to achieving a balanced budget in 2004 while faced with a \$1,200,000 budget deficit and avoiding an increase in residential real estate taxes. The Board of Selectmen would like to acknowledge the efforts of all town wide departments including the School Committee for working so diligently and cooperatively in order to achieve a balanced budget in 2004.

The Board of Selectmen and Administration would like once again to give recognition to all of the many talented town and school employees for their dedication and achievement during 2004. We would also like to acknowledge and thank all of the dedicated citizens of the community who served on town boards and committees and assisted in a variety of town sponsored activities during 2004. Without the efforts of all of you, the quality of life in Tyngsboro would have been greatly diminished.

Town Clerk Annual Report

Town Clerk: Joanne Shifres
Secretary: Nancy Johnson

Telephone: 978-649-2300 ext. 129 or 130
Email: joannes@tyngsboroughmass.com
nancyj@tyngsboroughmass.com

Receipts:

Paid to State for Fish and Wildlife Licenses	\$	11,183.20
Paid to Town for Dog Licenses	\$	9,535.00
Paid to Town for Town Clerk Fees	\$	8,137.56
Total Receipts	\$	28,855.76

Presidential Primary

March 2, 2004

Candidate	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Doughlas W. Times	115	98	111	108	432
John A. Nappi	106	90	99	103	398
Elinor P. Baker	123	99	101	108	431
Sarah J. Parkin	107	92	105	109	413
Cindy D. Times	121	103	112	115	451
Kenneth A. Times	125	106	116	114	461
Write-Ins	1	1	6	9	17
Write-Ins	0	0	0	0	0
Totals	9,135	7,945	8,120	8,750	33,950
Republican Party					
President					
Blanks	1	0	0	1	2
George W. Bush	33	40	41	39	153
No Preference	2	4	2	2	10
Write-ins	0	0	0	1	1
Totals	36	44	43	43	166
State Committee Man					
Blanks	34	32	32	34	132
Write-Ins	0	0	0	1	1
Alan Rubin	2	2	7	1	12
Jeff Wilson	0	10	4	7	21
Totals	36	44	43	43	166
State Committee Woman					
Blanks	10	9	13	10	42
Susan S. Slade	26	35	30	33	124
Write-Ins	0	0	0	0	0
Totals	36	44	43	43	166
Rep Town Committee					
Blanks	360	440	430	422	1,652
Write-Ins	0	0	0	8	8
Totals	360	440	430	430	1,660
Libertarian Party					
President					
Blanks	0	1	0	0	1
Jeffrey Diket	0	0	0	0	0
Ruben Perez	0	0	0	0	0
Aaron Russo	0	0	0	0	0
Michael Badnarik	0	0	0	0	0
Gary Nolan	0	0	0	0	0
No Preference	0	0	0	0	0
Write-ins	0	0	0	0	0
Totals	0	1	0	0	1
State Committee Man					
Blanks	0	1	0	0	1
Write-Ins	0	0	0	0	0
Totals	0	1	0	0	1

Presidential Primary

March 2, 2004

Candidate	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
State Committee Woman					
Blanks	0	1	0	0	1
Write-Ins	0	0	0	0	0
Totals	0	1	0	0	1
Lib Town Committee					
Blanks	0	1	0	0	1
Write-ins	0	0	0	0	0
Totals	0	1	0	0	1
Green-Rainbow Party					
President					
Blanks	0	0	0	0	0
Kent Mesplay	0	0	0	0	0
Lorna Salzman	0	0	0	0	0
Paul Glover	0	0	0	0	0
David Cobb	0	1	0	0	1
No Preference	0	0	1	0	1
Write-ins	0	0	0	0	0
Totals	0	1	1	0	2
State Committee Man					
Blanks	0	1	1	0	2
Write-Ins	0	0	0	0	0
Totals	0	1	1	0	2
State Committee Woman					
Blanks	0	1	1	0	2
Write-Ins	0	0	0	0	0
Totals	0	1	1	0	2
Democratic Turnout	261	227	232	250	970
Republican Turnout	36	44	43	43	166
Libertarian Turnout	0	1	0	0	1
Green Turnout	0	1	1	0	2
Total Turnout	297	273	276	293	1,139
Total Registered	1,629	1,657	1,613	1,825	6,724
Percentage	18%	16%	17%	16%	17%
Reg. Democrats	485	500	434	381	1,800
Reg. Republicans	220	217	224	286	947
Reg. Libertarians	10	9	15	13	47
Reg. Green-Rainbow	0	4	0	2	6
A True Copy Attest					
Joanne Shifres, Town Clerk					
March 2, 2004					

TOWN ELECTION
May 11, 2004

REGISTERED VOTERS	1,625	1,626	1,554	1,815	6,620
PRECINCT VOTERS	248	184	158	222	812
PRECINCT VOTING %	15.26%	11.32%	10.17%	12.23%	12.27%
OFFICES AND CANDIDATES	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
SELECTMAN (1)					
BLANKS	7	3	3	3	16
ROBERT B. BOUCHER	32	41	54	29	156
ERICA E. CRICONES	32	39	19	24	114
KARYN M. PULEO	176	101	81	166	524
WRITE-INS:	1	0	1	0	2
TOTAL	248	184	158	222	812
ASSESSOR					
BLANKS	67	51	38	45	201
ERIC J. SPEAR	181	133	119	177	610
WRITE-INS:	0	0	1	0	1
TOTAL	248	184	158	222	812
BOARD OF HEALTH					
BLANKS	54	47	35	49	185
CAROL J. DEVANNEY	194	137	123	173	627
WRITE-INS:	0	0	0	0	0
TOTAL	248	184	158	222	812
CEMETERY COMMISSIONER					
BLANKS	61	44	30	48	183
ROBERT J. PELLETIER, SR.	187	140	127	172	626
WRITE-INS:	0	0	1	2	3
TOTAL	248	184	158	222	812
FINANCE COMMITTEE TERM TO 2006					
BLANKS	67	50	47	52	216
JOHN L. GRIFFIN	180	134	110	170	594
WRITE-INS:	1	0	1	0	2
TOTAL	248	184	158	222	812

FINANCE COMMITTEE (2)					
BLANKS	196	143	122	167	628
JEROME S. GOLDHAMMER	134	109	95	125	463
FRANCES A. EAGLE	164	116	99	152	531
WRITE-INS:	2	0	0	0	2
TOTAL	496	368	316	444	1,624
HOUSING AUTHORITY					
BLANKS	69	56	44	59	228
DORIA M. SYLVESTER	179	128	114	163	584
WRITE-INS: OTHERS	0	0	0	0	0
TOTAL	248	184	158	222	812
LIBRARY TRUSTEE (2)					
BLANKS	165	132	107	118	522
PAUL N. HUSTED	151	115	100	150	516
LYNNE G. LOWN	179	121	109	175	584
WRITE-INS:	1	0	0	1	2
TOTAL	496	368	316	444	1,624
PLANNING BOARD - 5 YEARS					
BLANKS	213	160	146	204	723
WRITE-INS:					0
John Forti	14	3	0	11	28
Frederick H. Perrault	9	11	7	0	27
Erica Cricones	0	8	0	0	8
Others	12	2	5	7	26
TOTAL	248	184	158	222	812
PLANNING BOARD - TERM TO 2007					
BLANKS	69	55	43	55	222
DARRYL WICKENS	174	129	114	165	582
WRITE-INS: OTHERS	5	0	1	2	8
TOTAL	248	184	158	222	812

SCHOOL COMMITTEE (2)					
BLANKS	150	120	112	127	509
WILLIAM S. DOWNING	187	131	107	167	592
BURTON J. BUCHMAN	158	117	96	149	520
WRITE-INS: OTHERS	1	0	1	1	3
TOTAL	496	368	316	444	1,624
SEWER COMMISSIONER					
BLANKS	55	54	39	49	197
GERALD P. FOLEY	192	129	119	173	613
WRITE-INS: OTHERS	1	1	0	0	2
TOTAL	248	184	158	222	812
TOWN COLLECTOR					
BLANKS	46	40	32	36	154
GENE R. SPICKLER	199	144	126	185	654
WRITE-INS: OTHERS	3	0	0	1	4
TOTAL	248	184	158	222	812
TREE WARDEN					
BLANKS	65	52	41	51	209
DOUGLAS P. LATULIPPE	183	132	116	170	601
WRITE-INS: OTHERS		0	1	1	2
TOTAL	248	184	158	222	812

**MINUTES OF THE
ANNUAL TOWN MEETING
JUNE 15, 2004**

Place: Tyngsborough Elementary School
Moderator: Robert L. Kydd, Jr.

Time: 7:00PM
Voters Present: 156

The meeting opened with the recitation of the Pledge of Allegiance to the American Flag.

MOTION: To elect the former town clerk Dorothy A. Dunderdale temporary town clerk in the absence of Town Clerk, Joanne Shifres.

ACTION: Voted in the affirmative.

MOTION: That the following town employees, who are non-residents, be permitted to speak: Carol Bacon, Library Director, David Hawkins, School Superintendent, Leon Cote, Town Accountant, Mark Dupell, Building Commissioner, Attorney Darren Klein, Labor Counsel, Attorney George Malonis, Citizen's Petition, Members of the Greater Lowell Regional Technical School Committee and Brian Barber, Consultant for the Master Plan.

ACTION: Voted in the affirmative.

Article 2. To see if the Town will vote to accept the reports of the Town Officers and Committees, as printed, or to take any other action relative thereto.

MOTION: That the Town vote to accept the reports of the Town Officers and Committees as printed in the Annual Town Report.

AMENDMENT: To correct the spelling on page 6 of the Tax Collector's name to Gene R. Spickler and include the first page of his report in the permanent record, since it was omitted from the town report.

ACTION: Voted in the affirmative as amended.

Article 3. To choose all officers not named in Article 1 of the Annual Town Election Warrant, or to take any other action relative thereto.

MOTION: That the Town vote to appoint Robert W. and Alan A. Sherburne Surveyors of Wood, Bark and Lumber; Kevin V. O'Connor, Nancy Johnson and Janet Renk as Memorial Day Committee members.

ACTION: Voted in the affirmative.

Article 4. To see if the Town will vote to fix the salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, for the Fiscal Year 2005 (July 1, 2004 - June 30, 2005), or to take any other action relative thereto.

Salaries of the Elected Officials are included in the Department Appropriations.

	SALARIES	REQUEST	RECOMMEND
	7/01/03	7/01/04	7/01/04
	6/30/04	6/30/05	6/30/05
<u>Elective Town Officers</u>			
Moderator	\$ 200	\$ 200	\$ 200
Selectmen Members (5)	\$ 1,200	\$ 1,200	\$ 1,200
Tax Collector	\$47,860	\$49,296	\$49,296
Town Clerk	\$44,505	\$45,841	\$45,841
Assessors (3)			
Chairman	\$ 2,415	\$ 2,415	\$ 2,415
Members (2)	\$ 2,205	\$ 2,205	\$ 2,205
Board of Health			
Chairman	\$ 640	\$ 640	\$ 640
Members (2)	\$ 520	\$ 520	\$ 520
Tree Warden	-0-	-0-	-0-

Cemetery Commissioners (3)	-0-	\$ 3,600	\$ 3,600
School Committee (7)	-0-	-0-	-0-
Library Trustees (6)	-0-	-0-	-0-
Sewer Commissioners (3)			
Chairman	\$ 2,000	\$ 2,000	\$ 2,000
Members (2)	\$ 1,500	\$ 1,500	\$ 1,500
Planning Board (5)			
Chairman	\$1,200	\$ 1,200	\$ 1,200
Members (4)	\$1,000	\$ 1,000	\$ 1,000
Finance Committee (5)	-0-	-0-	-0-
Constables (2)	-0-	-0-	-0-
Greater Lowell Regional Vocational Technical High School (1)	-0-	\$ 2,000	

MOTION: That the Town vote to fix the salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, for the fiscal year 2005 (July 1, 2004 – June 30, 2005) as printed, with the exception of the Greater Lowell Technical High School request. A warrant article will be presented later this evening to allow for the payment of these requested salaries.

AMENDMENT: To correct the number of members listed under the Board of Health from (2) to (4) and the amount of money listed for the Cemetery Commissioners from \$3,600. to \$1,200. each.

ACTION: Voted in the affirmative as amended.

Article 5. To see if the Town will vote to raise and appropriate a sum of monies as may be necessary to fund town expenses for the ensuing year, or to take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$27,457,033. to fund the Town's operating budget for FY 05, and to appropriate the sum of \$680,603. for the purpose of funding the sewer enterprise fund for FY 05, such funding to be derived from the sewer enterprise receipts.

ACTION: Voted in the affirmative.

MOTION: To reconsider Article 5.

ACTION: Hand count on reconsideration: Yes 60 No 32 2/3 = 62

Recount of hand count: Yes 74 No 37 2/3 = 74

MOTION #2: To postpone the annual town meeting in order to act on the special town meeting called for 7:30pm.

ACTION: Voted in the affirmative.

Annual Meeting reconvened at 7:55PM.

RECONSIDERATION OF ARTICLE 5.

MOTION: That the Town vote to raise and appropriate the sum of \$27,457,033. to fund the Town's operating budget for FY05, and to appropriate the sum of \$680,603. for the purpose of funding the sewer enterprise fund for FY05, such funding to be derived from the Sewer Enterprise receipts.

AMENDMENT: To accept Article 5 as printed with the exception of line items 123, 135, 145, 146, 160, 171, 175, 184, 210, 225, 297, 420, 421, 520, 610, 750 and Sewer Commission.

Line Item 123: Motion: For Vacation Byback 0. Action: Voted in the negative.

Motion: For Vacation Byback \$3,326. Voted in the affirmative.

Action on Line Item 123: Voted in the affirmative.

Line Item 135: Motion: To accept as printed. Action: Voted in the affirmative.

Line Item 145: Motion: To accept as printed. Action: Voted in the affirmative.

Line Item 146: Motion: To accept as printed. Action: Voted in the affirmative.

Line Item 160: Motion: To accept as printed. Action: Voted in the affirmative.

Line Item 171: Motion: To accept as printed. Action: Voted in the affirmative.

Line Item 175: Motion: To amend Expenses/Engineer title to Expenses/Engineer/Professional Services.

Action on Line Item 175 as amended: Voted in the affirmative.

Line Item 184: Motion: To accept as printed. Action: Voted in the affirmative.

Line Item 210: Motion: To accept as printed. Action: Voted in the affirmative.

Line Item 225: Motion: To accept as printed. Action: Voted in the affirmative.

Line Item 297: Motion: To accept as printed. Action: Voted in the affirmative.

Line Item 420: Motion: To amend Town Consulting Engineer title to Town Consulting Engineering Services.
Action on Line Item 420 as amended: Voted in the affirmative.

Line item 421: Motion: To accept as printed. Action: Voted in the affirmative.

Line Item 520: Motion: To amend the title Admin. Asst. Salary to Admin. Salary and amend the Board Salaries to \$2,720.

Action on Line Item 520 as amended: Voted in the affirmative.

Line Item 610: Motion: To amend the FY 04 salaries of the Library Director and Asst. Director to reflect the correct amounts of \$47,838. and \$35,528. respectively. Action: Voted in the affirmative.

Line Item 750: Motion: To accept as printed. Action: Voted in the affirmative.

Sewer Commission: Motion: To accept as printed. Action: Voted in the affirmative.

Action on Article 5 as amended: Voted in the affirmative for a total of \$27,457,653. operating budget and \$680,603. for the purpose of funding the sewer enterprise fund as follows:

	Approved FY 2004 ATM	Bos/Ta Recommended FY05	Fin Com Recommended FY05
General Government – 100			
Moderator 114			
Moderator Salary	200	200	200
Expenses	150	125	125
Board of Selectmen 122			
Selectmen Salary	6,000	6,000	6,000
Secretary Salary	30,799	31,877	31,877
Clerical Coverage	1,000	0	0
Expenses	9,800	9,300	9,300
Town Adm Salary 123			
Town Administrator	83,334	85,834	85,834
Vacation Buyback	3,230	3,326	3,326
Asst Town Administrator	44,805	52,000	52,000
Staff Training		1,000	1,000
Expenses	1,800	1,800	1,800
Computer Administrator	15,000	15,000	15,000
Unpaid Bills 125			
Planning Community Dev 129			
Planner Salary	54,149	0	0
Conservation Agent	26,772	0	0
Clerical Wages	9,906	0	0
Grant Funds	5,000	0	0
Expenses	7,945	0	0
Finance Committee 131			
Clerical Wages	3,000	3,000	3,000
Reports	1,000	1,200	1,200
Expenses	1,040	840	840
Reserve Fund 132	65,000	50,000	50,000
Town Accountant 135			
Town Accountant Salary	59,450	52,500	52,500
Certification	1,000	0	0
Clerical Wages	5,112	9,443	9,443
Expenses	2,212	3,985	3,985
Annual Audit 136	16,500	16,500	16,500
Board of Assessors 141			
Assessors' Salary	6,825	6,825	6,825

Associate Assessor	58,000	58,000	58,000
Senior Clerk	25,470	25,470	25,470
SL/VAC Clerical	1,000	1,500	1,500
Expenses	14,550	12,600	12,600
Revaluation	9,795	10,000	10,000
Treasurer 145			
Treasurer Salary	46,645	46,645	46,645
Asst Treasurer	24,700	24,700	24,700
Clerical	19,700	10,000	10,000
Certification	1,000	1,000	1,000
Tax Title	16,000	16,000	16,000
Expenses	8,450	8,450	8,450
Tax Collector 146			
Tax Collector Salary	47,860	49,296	49,296
Clerical Wages	26,616	39,950	39,950
Certification	1,000	1,000	1,000
Expense	22,720	31,020	31,020
Legal 151			
Town Counsel Stipend	53,820	53,820	53,820
Town Counsel Expense	3,500	4,000	4,000
Labor Counsel	18,000	20,000	20,000
Litigation	15,000	15,000	15,000
Special Legal Counsel	35,000	25,000	25,000
Town Clerk 160			
Town Clerk Wages	44,505	45,841	45,841
Certification	1,000	1,000	1,000
Clerical Wages	17,624	17,624	17,624
Expense	1,950	1,950	1,950
Dog Licenses 161			
Expense	600	450	450
Election/Registration 162			
Salaries	7,100	8,000	8,000
Police Detail	6,000	7,200	7,200
Expenses	8,450	8,300	8,300
Conservation Commission 171			
Commissioners Salary	1,750	1,750	1,750
Directors Salary		35,000	35,000
Clerical Wages		5,202	5,202
Expenses		7,600	7,600
Open Space 172	300	300	300
NMCOG 174	2,788	2,735	2,735
Planning Board 175			
Board Salaries	5,200	5,200	5,200
Clerical Wages	13,000	13,000	13,000
Expenses/Engineer/Prof Serv	34,550	34,550	34,550
Zoning Board 176			
Board Salaries	2,450	2,450	2,450
Clerical Wages	0	0	0
Expenses	1,650	1,650	1,650
Development Committee 181	250	250	250
Capital Program Committee 182	375	375	375
Community Preservation Act 184	100	100	100

ADA Committee 185	500	500	500
Town Office/Library Building 192	101,250	94,350	94,350
Care of Old Town Hall 193	3,000	2,000	2,000
Town Reports 195	4,000	6,000	6,000
Town Buildings 196	10,000	9,000	9,000
Sherburne Property Maint	5,000	5,000	5,000
TOTAL GENERAL GOVNT	1,183,247	1,121,583	1,121,583
PUBLIC SAFETY – 200			
Police 210			
Police Salaries & Wages	1,527,438	1,594,157	1,594,157
Other Salaries & Wages	266,781	270,150	270,150
Expenses	148,900	160,532	160,532
Police Station Maint. 211			
Custodian Salary	12,892	12,892	12,892
Expenses	34,500	34,500	34,500
Police Cruiser 212			
Lease Program	48,000	49,000	49,000
Licensing Enforcement 213	4,000	4,000	4,000
Fire 220			
Fire Salaries & Wages	344,141	340,500	340,500
Expenses	94,214	94,214	94,214
Communications 225			
Comm Center Salaries & Wages	288,044	288,044	288,044
Expenses	40,700	40,700	40,700
Building Inspector 241			
Inspector Salary	56,925	56,925	56,925
Clerical Wages	26,248	26,248	26,248
Inspectional Coverage	1,500	1,500	1,500
Expenses	4,865	4,865	4,865
Gas Inspector 242	7,753	7,753	7,753
Mileage	900	900	900
Plumbing Inspector 243	7753	7753	7753
Mileage	1,000	1,000	1,000
Sealer of Weights & Meas 244	700	700	700
Electrical Inspector 245	11,202	11,202	11,202
Mileage	1,900	1,900	1,900
Civil Preparedness 291			
Director Salary	1,200	1,200	1,200
Expenses	2,300	2,300	2,300
Dog Officer 292	35,000	35,000	35,000
Tree Warden 294	5,700	4,700	4,700
Insect & Pest Control 296	1,200	1,000	1,000
Dutch Elm Disease 297	2,500	3,700	3,700
Fence Viewer 298	50	50	50
Inspector of Animals 299	775	775	775
Inspector of Animals/Expenses	200	200	200
TOTAL PUBLIC SAFETY	2,979,281	3,058,360	3,058,360
EDUCATION – 300			

Instruction & Expenses	14,049,117	14,049,117	14,049,117
Transportation	1,095,494	1,095,494	1,095,494
Gr. Lowell Tech 301	63,736	273,218	273,218
Elem Sch Bldg Comm	0		
Dare Program 305			
DARE Officer	51,820	51,820	51,820
DARE Expenses	3,500	3,500	3,500
TOTAL EDUCATION	15,263,667	15,473,149	15,473,149
STREETS & CEMETERY 400			
Town Consulting Engineer 420	35,000	22,000	22,000
Highway Department 421			
Highway Salaries & Wages	475,220	432,958	432,958
Clerical	13,756	13,756	13,756
Seasonal Help	15,000	15,000	15,000
Overtime Wages	4,500	4,500	4,500
Machinery Fund 422	59,335	61,425	61,425
Winter Operations 423	125,000	125,000	125,000
Street Lights 424	37,500	37,500	37,500
Highway Town Maint 425	78,500	78,500	78,500
Special Signs 426	2,500	2,500	2,500
Construction 427	69,300	69,300	69,300
Uniform Allowance 429	7,480	7,480	7,480
Snow Unaccepted Roads 432	5,000	5,000	5,000
Cemetery Depart 491			
Cemetery Sal & Wages	29,623	31,840	31,840
Expenses	7,850	7,850	7,850
TOTAL STREET/CEMETERY	965,564	914,609	914,609
HUMAN SERVICES -500			
Board of Health 520			
Board Salaries	1,680	2,720	2,720
Director Salary	40,000	0	0
Admin Salary	24,486	24,486	24,486
Clerical	8,276	8,276	8,276
SL/VAC Coverage	1,780	1,780	1,780
Expenses	11,323	11,323	11,323
Engineer	41,000	41,000	41,000
Dental Program 521	3,000	3,000	3,000
Town Nurse 522	2,000	2,000	2,000
Mental Health 523	200	200	200
Rubbish 524			
Curbside Trash Pickup	730,000	712,955	712,955
Recycling	105,000	146,157	146,157
Animal Disposal 525	300	300	300
Inspect of Slaughter 527	25	25	25
Hazardous Waste Collection 528	13,400	13,400	13,400
Demolition & Health 530	250	250	250
Council on Aging 541			
Director Salary	41,402	41,402	41,402

Certification	1,000	1,000	1,000
Clerical Wages	33,499	33,499	33,499
Custodian	8,928	8,928	8,928
Expenses	5,460	5,460	5,460
COA Bus Maint	0	500	500
Community Center 542	9,657	10,142	10,142
Veterans Agent 543			
Vet Agent Salary	20,613	20,613	20,613
Certification	500	500	500
Clerical Wages	17,607	8,502	8,502
Expenses	1,975	1,975	1,975
Veterans Benefits 544	62,700	62,700	62,700
Veterans Graves 545	750	750	750
Veterans Flags 546	500	750	750
TOTAL HUMAN SERVICES	1,187,311	1,164,593	1,164,593
CULTURE/RECREATION 600			
Library 610			
Director Salary	47,838	49,274	49,274
Assistant Director	35,528	36,594	36,594
Salaries & Wages	119,480	119,480	119,480
Vacation Wages	3,200	3,200	3,200
Expenses	74,106	74,106	74,106
Town Beach 630			
Expenses	1,200	0	0
Professional Services	10,000	0	0
Recreation Program 655			
Director Salary		21,000	21,000
Recreation Comm Expense	2,000	2,000	2,000
Equipment	1,250	0	0
Field Main	20,500	20,500	20,500
Summer Recreation	500	0	0
Memorial Day 660	900	900	900
Historical Comm 691	2,350	2,350	2,350
TOTAL CULTURE/RECREAT.	318,852	329,404	329,404
DEBT SERVICE -700			
Principal Long Term			
Municipal Purpose Debt	120,115	120,115	120,115
Sewer FMHA	15,100	15,100	15,100
Police Station	20,000	20,000	20,000
Sewer Long Pond	35,000	30,000	30,000
High School	935,000	920,000	920,000
Hunter Property Land	15,000	15,000	15,000
Sewer Extension Phase I	164,193	164,202	164,202
Sewer Phase I Prin		50,000	50,000
Sewer Phase II Prin		10,000	10,000
CPC Kiwanis Prin		15,000	15,000
Fire Truck Prin		42,600	42,600
IRS Gas Tax Refund			

Interest Long Term 750			
Sewer FMHA	5,285	4,530	4,530
Police Station	1,935	645	645
Sewer Long Pond	3,064	968	968
High School	255,293	210,398	210,398
Hunter Property Land	1,452	484	484
Int. New School Design	622,501	455,456	455,456
Municipal Purpose Int	13,789	6,895	6,895
Sewer Phase I Int		1,989	1,989
CPC Kiwanis Int		33,712	33,712
Fire Truck Int		4237	4237
Interest Short Term 759	15,000	10,000	10,000
TOTAL DEBT SERVICE	2,222,727	2,131,331	2,131,331
INSURANCE – 800			
Middlesex County Retirement	551,612	618,483	618,483
Workers Compensation	84,380	82,471	82,471
Unemployment Compensation	100,000	95,000	95,000
Employee Health Ins	1,875,000	2,064,000	2,064,000
Employee Life Ins	2,500	2,500	2,500
Medicare	200,000	210,000	210,000
Property/Liability	135,000	149,955	149,955
Fire Accident	11,000	12,500	12,500
Police Accident	22,221	29,715	29,715
TOTAL INSURANCE	2,981,713	3,264,624	3,264,624
SEWER COMMISSION			
Salary & Wages	110,742	117,895	117,895
Expenses	566,894	562,708	562,708
TOTAL SEWER COMMISSION	677,636	680,603	680,603
Total Budget	27,779,998	28,138,256	28,138,256
SUMMARY			
General Government	1,183,247	1,121,583	1,121,583
Public Safety	2,979,281	3,058,360	3,058,360
Education	15,263,667	15,473,149	15,473,149
Highway & Cemetery	965,564	914,609	914,609
Human Services	1,187,311	1,164,593	1,164,593
Culture & Recreation	318,852	329,404	329,404
Debt	2,222,727	2,131,331	2,131,331
Insurance	2,981,713	3,264,624	3,264,624
Sewer Commission	677,636	680,603	680,603
TOTAL	27,779,998	28,138,256	28,138,256

Article 6. To see if the Town will vote to raise and appropriate a sum of monies, to be expended by the Board of Selectmen, to fund the first year of a three year Collective Bargaining Agreement with the Mid Management Union, or to take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$13,837 to be expended by the Board of Selectmen, to fund the first year of a three year collective bargaining agreement with the Mid Management union.
ACTION: Voted in the affirmative.

Article 7. To see if the Town will vote to re-authorize pursuant to the authority granted under Massachusetts General Laws Chapter 44, Section 53E½ a revolving fund for the purpose of receiving fees and making disbursements in connection with the duties of the Fire Department and that no more than \$20,000.00 be expended from this account in FY 2005, and that any surplus revenue accumulated in FY 2005 shall remain in this revolving account. The Board of Fire Engineers or its designee shall be authorized to expend from this fund, or to take any other action relative thereto.

MOTION: That the Town vote to re-authorize pursuant to the authority granted under Massachusetts General Laws, Chapter 44, Section 53E1/2 a revolving fund for the purpose of receiving fees and making disbursements in connection with the duties of the Fire Department and that no more than \$20,000. be expended from this account in FY 2005, and that any surplus revenue accumulated in FY 2005, and that any surplus revenue accumulated in FY 2005 shall remain in this revolving account. The Board of Fire Engineers or their designee shall be authorized to expend from this fund.

ACTION: Voted in the affirmative.

Article 8. To see if the Town will vote to re-authorize pursuant to the authority granted under Massachusetts General Laws Chapter 44, Section 53E½ a revolving fund for the purpose of receiving fees and making disbursements in connection with the duties of the Recreation Committee and that no more than \$50,000.00 shall be expended from this fund during the Fiscal Year 2005, and that any surplus revenue accumulated in FY 2005 shall remain in this revolving account. The Board of Selectmen or its designee shall be authorized to expend from this fund, or to take any other action relative thereto.

MOTION: To accept Article 8 as printed.

ACTION: Voted in the affirmative.

Article 9. To see if the Town will vote to establish pursuant to the authority granted under Massachusetts General Laws Chapter 44, Section 53E½ a revolving fund for the purpose of receiving fees and making disbursements in connection with the duties of the Recycling Committee and that no more than \$7,000.00 shall be expended from this fund during the Fiscal Year 2005, and that any surplus revenue accumulated in FY 2005 shall remain in this revolving account. The Board of Health or its designee shall be authorized to expend from this fund, or to take any other action relative thereto.

MOTION: To accept Article 9 as printed.

ACTION: Voted in the affirmative.

Article 10. To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 653, Section 40 of the acts of 1989 (Assessment of New Construction) commencing with fiscal year 2005, or to take any other action relative thereto.

MOTION: That the Town vote to accept Article 10 as printed in the warrant.

ACTION: Voted in the affirmative.

Article 11. To see if the Town will vote to appropriate by transfer from its unrestricted revenues to the School Committee budget the reimbursements received by the town, pursuant to M. G. L. c. 44 section 72, for medical services provided to school pupils who are in residential special education programs pursuant to the provisions of Chapter 71B and all federal reimbursements received for other reimbursable medical services provided by the school department pursuant to state or federal law to students requiring educational or related medical services, such sums to be expended for any lawful purpose by the committee, or to take any other action relative thereto.

MOTION: That the Town allow the School Committee to accept monies for certain students.

ACTION: Voted in the affirmative.

Article 12. To see if the Town will vote to appropriate by transfer \$60,000.00 from the Pension Reserve Account, to be used to offset the FY 05 Pension Assessment, to be expended by the Board of Selectmen, or to take any other action relative thereto.

MOTION: To accept Article 12 as printed.
ACTION: Voted in the affirmative.

Article 13. To see if the Town will vote to appropriate by transfer the sum of \$50,000 from the Dog License Fee Account, to be expended by the Board of Selectmen, to stabilize the FY 05 Tax Rate, or to take any other action relative thereto.

MOTION: To accept Article 13 as printed.
ACTION: Voted in the affirmative.

Article 14. To see if the Town will vote pursuant to the Massachusetts General Laws Chapter 71 section 52 to permit members to the Greater Lowell Regional Vocational Technical School District Committee to be compensated for their services or to take any other action relative thereto.

MOTION: To accept Article 14 as printed.
ACTION: Voted in the negative.

Article 15. To see if the Town will vote pursuant to the Massachusetts General Laws Chapter 71 Section 52 to set the compensation for each member of the Greater Lowell Regional Vocational Technical School District Committee at \$2,000.00 per fiscal year commencing July 1, 2004, or to take any other action relative thereto.

MOTION: To withdraw Article 15.
ACTION: Voted in the affirmative to withdraw.

Article 16. To see if the Town will vote to adopt the Town of Tyngsborough Master Plan, adopted by the Planning Board on May 6, 2004. This plan may be reviewed in the Planning Board Office located at the Tyngsborough Town Offices, 25 Bryants Lane, during regular business hours, or to take any other action relative thereto.

MOTION: That the Town vote to adopt the Town of Tyngsborough Master Plan, adopted by the Planning Board on May 6, 2004.

ACTION: Voted in the affirmative with a special thank you for the dedication of the following people who served on the Committee: Mark Pease, Darryl Wickens, Marty Betz from Planning Board, Richard Lemoine, Peter Nicosia for the Board of Selectmen, Rick Flanagan for Highway, Rich Burrows for Police, Will Mercier for Fire Dept., Carol Devanney for Board of Health, Christine Chisholm and Elizabeth Coughlin for the CPC, Lucy Gertz for the Conservation Commission, Mindy Boyd for Recreation, Chris Mechalides for Zoning Board of Appeals, Tom Ives for the Water Dept., Denise Ziemlak, Rick DeLeo for the School Committee, Mary Calandrella for Historical, Jeff Hannaford for Sewer, Doria Sylvester for Housing, Fran Eagle, Ken Times and Ron St.Armand for Finance Committee, Eric Spear for Library, Cory Lambert for Capital Program Com, Linda Bown, George Geisenhainer, Jacqueling Schnackertz, Jim Bither by Appointment, Mark Whitehead, Director Com. Dev., Brian Barber, Daphne Politis, Bill Giezentanner, Consultants with Brian Barber & Assoc. and Bob Flynn, Northern Middlesex Counsel of Governments.

Article 17. To see if the Town will vote to amend the Town by-laws for the Capital Program Committee Section 4, by deleting the sentence; "A Special Town Meeting shall not act on a Capital Improvement Budget.", or to take any other action relative thereto.

MOTION: To accept Article 17 as printed.
ACTION: Voted in the affirmative.

Article 18. To see if the Town will vote to change the Tyngsborough Zoning By-Law Section from Residential 1 (R1) to Business 3 (B3) as the following parcel: The land in said Tyngsborough, with the buildings thereon, on the northerly side of Lakeview Avenue, formerly called "Old Nashua Road", and being all of Lot 4 and part of Lot 2 and part of Lot 3, on a Plan of Land entitled "Plan of Land in Tyngsborough, Mass." Surveyed for P. L. Gregoire, scale 50 feet to an inch, January 23, 1908, Smith and Book, C.E., Lowell, Mass. Recorded at the Middlesex North District Registry of Deeds, Book of Plans 45, Plan 100, and being bounded and described as follows:

Beginning at the most westerly corner of the granted premises and at the most south corner of Lot 5 on said plan at land now or formerly of William V. Clough; thence turning at an interior angle of 90 degrees and running northeasterly by said Clough is 209.79 feet to land now or formerly of Grace B. Coburn; thence turning at an interior angle of 104°28' and running southeasterly by said Coburn land 77.45 feet to the most northerly corner of Lot 3 on said plan, and land now or formerly of Donald A. Rand as conveyed by Deed of Leo F. Flanagan and recorded with said Registry, Book 112, Page 251; thence turning and running southerly by said Rand land, cutting across Lots 3 and 2, 260 feet to the southwesterly corner of Rand land on the northerly side of said Lakeview Avenue; thence turning and running westerly by the northerly side of Lakeview Avenue by two courses 137.2 feet and 75 feet, to the point of beginning. Containing 30,866 square feet, more or less.

MOTION: To accept Article 18 as printed.

ACTION: **PLANNING BOARD REPORTED ORALLY THEIR BOARD VOTED 3 TO 2 NOT TO SUPPORT THIS ARTICLE.** Voted in the affirmative by hand count. Moderator determined 12 opposed and more than 36 in favor.

MOTION: To adjourn the meeting.

ACTION: Meeting adjourned at 10:15PM.

Dorothy A. Dunderdale, Temporary Town Clerk

**MINUTES OF THE
SPECIAL TOWN MEETING
June 15, 2004**

Place: Tyngsborough Elementary School
Moderator: Robert L. Kydd, Jr.

Time: 7:35PM
Voters Present: 156

Article 1. To see if the Town will vote to appropriate by transfer from Account #100-520-5101, Director's Salary a sum of monies, to be expended by the Board of Selectmen, to supplement municipal government accounts for FY 04, or to take any other action relative thereto.

MOTION: That the Town vote to amend Article One to read as follows:

To see if the Town will vote to transfer from account

#129-5100 (Planner's Salary)	\$22,000.
#225-5100 (Communication Center)	25,000.
#759-5000 (Interest on Temporary Loans)	15,000.
#543-5102 (Veteran's Clerical Wages)	6,000.
#129-5500 (Grant Funds)	4,500.
#210-5480 (Police Gas and Oil)	10,000.

To be used to supplement the following FY 04 accounts:

Health Insurance	15,891.
Highway Machinery Fund	12,643.
Legal Account	28,886.
Unemployment Account	7,935.
Property/Liability Insurance	6,280.
Board of Appeals	3,041.
Cemetery Internment Salary	1,878.
Board of Appeals Salary	1,223.
Assistant Treasurer's Salary	805.
Treasurer Clerical Salary	410.

And that the remaining balance of \$3,508. be placed in account #125 unpaid bills.

ACTION: Unanimously voted in the affirmative.

Article 2. To see if the Town will vote to appropriate by transfer from Account # 129-5100, Town Planner Salary, a sum of monies, to be expended by the Board of Selectmen, to fund a one year, retroactive Collective Bargaining Agreement with the Mid-Management Union, or to take any other action relative thereto.

MOTION: That the Town vote to transfer from account #129-5100, Town Planner Salary the sum of \$8,015. to be expended by the Board of Selectmen, to fund a one year, retroactive collective bargaining agreement with the mid-management union.

ACTION: Voted in the affirmative.

Article 3. To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 59 Section 57C, which provides for quarterly tax billing for real estate and personal property; notice; and installment payments, or take any other action relative thereto.

MOTION: That the Town vote to accept the provisions of Massachusetts General Laws Chapter 59 Section 57C, which provides for quarterly tax billing for real estate and personal property; notice; and installment payments beginning with FY 2005.

ACTION: Voted in the affirmative.

Article 4. To see if the town will vote to appropriate by transfer a sum of monies from Account # 100-420-5300, Town Engineer, to Account #100-428-5855 Westford Road Improvements, to fund the completion of the project, or to take any other action relative thereto.

MOTION: That the Town vote to transfer the sum of \$18,450. from account #100-420-5300, Town Engineer, to account #100-428-5855 Westford Road improvements, to fund the completion of the project.

ACTION: Voted in the affirmative.

Article 5. To see if the Town will vote to appropriate by transfer a sum of monies from the Sale of Cemetery Lot Fund to the Cemetery Improvement Fund, to be expended by the Cemetery Commission, for the purpose of maintaining and improving all Town cemeteries, or to take any other action relative thereto.

MOTION: That the Town vote to transfer the sum of \$8,000. from the sale of Cemetery Lot Fund to the Cemetery Improvement Fund, to be expended by the Cemetery Commission, for the purpose of maintaining and improving all town cemeteries.

ACTION: Voted in the affirmative.

The special town meeting was postponed at 7:55PM without acting on Article 2, which was addressed after Article 6 in the annual town meeting. The final adjournment of the special was at 9:15PM.

Dorothy A. Dunderdale, Temporary Town Clerk

STATE LIBERTARIAN PRIMARY ELECTION SEPTEMBER 14, 2004					FINAL
OFFICE	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Representative in Congress					
Blanks					0
Write-Ins					0
Martin T. Meehan	1				1
Thomas P. Tierney			1		1
TOTAL	1	0	1	0	2
Councillor					
Blanks					0
Write-Ins					0
Marilyn M. Petitto Devaney	1		1		2
TOTAL	1	0	1	0	2
Senator in General Court					
Blanks					0
Write-Ins					0
Steven C. Panagiotakos	1		1		2
TOTAL	1	0	1	0	2
Representative In General Court					
Blanks					0
Write-Ins					0
Colleen M. Garry	1				1
Barry Myers			1		1
TOTAL	1	0	1	0	2
Sheriff - Middlesex County					
Blanks					0
Write-Ins					0
James V. DiPaola			1		1
Robert A. DeMoura	1				1
TOTAL	1	0	1	0	2

STATE GREEN PRIMARY ELECTION SEPTEMBER 14, 2004					FINAL
OFFICE	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Representative in Congress					
Blanks					0
Write-Ins					0
TOTAL	0	0	0	0	0
Councillor					
Blanks					0
Write-Ins					0
TOTAL	0	0	0	0	0
Senator in General Court					
Blanks					0
Write-Ins					0

Representative In General Court					
Blanks	4	1	1	1	7
Colleen M. Garry	173	133	127	106	539
Barry Myers	48	69	27	36	180
Write-Ins	0	0	0	0	0
TOTAL	225	203	155	143	726
Sheriff - Middlesex County					
Blanks	14	14	10	8	46
James V. DiPaola	108	91	65	65	329
Robert A. DeMoura	79	73	64	58	274
Brian M. Gillis	24	25	16	12	77
Write-Ins	0	0	0	0	0
TOTAL	225	203	155	143	726

STATE REPUBLICAN PRIMARY ELECTION SEPTEMBER 14, 2004

FINAL

OFFICE	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Representative in Congress					
Blanks	0	1	0	2	3
Ilana Freedman	15	16	17	16	64
Thomas P. Tierney	16	19	23	20	78
Write-Ins					
Martin T. Meehan	1	0	0	1	2
TOTAL	32	36	40	39	147
Councillor					
Blanks	31	35	40	39	145
Write-Ins					
Marilyn T. Pettito-Devaney	1	1	0	0	2
TOTAL	32	36	40	39	147
Senator in General Court					
Blanks	8	10	14	9	41
Brooks T. Lyman	24	26	26	30	106
Write-Ins	0	0	0	0	0
TOTAL	32	36	40	39	147
Representative In General Court					
Blanks	30	33	40	36	139
Write-Ins					
Colleen M. Garry	1	2	0	1	4
Barry Myers	1	1	0	2	4
TOTAL	32	36	40	39	147
Sheriff - Middlesex County					
Blanks	29	35	34	34	132
Write-Ins					
James V. DiPaola			2	1	3
Robert A. DeMoura	3	1	4	4	12
TOTAL	32	36	40	39	147

TOTAL	0	0	0	0	0
Representative In General Court					
Blanks					0
Write-Ins					0
TOTAL	0	0	0	0	0
Sheriff - Middlesex County					
Blanks					0
Write-Ins					0
TOTAL	0	0	0	0	0

Attest: True Copy
Joanne Shifres, Town Clerk
September 14, 2004

**MINUTES OF THE
SPECIAL TOWN MEETING
TUESDAY, OCTOBER 26, 2004**

Place: Tyngsborough Elementary School
Moderator: Robert L. Kydd, Jr.

Time: 7:00 PM
Voters Present: 101

The meeting opened with the recitation of the Pledge of Allegiance to the American Flag.

MOTION: That the following town employees, who are non-residents, be permitted to speak: Leon Cote, Town Accountant, Amy LaMontagne, Assistant Town Administrator, Emily Classon, Library Director, and David Hawkins, Superintendent of Schools.

ACTION: Voted in the affirmative.

Article 1. To see if the Town will vote to raise and appropriate or appropriate by transfer a sum of monies, to be expended by the Board of Selectmen, to pay bills remaining from FY 04, or to take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$363.00, to be expended by the Board of Selectmen, to pay bills remaining from FY04 that arrived after the end of FY04.

ACTION: Voted unanimously in the affirmative.

Article 2. To see if the Town will vote to raise and appropriate or appropriate by transfer a sum of monies, from Account #2400-000-3401-000, Vesper Development Impact Fees/Highway Department, to enter into a three year lease purchase program, to be expended by the Highway Department, to pay the first year lease payment for a new vehicle for the Highway Department, or to take any other action relative thereto.

MOTION: To amend Article #2 as follows: That the Town vote to transfer the sum of \$9,768.00 from Account #2400-000-3401-000, Vesper Development Impact Fees/Highway Department, to be expended by the Highway Department, to pay the first year lease payment of a five year lease program for a new vehicle for the Highway Department.

ACTION: Voted in the affirmative.

Article 3. To see if the Town will vote to raise and appropriate or appropriate by transfer a sum of monies, to be expended by the Police Department, to fund the first year of a three year Collective Bargaining Agreement with the Tyngsborough Police, Local #485, or to take any other action relative thereto.

MOTION: That the Town vote to raise and appropriate the sum of \$30,000 to be expended by the Board of Selectmen, to fund the first year of a three year collective bargaining agreement with the Tyngsborough Police, Local #485.

ACTION: Voted in the affirmative.

Article 4. To see if the Town will vote to raise and appropriate or appropriate by transfer a sum of monies, to be expended by the Board of Selectmen, to fund the first year of a three year Collective Bargaining Agreement with the Clerical Association, SEIU Local #268, or to take any other action relative thereto.

MOTION: That the Town vote to amend Article #4 as follows: That the Town will vote to raise and appropriate the sum of \$30,200 to be expended by the Board of Selectmen, to fund the first two years of a three year Collective Bargaining Agreement with the Clerical Association, SEIU Local #268, \$14,950 for FY04 and \$15,250 for FY05.

ACTION: Voted in the affirmative.

Article 5. To see if the Town will vote to certify the Chapter 90 Bond appropriation as an available fund to be expended by the Board of Selectmen, or take any other action relative thereto.

MOTION: That the Town vote to certify the Chapter 90 Bond appropriation in the amount of \$220,000 as an available fund to be expended by the Board of Selectmen.

ACTION: Voted in the affirmative.

Article 6. To see if the Town will vote to transfer the sum of \$25,830.52 from the Police Department Account #210-5100 in the following manner; \$22,830.52 to Account #225-5100, \$1,500.00 to Account # 225-5511, and \$1,500.00 to Account #225-5880, to be expended by the Police Department, or to take any other action relative thereto.

MOTION: That the Town will vote to transfer the sum of \$25,830.52 from the Police Department Account #210-5100 in the following manner; \$22,830.52 to Account #225-5100, \$1,500.00 to Account # 225-5511, and \$1,500.00 to Account #225-5880.

ACTION: Voted in the affirmative.

Article 7. To see if the Town will vote to raise and appropriate, or appropriate by transfer, the sum of \$29,500.00, to the Police Department Budget Account 01-210-5885 Insurance/Insured on Duty, or to take any other action relative thereto.

MOTION: That the Town vote to transfer the sum of \$29,500 to the Police Department Budget Account 01-210-5885 Insurance/Insured on Duty.

MOTION: To amend the amount to \$29,531.66.

ACTION: Voted the amended amount in the affirmative.

Article 8. To see if the Town will vote to raise and appropriate or appropriate by transfer, a sum of monies to the Library Director's Salary Account, to be expended by the Library Trustees, or to take any other action relative thereto.

MOTION: That this article be withdrawn.

ACTION: Voted in the affirmative.

Article 9. To see if the Town will vote to raise and appropriate or appropriate by transfer, a sum of monies to the Library Expense Account, to be expended by the Library Trustees, or to take any other action relative thereto.

MOTION: That the town vote to raise and appropriate the sum of \$2,500 to be added to the Library's FY05 Expense Account, to be expended by the Library Trustees.

ACTION: Voted in the affirmative.

Article 10. To see if the Town will vote to raise and appropriate or appropriate by transfer, the sum of \$15,000.00 to be expended by the Library Board of Trustees, to fund a full time position beginning January 1, 2005, to be known as Head of Circulation for the Tyngsborough Library, or to take any other action relative thereto.

MOTION: That this article be withdrawn.

ACTION: Voted in the affirmative.

Article 11. To see if the Town will vote to transfer from the Free Cash Account, a sum of money, to be expended by the Board of Selectmen, to be used to stabilize the Tax Rate for Fiscal Year 2005, or take any other action relative thereto.

MOTION: That the Town vote to transfer the sum of \$419,648 from Free Cash to be expended by the Board of Selectmen, to be used to balance the FY05 Operating Budget; and to amend the FY05 Operating Budget approved at the Annual Town Meeting held on June 15, 2004 in the following manner:

Acct #	Description	Approved Budget	Proposed Decrease	Amended Budget
914-5000	Health Ins	2,064,000	35,000	2,029,000
152-5300	Special Legal	60,000	10,000	50,000
192-5212	Town Hall/Lib Exp	94,350	20,000	74,350

193-5380	Old Town Hall	2,000	1,000	1,000
212-5850	Police Cruisers	49,000	18,900	30,100
420-5300	Consulting Eng	22,000	11,000	11,000
759-5000	Int Temp Loans	10,000	10,000	-
913-5000	Unemployment	95,000	40,000	55,000
945-1000	Prop/Liability	149,955	5,000	144,955
912-5000	Workmen's Comp	82,471	5,000	77,471
945-5003	Police Accident	29,715	2,000	27,715
142-5402	Tax Title	16,000	12,000	4,000
916-5000	Medicare	210,000	10,000	200,000
	Totals	2,884,491	179,900	2,704,591

ACTION: Voted in the affirmative.

Article 12. To see if the Town will vote to transfer from the Stabilization Account, a sum of money, to be expended by the Board of Selectmen, to be used to stabilize the Tax Rate for Fiscal Year 2005, or take any other action relative thereto.

MOTION: That the Town vote to transfer from the Stabilization Account, the sum of \$793,904 to be expended by the Board of Selectmen to be used to help balance the Operating Budget for FY05.

ACTION: Voted unanimously in the affirmative.

Article 13. To see if the Town will vote to reserve a sum of monies from estimated FY 2005 Community Preservation Fund revenues for historic preservation to the Community Preservation Fund Historic Reserve account, or to take any other action relative thereto.

MOTION: That the Town vote to reserve the sum of \$62,119 from estimated FY05 Community reservation Fund revenues for Historic Preservation to the Community Preservation Fund Historic Reserve Account.

ACTION: Voted in the affirmative.

Article 14. To see if the Town will vote to reserve a sum of monies from estimated FY 2005 Community Preservation Fund revenues for Affordable Housing initiatives to the Community Preservation Fund Affordable Housing Reserve account, or to take any other action relative thereto.

MOTION: That the Town vote to reserve the sum of \$62,119 from estimated FY 2005 Community Preservation Fund revenues for Affordable Housing initiatives to the Community Preservation Fund Affordable Housing Reserve account.

ACTION: Voted in the affirmative.

Article 15. To see if the Town will vote to reserve a sum of monies from estimated FY 2005 Community Preservation Fund revenues for Open Space initiatives to the Community Preservation Fund Open Space Reserve account, or to take any other action relative thereto.

MOTION: That the Town vote to reserve the sum of \$62,119 from estimated FY 2005 Community Preservation Fund revenues for Open Space initiatives to the Community Preservation Fund Open Space Reserve account.

ACTION: Voted in the affirmative.

Article 16. To see if the Town will vote to reserve a sum of monies from estimated FY 2005 Community Preservation Fund revenues for unreserved Community Preservation Act purposes to the Community Preservation Fund Unreserved Funds Reserve account, or to take any other action relative thereto.

MOTION: That the Town vote to reserve the sum of \$140,831 from estimated FY 2005 Community Preservation Fund revenues for unreserved Community Preservation Act purposes to the Community Preservation Fund Unreserved Funds Reserve account

ACTION: Voted in the affirmative.

Article 17. To see if the Town will raise, borrow, and/or appropriate \$20,000.00 from existing FY 2004 Community Preservation Fund unreserved revenues, for administrative fees to support the Community Preservation Committee in the review of project proposals and in the conduct of general business duties, including but not limited to, technical staffing and expertise, performing appraisals, environmental site assessments, legal advertisements, publication fees, generation of a Community Preservation Plan, and other such expenses, or to take any other action relative thereto.

MOTION: That the Town vote to appropriate \$20,000.00 from existing FY 2004 Community Preservation Fund unreserved revenues, for administrative fees to support the Community Preservation Committee in the review of project proposals and in the conduct of general business duties, including but not limited to, technical staffing and expertise, performing appraisals, environmental site assessments, legal advertisements, publication fees, generation of a Community Preservation Plan, and other such expenses.

ACTION: Voted in the affirmative.

Article 18. To see if the Town will raise and appropriate, or transfer from available funds, or by borrowing, or otherwise, \$15,000.00 from existing FY04 Community Preservation unreserved revenues, for the Principal payment due on the Long term debt of Long Pond purchase and \$33,800 from existing FY04 unreserved revenues, for the Interest payment due on the Long term debt of Long Pond purchase, or to take any other action relative thereto.

MOTION: That the Town vote to transfer \$15,000 from existing FY04 Community Preservation unreserved revenues, for the Principal payment due on the Long term debt of Long Pond purchase and \$33,800 from existing FY04 unreserved revenues, for the Interest payment due on the Long term debt of Long Pond purchase.

ACTION: Voted in the affirmative.

Article 19. To see if the Town will raise and appropriate, or transfer from available funds, or by borrowing \$3,500.00 from existing FY03 historic reserve revenues, for the Tyngsborough Public Library for the purpose of purchasing computer software, hardware and supplies for preserving historical town records via digital format, making them accessible to all residents. These funds will be expended by the Director of the Tyngsborough Library, or to take any other action relative thereto.

MOTION: That Article 19 be amended as follows: That the Town vote to appropriate \$3,500 from existing FY04 Historic Reserve revenues for the Tyngsborough Public Library for the purpose of purchasing computer software, hardware and supplies for preserving historical town records via digital format, making them accessible to all residents. These funds will be expended by the Director of the Tyngsborough Library.

ACTION: Voted in the affirmative.

Article 20. To see if the Town will vote to raise and appropriate, or transfer from available funds, or by borrowing the sum of \$240,000.00 to fund the purchase of a parcel of vacant land owned by the Lake Massapoag Rod & Gun Club c/o Brian Sargent, P.O. Box 231 Dunstable, Massachusetts 01827. The property is located on the west bank of Massapoag Pond with 466' frontage on Groton Road, a town way. The property has extensive frontage on Massapoag Pond. The property boundaries actually cross through the pond to access a small strip of upland on the east side of the pond. There is also a small area (approx. 05 acres) to the east of the old Massapoag Road, non-contiguous to the remainder of the property that is a small parking area. This land can be shown on Map 3, Block 3, Lot 4. The upland comprises of approximately 5 acres and the land under the pond comprises of about 6+ additional acres. The property does not encompass the dam, which is located at the outflow of the pond on Groton Road. The dam would remain the property of Lake Massapoag Rod & Gun. The upland portion can be shown as Map 3, Block 2, Lot 3. This parcel is further described in Middlesex County Deed Plan Book 1347, page 156, Page 157, and Page 158.

The Board of Selectmen shall be authorized to file on behalf of the Town of Tyngsborough any and all applications deemed necessary under the Self-Help Act (Massachusetts General Laws Chapter 132A, Section 11) or any other applications for funds, both public and private, in any way connected with the

scope of this acquisition. The Board of Selectmen, Community Preservation Committee and the Conservation Commission shall be authorized, as they deem appropriate, to enter into all agreements and execute any and all instruments including the conveyance of a perpetual conservation restriction in accordance with Massachusetts General Laws Chapter 184 as required by Section 12(a) of Chapter 44B (Community Preservation Act) as may be necessary on behalf of the Town of Tyngsborough to affect said purchase. Said conservation restriction may be granted to the Department of Fisheries and Wildlife or any other organization qualified and willing to hold such a restriction, or to take any action relative thereto.

MOTION #1: To amend Article 20 as follows: To see if the Town will vote to raise, appropriate, or transfer from available funds, or by borrowing, or otherwise, a sum of money to purchase a parcel of land owned by the Lake Massapoag Rod and Gun Club, Inc., located on Massapoag Road, Tyngsborough, Massachusetts. The parcel contains approximately five acres of land and approximately six acres of pond bottomland, shown on a map, which may be examined at the office of the Town Clerk, Town Hall, and further described as follows:

Part of the land in Southwest Tyngsborough, Massachusetts deeded to the Lake Massapoag Rod and Gun Club in Book 1347, Page 156, recorded in the Middlesex North Registry of Deeds, and bounded and described as follows:

Beginning at a point on the South side of Groton Road fifty feet West of a nail labeled "County Land Surveyors, Inc." set in the top of the concrete wall at the Southeast corner of the bridge, thence;

Westerly and Northerly by said Groton Road to another point on the West side of the road at land now or formerly of Allgrove, thence;

Westerly by said Allgrove land to a granite post marking the Groton – Tyngsborough Town line, thence;

Southerly by said Town line across the pond to land now or formerly of Groton Land Trust, thence;

Easterly by said Groton Land Trust land to a point on the West side of said Massapoag Road, thence;

Northerly by said Massapoag Road to another point on the West side of said Massapoag Road, thence;

Northerly in a straight line 375 feet across the pond to the point first mentioned, meaning to exclude the dam structure from this deed.

Said conveyance may, or may not necessarily, include the right for the residents of the Town to pass and re-pass, excluding any and all motor vehicles, over the path known as Massapoag Road from Groton Road to the Groton town line. Said conveyance may, but not necessarily, also include a one-half (1/2) acre of land on said Massapoag Road and an interest in Massapoag Road from Groton Road to the Groton town line.

That the Community Preservation Committee is authorized to expend these sums and on behalf of the Town to acquire any fee and/or easement by purchase, gift, or otherwise; and that the Community Preservation Committee, with the approval of the Board of Selectmen, is authorized to apply for, accept and expend any federal, state, or private grants or contributions that may be available with respect to said purchase, all of which contributions and grants shall be applied to said purchase in addition to the sums appropriated by the Town for such purposes. Such parcels shall be held for conservation and passive recreation purposes subject to the protections of Article 97 of the Amendments of the Massachusetts Constitution, shall allow for appropriate public access to the residents of Tyngsborough at no charge, shall be under the care and control of the Conservation Commission, and shall be subject, in perpetuity, to conservation restrictions, the terms of which are acceptable to the Executive Office of Environmental Affairs Department of Conservation and Recreation.

MOTION #2: To waive the reading of the reading of Article 20.

ACTION #2: Voted in the affirmative.

MOTION #3: To amend Motion #1 as follows: ... appropriate from FY04 CPC funds, the sum of \$240,000 ...

ACTION ON MOTION 1 AND 3: Voted in the affirmative by 2/3 majority.

Article 21. To see if the Town will vote to raise and appropriate the sum of \$8,000.00, to be expended by the Conservation Commission, for the purpose of treating Lake Mascuppic weed and water quality problems, or to take any other action relative thereto.

MOTION: To withdraw Article 21.

ACTION: Voted in the affirmative.

MOTION: To adjourn the meeting.

ACTION: Voted in the affirmative.

Meeting adjourned at 8:15 pm.

A true copy attest:

Joanne Shifres

Town Clerk

STATE ELECTION RESULTS

TOWN OF TYNGSBOROUGH

NOVEMBER 2, 2004

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Registered Voters	1,755	1,726	1,659	1,925	7,065
Actual Voted	1,436	1,340	1,268	1,600	5,644
Voting %	81.82%	77.64%	76.43%	83.12%	79.89%
ELECTORS OF PRESIDENT AND VICE PRESIDENT					
Blanks	1	1	4	3	9
Badnarik and Campagna	6	4	7	6	23
Bush and Cheney	706	678	630	801	2,815
Cobb and LaMarche	4	3	3	3	13
Kerry and Edwards	709	644	620	778	2,751
Write-Ins	6	10	3	3	22
Nader and Camejo	4		1	6	11
TOTAL	1,436	1,340	1,268	1,600	5,644
Representative in Congress					
Blanks	47	43	36	47	173
Martin T. Meehan	946	848	796	1,015	3,605
Thomas P. Tierney	443	446	434	538	1,861
Write-Ins	0	3	2	0	5
TOTAL	1,436	1,340	1,268	1,600	5,644
Councillor					
Blanks	459	423	388	542	1,812
Marilyn M. Petitto Devaney	974	905	867	1,054	3,800
Write-Ins	3	12	13	4	32
TOTAL	1,436	1,340	1,268	1,600	5,644
Senator in General Court					
Blanks	64	62	72	87	285
Steven C. Panagiotakos	1,051	967	866	1,070	3,954
Brooks T. Lyman	321	310	330	443	1,404
Write-Ins	0	1	0	0	1
TOTAL	1,436	1,340	1,268	1,600	5,644
Representative In General Court					
Blanks	322	283	282	411	1,298
Colleen M. Garry	1,110	1,036	975	1,180	4,301
Write-Ins	4	21	11	9	45
TOTAL	1,436	1,340	1,268	1,600	5,644
Sheriff - Middlesex County					
Blanks	369	350	341	495	1,555
James V. DiPaola	1,062	975	909	1,098	4,044
Write-Ins	5	15	18	7	45
TOTAL	1,436	1,340	1,268	1,600	5,644
Provisional Ballots Cast	4	8	8	4	24
Provisional Ballots Counted	2	1	1	2	6

Registered Voters - Party/Precinct

Democrat	517	522	432	398	1,869
Green Party USA			1		1
Green-Rainbow		4	1	4	9
International 3rd Party			1	1	2
Libertarian	12	12	15	16	55
Reform	1				1
Republican	241	226	236	291	994
Unenrolled	984	960	973	1,215	4,132
Veteran Party America		2			2
	1,755	1,726	1,659	1,925	7,065

A true copy: Attest

*Joanne Shifres
Town Clerk*

Board of Assessors Annual Report

In 2004 the Department of Revenue, Bureau of Local Assessment changed the policy regarding interim year adjustments. Due to a strong residential real estate market for the past few years the Bureau of Local Assessment had suggested that municipalities review values to make sure that they reflect full and fair cash value in the years in between mandatory revaluations. They have now changed their posture on that; we are now required to analyze all classes of property annually. Assessments must be equitable and consistent within and between all classes and must conform to accepted mass appraisal measures of assessment level and uniformity. Assessors must report the results of their analysis to the Bureau of Local Assessment for review prior to setting the tax rate.

The second change we experienced was the implementation of the Hopkinton Bill, which is also known as the Supplemental Tax Bill. This bill allows cities and towns to make a pro rata tax assessment on the value of certain improvements to real estate made after the January 1 assessment date. The assessment is made only on those parcels for which an occupancy permit is issued during the fiscal year and the new construction increases the parcel value by over 50 percent. This assessment is in addition to the regular property tax bill that is assessed on the property based on its January 1 status. It is calculated by applying the tax rate to the value of the improvement and pro-rating that amount over the remainder of the fiscal year after the permit was issued. In addition, the assessors must abate property taxes on any parcel in the community whenever it loses more than 50 percent of its value due to fire or other natural disaster after the assessment date.

Under a recent amendment, the statute now applies automatically unless the Department of Revenue is notified in writing by the Board of Selectmen of its rejection. Previously, the statute only applied if accepted by voter referendum.

On November 8, 2004 we provided the Board of Selectmen with the information necessary to conduct the annual Tax Classification Hearing. Due to the limited commercial/industrial tax base, we recommended they continue with a "factor of one", which means one tax rate for all classes of property.

The Board of Assessors is committed to serving the taxpayers of the Town of Tyngsborough. Our office hours are: Monday 8:30 a.m. – 7:00 p.m., Tuesday – Thursday 8:30 a.m. – 4:00 p.m. and Friday 8:30 a.m. – 12:30 p.m. Telephone: (978) 649-2300 Ext 121 Fax Number: (978) 649-2301

F/Y 2005 TAX LEVY COMPUTATIONS

Total Amount To Be Raised	\$30,096,561.30
Total Receipts And Other Revenue	\$12,225,353.00
Local Tax Levy	\$15,871,208.30

TOTAL VALUATIONS BY CLASS

	<u>VALUE</u>	<u>LEVY %</u>	<u>TAX DOLLARS</u>
Residential	\$1,179,713,900	88.0816	\$13,979,609.72
Commercial	\$86,682,255	6.4720	\$1,027,184.72
Industrial	\$52,642,890	3.9305	\$623,818.25
Personal Property	\$20,303,427	1.5159	\$240,595.61

F/Y 2005 TAX RATE \$11.85 PER THOUSAND, ALL CLASSES**LEVY LIMIT COMPONENTS**

F/Y2004 Base	\$14,708,626
2.5%	\$ 367,716
Allowable Growth	\$ 214,489
Debt Exclusion	\$ 588,985
TOTAL	\$15,879,816

EXCESS LEVY CAPACITY \$8,607.70

Respectfully submitted

Phillip O'Brien, Chairman
David Abreu
Eric Spear
BOARD OF ASSESSORS

Jeanne Kidder, MAA, Assistant Assessor
Sandra Pentedemos, Secretary

Tyngsborough Planning Board Annual Report

Mark Pease - Chair
Darryl Wickens – Vice Chair
Steve Nocco – Secretary
John Forti – Treasurer
Caryn DeCarteret – Associate Member
Joyce Harrington - Clerk

To the Residents of Tyngsborough:

In 2004 the Planning Board had several major accomplishments and continued to strengthen its position as the Board that will have a large impact on the residential and economic development of the Town.

Personnel

For the first time in three years, the Board did not get any new members in the May 2004 Town election. There was no name on the ballot for an open five (5) year Planning Board seat. However, the lack of an official candidate sparked a write-in contest that eventually saw sitting Planning Board member John Forti prevailed over former Selectman Fred Perrault. Fresh off this election victory, John agreed to become the Planning Boards representative to the Northern Middlesex Council of Governments (NMCOG – Regional Planning Agency), and also to the newly formed Master Plan Implementation Committee. John has become an integral member of the Board and we look forward to his increased involvement in these activities.

Master Plan Acceptance

The Planning Board and the Town scored a major accomplishment with the Town Meeting acceptance of the new Comprehensive Master Plan. This action capped a two-year effort by the Master Plan Committee and produced a plan that will help to guide the development of the Town for years to come. The Planning Board would like to formally thank the members of the Master Plan Committee, the Board of Selectmen, Robert Flynn (Executive Director of NMCOG) and the Consultants from Brian Barber and Associates for many hours of hard work and a job well done.

Now that the Master Plan is complete, the Planning Board and the rest of Town Government must work to implement its recommendations. To this end the Selectmen and the Planning Board have formed a Master Plan Implementation Committee. The focus of this group will be to coordinate activities associated with the implementation of the recommended actions in the Master Plan.

Subdivisions

Residential subdivision activity continued at a relatively slow pace in 2004. The Planning Board approved two (2) Definitive Subdivision Plans with a total of six (6) building lots. One of these plans was for a 5-lot subdivision on Lakeview Avenue. This project differs from all subdivisions in Town in that the Board worked with the developer to utilize a Low Impact Development (LID) approach to deal with storm water management. LID techniques are friendly to the environment, and are being

recommended by the State. The Board will closely follow the construction and implementation of LID on this project to determine if our Subdivision Rules and Regulation should be amended to include these construction methods. In addition to the two Definitive Plan approvals, the Board also accepted a two Preliminary Subdivisions Plans. The first was a 4-lot plan off of Glendale Avenue and the second was 5-Lot Plan on Massapoag Road.

There was much construction activity on Danforth Road this year. While only two lots on the street were subdivision related the Planning Board was able to reach an agreement with this developer to repave the end of Danforth Road. In the repaving process we were able to work with this developer and improve street drainage.

Special Permits and Economic Development

The Board completed the Special Permit process for several new and existing businesses in Town. Truf Unlimited (sprinkler and lawn care Company) relocated to Tyngsborough as did a new Spa / Salon business on Kendall Road. The Board also oversaw the transfer of the West Coast Video business from the Flint Corner Plaza to Middlesex Road.

By far the largest economic development project of the year was the approval of a Special Permit for the Olive Garden Restaurant. The Olive Garden project required much effort from the Board. An old subdivision plan (not built) had to be rescinded, a new lot had to be created, and finally a comprehensive site plan review process for the new business was done. The lack of municipal sewer service on the site greatly complicated the design plans, and technical review. Unfortunately, after all Town permitting was complete in June, the project was delayed an additional six (6) months, while a curb cut permit was obtained from the State. In December site preparation work had started and construction work should be completed in 2005. The Planning Board cannot take total credit for this success, as all of Town Government was involved with this project. The Olive Garden should make a fine addition to 'Restaurant Row' on the northern part of Middlesex Road.

The Planning Board also supported the Board of Appeals and the Board of Selectmen reviews several other Special Permit projects. These projects included the Tyngsborough Sports Center, and the Wynbrook 40B Affordable Housing project.

With the recent completion of the Route 3 widening project the Board has heard several proposals for business development along Westford Road. A number of these projects should move forward in 2005.

The Future

While much has been accomplished this year, there is still much to be done. The lack of a fifth Planning Board member this year caused two major projects to be delayed. The Board has been in the process of updating the Subdivision Rules and Regulations. This document has not been revised in 17 years. The Board got a final draft of the Rules and Regulations finished but was not able to complete this important task by the end of the year. This project will be on the top of the agenda as 2005 begins.

Also the street acceptance project that was begun in 2003 has not moved forward. The Board still considers this an important issue that needs to be dealt with in 2005. The Board is hoping to bring several streets to 2005 Town Meeting(s) for acceptance.

Community Preservation Committee Annual Report

Linda L. Bibeau, Chair
Mark H. Pease, Treasurer

Christine Chisholm, Vice-Chair
Eric Lantz, Secretary

Annual Report (Covering the Period March 2004 - February 2005)

Committee Members: (as of 02/28/05)

Linda L. Bibeau - Chairperson (Finance Committee)
Christine Chisholm – Vice Chairperson (Member at Large)
Eric Lantz, - Secretary (Member at Large)
Mark H. Pease - Treasurer (Planning Board)
Henry Jungmann (Conservation Commission)
Warren Algrove (Historic Commission)
Richard Lemoine- (Housing Authority)
Augustus C. Skamarycz (Member at Large)
Open for membership (Recreation Committee member)

Retired Members this year:

Donald Singleton – Historic Commission

Review of The Community Preservation Act

The Community Preservation Act (CPA) was passed in Tyngsborough in May 2001. The Act requires that a Committee be formed to investigate the preservation needs of the community and make recommendations to Town Meeting for use of CPA funds. CPA monies are raised by a community-wide real estate property surcharge (of up to 3%).

The State may provide matching funds of up to 100% of what the Town raises. Tyngsborough passed the Act at the maximum 3% surcharge level and the State matched this money dollar for dollar in FY 2002, FY2003 and FY 2004.

In FY 2004, between Town and State contributions the Tyngsborough CPA fund accrued approximately \$600,000. The funds must be spent in three areas, Open Space, Historic Preservation, and Affordable Housing. At least 10% of the monies must be spent on each of the three categories. The Act also allows for the Committee to recommend that up to 5% of the funds be allocated for the potential use of administrative expenses. The remaining 65% can be put toward any combination of the three. The CPC evaluates proposals and makes recommendations to the Town. Before CPA funds can be spent the Committees recommendations require Town Meeting approval.

Since it's inception the CPC has been meeting with Town Boards whose efforts dealt with our three core areas of interest. Those boards are the Housing Partnership / Housing Authority for Affordable Housing, Historical Commission for Historic Preservation, and the Conservation Commission for Open Space preservation. New areas of research addressed by this committee

include town recreation needs for sport fields and the need to control weeds within the town lakes.

Historic Preservation

The CPC continues its concern with the restoration effort for the Old Town Hall, the Littlefield Library and the Winslow school. Contributions made to the Historical Committee will be used to establish matching funds from government agencies and replenish funds used in the initial work to restore the Old Town Hall, Littlefield Library and Winslow school. As a committee we commend the work of those all involved throughout the town to bring the town's historic buildings up to standard. We look forward to establishing making available more funds to meet the requirements necessary to refurbish these buildings and bring them up to codes necessary to utilize them once again. The Tyngsborough Public Library came to us with a request to appropriate funds for the preservation of old and future town records. The committee, understanding that this was an suitable request for the preservation of town records recommended at town meeting that the town appropriate \$3,500.00 for the purchase of software, hardware and supplies needed to scan these records into a database for retention and retrieving. The warrant article did pass at the fall town meeting.

Open Space

The CPC realizes that one of the mandates given to this committee is to do extensive review and appraisal of the of the Open Space areas in Town. The Committee took special interest in those properties already under the protection of Chapter 61 (Forest, Agriculture, and Recreation). In addition, the CPC is consistently looking for Open Space that is under threat of development. During FY2004 the one open space parcel that came under our review and passed committee vote was the Massapoag Property. Below is a briefing of that recommendation by the CPC Committee at fall Town meeting and approved by the voters.

Massapoag Property

In the fall of 2004 the recommendation was passed to purchase the parcel known as the Massapoag property for \$240,000, which consists of approximately 11+ acres (5 areas above land and 6+ acres under the pond). The property is located on the west bank of Massapoag Pond with 466' frontage on Groton Road, a town way. The property has extensive frontage on Massapoag Pond and has a beautiful view of the pond and surrounding foliage. The property boundaries actually cross through the pond to access a small strip of upland on the east side of the pond. Parking is available for 10 to 12 vehicles. To help defray the cost of acquiring of this land the CPC applied for a Self Help grant to the State of Massachusetts and was recently awarded the grant in the amount of \$148,000. This amount will be restored to the CPC funds for future purchases.

This parcel will be held for conservation and passive recreation purposes subject to the protections of Article 97 of the Amendments of the Massachusetts Constitution, which allows for appropriate public access to the general public at no charge. The land will be under the care and control of the Conservation Commission and will be subject to an in perpetuity conservation restriction.

The CPC would like to point out that this property held features high on our selection criteria-- Open space, water resource protection, wildlife corridor, State's area of critical environmental concern (ACEC), and historic preservation (once housed a basket factory) over the top of the dam. This property is contiguous with open space parcels in Groton and Dunstable and leads

directly into 2,000 + acres of open space. Among a high level of support was the strong support of both Groton and Dunstable's conservation committees. Dunstable's well is in the aquifer supplied by Salmon Brook and downstream from this area. The CPC received letters from Groton Trust, New England Forestry Foundation and MIT allowing the town of Tyngsborough resident's access and usage of the properties for passive recreation. The final purchase is expected to take place in the spring of 2005.

Affordable Housing

Tyngsborough Community Housing Partnership

The Tyngsborough Community Housing Partnership (TCHP) is a not-for-profit organization that has been tasked with helping the Town deal with the need for affordable housing. CPC aided in the review of the recently completed Affordable Housing Comprehensive Plan submitted to the State by the TCHP. The TCHP has plans for several programs to promote affordable housing in the Town. These include:

- First time home buyers assistance program.
- Rental assistance programs.
- Purchase of property for use as affordable housing development.
- Community educational regarding affordable housing programs.

The CPC voted to reserve the affordable housing 10% set-aside (to the TCHP) for these programs. The CPC intends to maintain close contact with the TCHP and is looking forward to additional projects in this area.

Open Space Selection Criteria

The CPC requires that all proposed projects be eligible for CPA funding according to the requirements described in the state's CPA statute. Many parcels have been and will be reviewed to determine the level of selection criteria met. Project proposals are being evaluated without discrimination according to the following criteria:

- Consistency with Tyngsborough's Master Plan, Open Space and Recreational Plan, Affordable Housing Plan, and other planning documents that have received wide input and scrutiny.
- Feasibility
- Urgency
- Affordability
- Serving a current under-served population
- Serving multiple needs and populations
- Consistency with recent town meeting actions
- Preservation of currently-owned town assets
- Acquisition of threatened resources
- Multiple sources of funding (availability of grants, etc.)
- Level of support for appropriate Town Committee, Commission or Board

The CPC is now preparing recommendations for the spring and fall of 2005 Town Meetings. We have and will in the future hold at least one Public Informational Hearing prior to making recommendations at town meeting. The CPC has used the Town Web-Site to keep the Community informed. Minutes from all meetings are posted on the CPC home page as they become available. The Committee has also put out several press releases concerning its activity. Please feel free to contact any member of the committee should you require more information or would like to participate in our monthly meetings and open discussions. As a committee we are always looking for new ideas and opinions and the communities input is extremely valuable to us.

Administrative Budget

The CPA allows the Committee to request an administrative budget of up to 5% of the monies raised. These funds are used primarily to obtain appraisals and environmental site assessments when needed. In addition the usage may be for office supplies and public hearing advertisement.

One, very important plan, moving forward is to complete a Community Preservation Plan. This document would provide a more comprehensive assessment of the Community Preservation needs and resources of the Town. It would include things like potential archeological sites. The Plan would also provide both short and long-range goals for the Committee that are in line with those of the Town Master Plan.

Other Projects and Funding Sources

Currently projects are being reviewed for their level of selection criteria and will be discussed with council prior to addressing in a public hearing. The CPC will continue to maintain a professional relationship with state environmental agencies and seek out advise and partnerships whenever possible. Funding sources will remain a high priority in selections of open space, community housing and historical preservation.

Please feel free to contact me at 978-649-7336 should you have any questions or concerns about this committee its plans or functions. This past year has been fulfilling to the committee and the town. I feel we have as a team made important decisions that will provide abundant benefits to the current and future population of Tyngsborough. I speak for all of our committee members in thanking you for all of your efforts and support.

Linda L. Bibeau
Chairperson
Community Preservation Committee

Conservation Commission Annual Report

Members:

Jeffrey Kablik – Chairperson
Lucy Gertz – Vice Chairperson
Henry Jungmann – Member
Robert Sherburne – Member
Cynthia Hanna - Member

Bryan Logue - Member
Jeanne Zarba - Member
Laura Bride – Associate Member
Frank Zarba – Associate Member

Staff:

Lori Capone – Conservation Director – 978-649-2300 ext. 109
Gloria Clancy – Conservation Clerk

Two thousand four was a year of transition and growth for the Conservation Department. The Commission welcomed Jeanne Zarba, and Associate members Laura Bride and Frank Zarba to the Conservation Commission and regretfully bid farewell to long time member Kathleen Cayer. Lori Capone was promoted from Conservation Agent to Conservation Director; commensurate with the added responsibilities and duties the Commission has accepted.

The Conservation Commission had a demanding year holding twenty-two meetings, regarding thirty-three hearings. These hearings included twenty-nine Notice of Intent applications, two Request for Determinations of Applicability filings, and two Abbreviated Notice of Resource Area Delineation submissions. The Commission also issued forty-one Director Determinations, three Extension Permits, four Emergency Permits, two Enforcement Orders, and twenty-four Certificates of Compliance. In addition to their own project reviews, the Commission reviewed the recent Chapter 40B applications, namely Merrimack Landing, Maple Ridge and Wynbrook at Tyngsboro, for the Town, to assess their impacts on the local environment.

With the departure of Mark Whitehead, Director of Planning and Community Development, Mrs. Capone has accepted a majority of the day-to-day duties and responsibilities of Town Planner's Office. In addition, Mrs. Capone has also assumed the responsibilities of Stormwater Management Coordinator; ADA Coordinator; as well as assisting the Zoning Board of Appeals; working with Town Counsel writing Zoning Board of Appeals decisions. She worked closely with Town engineers coordinating various project reviews such as Special Permit Applications; assumed the responsibilities of coordinating the Pawtucket Boulevard/Sherburne Avenue relocation project with the Town Administrator, departments, boards, committees, and most importantly, the abutters, local businesses, and state agencies; assumed the responsibility of monitoring Chapter 61 properties and prepared a detailed overview of the lands for the Board of Selectmen, Community Preservation Committee and the Conservation Commission; secured Pictometry software through the Northern Middlesex Council of Government which provides the Town with detailed visual imagery of most areas of Town; and developed GIS maps for the various Boards as needed. As the Route 3 project neared

completion the Director attended the last meetings of the PACT. Additionally, the Conservation Director secured a \$50,000 grant through the Department of Housing and Community Development to develop an Economic Development Program to broaden the diversity of the Town's tax base.

The Forest and Trails Committee, a sub-committee of the Conservation Commission worked diligently this year on developing management plans and trail guides for the emerging passive recreational trail system in Town. The Bell Property, Sherburne Property, Hunter Property, and Shady Glade Conservation Area contain miles of hiking trails through a rich diversity of habitats and terrain creating recreational opportunities for all ages. The Commission has begun preliminary planning for the use of the recently acquired Long Pond Shores Property. The Committee has also been fervently working to restore the Sherburne House, which will serve as a Historical Museum and Nature Center, for a Spring 2005 opening. The Commission would like to take this opportunity to thank all of the community volunteers for their help with this endeavor.

The highlight of 2004 for the Commission was working in conjunction with the Community Preservation Committee in securing the purchase of a 17.5-acre parcel on River Road known as the Norton Property and a 5-acre parcel located on Lake Massapoag.

Submitted by: Lori Capone, Conservation Director

Board of Library Trustees Annual Report

Board Members:

Eric Spear, Chairman	William Lekas, Vice-Chairman
Paul Husted, Secretary	Connie Dubois
Lynne Lown	Bernie Mercier

To the Citizens of Tyngsborough:

This is the One Hundred and Twenty-Seventh report on the activities of your library during the calendar year 2004.

A celebration was held in the Littlefield Library to note the 100th anniversary of the approval by the town citizenry to build and fund a town library structure along with a large financial gift from Lucy Littlefield to construct the building known as the Littlefield Library. In a short 100 years the circulation statistics for the library has grown from 4,443 to the current year's total of 82,941.

This year marked the retirement of our first Library Director Carol Bacon. She served the town well over her 18 years of service taking the library from a vastly undersized structure in 1986 to our current library on Bryants Lane. Along the way she was able to start and improve services including computers, printers, fax machines, copiers, videos, music CDs, DVDs and many more new and exciting programs and materials for all to use. Thank you for a Job Well Done.

There were three other departures this year two trustees, Jean Jacoppi and Ann Marie Conant and our Assistant Director Terri (Ducharme) Anstiss. In total, over 50 years of library knowledge and experience was lost. I would like to thank each one of them for their services to the Town and the hard work they contributed to the betterment of the Tyngsborough Public Library.

Our new Library Director started on October 18th. Her name is Emily Classon and she came to us from the Pollard Memorial Library in Lowell. In the short time the Trustees have worked together with Emily, she has shown to be a very capable and hard working individual who will continue to bring new ideas and programs to the library. I personally would like to thank each member of the Library Director Search Committee, Lynne Lown, William Lekas, Connie Dubois, and Carol Sides for their effort and time.

Finally I would like to remind all the citizens the Library is here for your use and enjoyment. Make it a goal this year to visit and enjoy some of the many services we have to offer.

Respectfully Submitted: Eric J. Spear, Chairman

Library Director Annual Report

Library Director: Emily Classon
Assistant Director: Randy Gagne
Children's Librarian: Connie Spickler
Technical Services/ILL: Carol Sides

Phone: (978) 649-7361
Website: www.tynglib.org
Email: mtty@mvlc.org

This past year held several changes for the Tyngsborough Public Library. Carol Bacon, Library Director, retired after eighteen years of service to the library. Terri Anstiss, Assistant Director, left the library for new pursuits at the end of the year. We wish them success in their new endeavors and thank them for all of their accomplishments at the Tyngsborough Public Library.

Our membership in the Merrimack Valley Library Consortium (MVLC) allowed us to borrow 8,652 items from other libraries and lend 11,748 of our items to other libraries. These figures reflect 9% and 11% increases respectively. Non-residents who visited the library borrowed 11% more items than in 2003. We registered around 600 children for the Summer Reading Program and added 651 new library borrowers to the database. We circulated around 83,000 items in 2004.

The library continued to expand its audio visual collections this year to meet the rising demand for DVDs and music CDs.

This year we upgraded our staff computers to prepare for the MVLC's library software upgrade in 2005. The newer computers will allow the library to offer improved circulation, reference, and catalog services.

We are grateful to the Friends of the Library for their support throughout the year. They have purchased children's books, provided materials for the Summer Reading Programs, and support many of our wonderful library programs. The Friends continue to fund our museum pass program which allowed 446 families to attend area museums at a discounted price.

Respectfully submitted:
Emily Classon, Library Director



Tyngsborough Recreation and Parks Committee Annual Report

The Recreation and Parks Commission is a 20 member appointed board. The committee is responsible for providing recreational activities for members of the community. The committee has had an eventful year. Policies and permits for use of town fields have been put into place, multiple events have been presented and the new recreation director has completed her first year.

The Commissions' mission is to enrich the lives of Tyngsborough residents including adults, children and seniors by offering programs and services in the areas of arts, health, sports, education and entertainment at the lowest possible cost to the taxpayers.

The committee will continue to produce a seasonal brochure three times a year, Spring/Summer, Fall and Winter. In addition news releases and fliers also provide added notification of events. Programs within this past year have included Recreational youth basketball, Track & field night, Flag football, CPR certification classes, Gymnastics, Drama, Sports mini-camps, a Father – Daughter dance known as the “Shamrock Ball”, an Earth Day town –wide clean-up and three newly introduced events, a fall festival dubbed the “Pig and Apple Fest” which was a huge success and brought the town out to celebrate as well as the “Night of Lights” a jack-o-lantern display at Halloween and a Grandparent’s Breakfast in February. The committee was also fortunate to be involved with the Tree Lighting Ceremony on the common in December. Two Massachusetts Cultural Council Grant were obtained for use in 2005. One to offer a “Movie Night” at minimal cost to residents and the second for cultural entertainment at the Pig and Apple Fest.

The committee acquired the former V.F.W. Building on Westford Road last spring. The location will reopen as the “Tyngsborough Recreation Center”. The Center will be the future home of the committees’ programs as well as a community and teen center. The Recreation Center is slated to open in the early summer of 2005. The committee is working on refurbishing the buildings’ interior; bring the building up to code and accommodating ADA requirements. This endeavor is being accomplished with the proceeds from various events the committee has run. With the townspeople’s continued support the committee will provide a safe and welcoming location for the residents of town.

With the anticipated opening of the building, new programs are proposed for preschool aged children as well as evening activities for adults and older teens. The building will allow for more offerings and programs to our residents.

With a second successful year behind us, the committee thanks the townspeople, selectmen and administrator for their continued overall support.

Respectfully submitted,

Alison McNamara
Recreation Director

Tyngsborough Public Schools Superintendent's Office Annual Report

Dear Citizens:

The 2004-2005 school year has brought new challenges and new rewards. Overall, enrollment increases have slowed, but we continue to experience growth in the lower elementary grades. While working with the same budget for three years and dealing with escalating uncontrollable costs and new unfunded mandates from the state and federal government, we have been forced to redirect some of our funding. It has been our purpose to keep the cuts as far away from your children as possible. We have reduced our maintenance/custodial programs, our school bus fleet has been decreased, libraries have been closed and many teaching positions used to augment our curriculum have been either eliminated or reduced. We have also been forced to increase class sizes in all grades across the district. Our co-curricular athletic programs are funded for the most part by student user fees and fundraising by students and parents.

In spite of the difficulties and in acknowledgement that students are being denied the choices and programs of the past, the quality of our programs continues to improve. MCAS scores, as well as other nationally normed exams, continue to improve. Your high school is one of a very few that has for five consecutive years insured that MCAS was not an issue with any graduating senior. Each year, a greater percentage of our graduates go on to competitive colleges and do very well. This year, 25% of our graduating seniors are eligible to attend any Massachusetts State College or University tuition free through the new John and Abigail Adams Scholarship program.

Our middle school model is flourishing with parents and students excited about the unique ways middle school students can be educated and provided with real meaning in a quality education.

The elementary school is up and running and hosting a number of innovative and exciting programs for children during the day, as well as after school. Throughout the building a number of new initiatives are underway. From new ways to teach math and reading to working on improving student writing, all programs are designed to increase student learning and provide more meaning to a quality education.

Our early childhood center continues to provide a host of tuition-based programs that are designed to provide needed services to families and children without impacting the taxpayers.

I close by acknowledging Phyllis Souders' thirty years of service to Tyngsborough's youngest students. Phyllis will retire in June and I would be remiss if I didn't recognize her key role in making this school system what it is today. I wish Phyllis and her husband Jack a very happy, healthy and long retirement. I will miss her.

Thank you for your support and understanding as your schools and the community work their way through these difficult financial times.

Sincerely,

David J. Hawkins
Superintendent of Schools
50 Norris Road
978-649-7488

Tyngsborough Public Schools - High School Annual Report

Dear Citizens:

The 2004-2005 school year has once again seen outstanding success in the classrooms and on the athletic fields of Tyngsborough High School. We continue to move the school forward in spite of budget constraints. The new two house system has provided a consistent transition and challenging academic program for our ninth and tenth grade students (Lower House) while the rigors of our comprehensive course offerings continue to provide opportunities for our eleventh and twelfth grade students (Upper House). It should be noted that some courses and programs have been eliminated while others have been modified due to increased enrollment and funding limitations.

We are proud of our continued success on the Massachusetts Comprehensive Assessment System (MCAS) exams, as we have once again achieved a 100% passing rate for our graduating class of 2005. This is certainly a tribute to our students, parents and staff (grades one through twelve) as we continue to prepare our students for success on the statewide exam for graduation requirements. We are also very proud to announce that 25% of the graduating class of 2005 are recipients of the John and Abigail Adams scholarship program offering free tuition at any Massachusetts state college or university for their outstanding scores on the MCAS exams. Our graduating seniors continue to be accepted at universities and colleges throughout the United States and each year return during the holidays, to the high school, to share their experiences with the next graduating class.

Once again we have been able to provide co-curricular and athletic programs to our students but only through the continuation of user fees, parking fees and the support of the members of Friends of Tyngsborough Athletics.

This fall the New England Association of Schools and Colleges continued the accreditation of Tyngsborough High School and we continue to work with NEAS&C to improve your high school.

We would also like to thank and recognize Mrs. Lucy Nickerson and Mr. Anthony Zeoli for their outstanding contributions to THS, and Mrs. Phyllis Souders, principal of Tyngsborough Elementary, best wishes for a long and healthy retirement.

Sincerely,

Don Ciampa
Principal
36 Norris Road
978-649-7571

Tyngsborough Public Schools - Middle School Annual Report

To the Citizens of Tyngsborough:

The Tyngsborough Middle School was conceived as an institution that would meet the specific academic and developmental needs of children in grades six through eight. Opened three years ago, the school combines a rigorous academic program with a variety of extracurricular opportunities.

At the heart of the middle school is the concept of *teaming*. When we “team,” small groups of students are placed with selected teachers for the year. These small learning communities serve to promote a family-like atmosphere – ensuring that student progress and development is continually monitored. Each team, in turn, focuses on student organization and responsibility. Ultimately we aim to transition our students from childhood to young adulthood, while preparing them for the challenges of high school.

Aside from the traditional subjects which are taught on each team, we offer a number of specialty classes for our students. Thus, each day students are exposed to one period of computer, TV/media, art, theatre or physical education. These subjects allow students to experience an amazing array of activities that can be tied into the core subject areas through integrated lessons.

The faculty at TMS is a truly gifted group of educators. Although their ages and experiences differ, their dedication to their teaching and our school is unmatched. In fact, it is not uncommon for faculty members to go beyond their teaching duties and coach one of our sports teams or clubs. The middle school also compares favorably with other local schools in that nearly 100 percent of our teachers are classified as “highly qualified” under Federal guidelines.

We have a vast array of sports and extra-curricular activities here at the middle school. They include, but are not limited to:

Sports

Football
Field Hockey
Basketball
Ice Hockey
Track
Softball

Clubs

Mountain Bike Riding
Technology Club
Student Newspaper
Step Dancing
Theater Arts Plays
Chess Club
Yearbook

While we are proud of the number of opportunities available at TMS, we must stress that only those students who maintain acceptable grades are eligible to participate.

Although we are living in difficult financial times, we remain confident that we will continue to provide your children with an exemplary middle school experience. Please feel free to contact the main office should you wish to have a tour or meet the administration and faculty.

Sincerely,

Jeffrey C. Riley
Principal
50 Norris Road
978-649-3115

Tyngsborough Public Schools - Elementary School

Annual Report

Dear Citizens:

As I look ahead to my last few months as the principal of the Tyngsborough Elementary School, I ponder the future of educational opportunities for young students in a climate of continued growth and fiscal constraints. While we have enjoyed the luxury of space and equipment afforded by our new school, we continue to struggle with the realities of understaffing, limited supplies and warranties that are expiring. In the face of escalating enrollment (900+), federal and state mandates and limited funding, we continue to think outside the box as we strive to create an environment that fosters educational excellence, creativity and collaboration.

In an effort to maintain high standards and remain current, teachers at the TES have, throughout this year, participated in staff development in Balanced Literacy and Investigations in Number, Data, and Space. With the support of their trainers, they have implemented new strategies and techniques in Math and English Language Arts, with the goal of facilitating student progress and raising MCAS scores. In adherence with state standards, students are challenged as never before. Rote memorization and formulas have been replaced by investigation, experimentation, critical thinking, and written descriptions of problem solving strategies. In order to help parents adjust to this change, Parent Information sessions for each grade were offered during the fall and winter months. In early winter, a Targeted Assistance Program for fourth and fifth graders was initiated, before and after school hours, to provide students with additional instruction in Math and English Language Arts.

In our third full year of operation, we continue to derive great pleasure from our ability to provide extended programming with existing staff and creative scheduling. As a continuation of last year's initiatives, students in grades three and four have the opportunity to participate in chorus during one recess period per week. One hundred-twenty 4th and 5th graders enjoy Instrumental Music classes during times that are the least disruptive to content instruction, such as, recess, after school and during the last period of the day. Once again, the Music and Art Departments, consisting of two and a half teachers, combined to offer a drama class to all fifth graders, who have the choice of performing in the end of the year musical or designing the set and props. Enrichment programs, offered before and after school, continue to rely on dedicated staff members, who develop multi-dimensional activities that provide knowledge and enjoyment in a relaxed atmosphere. These fee-based programs, offered in fall and winter sessions, have included drama, sports and fitness, languages, mathematics, book clubs and homework assistance. A total of four hundred and sixty students have participated this year.

As I reflect on my last thirty years in Tyngsborough, I take great pride in our accomplishments on behalf of the school district's youngest students. It is with great fondness that I express my gratitude to the many talented teachers and support staff with whom I have had the pleasure of serving. I thank the multitude of parents and volunteers who have come and gone as their children progressed through the grades. I have enjoyed your friendships, appreciated your support, and treasured the children you entrusted to my care. As I take my final walk from this office at the end of the year, I will leave knowing that a part of me will always remain in Tyngsborough, and in particular at the TES.

Sincerely,

Phyllis A. Souders
Principal
105 Westford Road
978-649-1990



Tyngsborough Early Childhood Center
135 Coburn Road – Tyngsborough, MA 01879

Kim Oliveira, Principal

Tel: (978) 649-6071

Dear Community Members,

The staff at the Early Childhood Center prides themselves on creating a climate where children feel comfortable taking risks and learning from the outcomes. Students at this level are offered a variety of choices to best accommodate their individual needs and the needs of their families. Starting on day one, students experience personally meaningful and individualized programs. Each January the ECC hosts an Early Childhood Fair to provide information to parents of young children. Community providers are present to discuss a multitude of offerings available to young children, and staff members hold informational sessions on a variety of topics.

Our Preschool programs provide a mixed-aged experience with a number of scheduling options for children ages three, four and five. These classrooms service both children with disabilities and their typically developing peers. All classrooms share the same philosophy with emphasis on the development of the “whole child” through play based and structured learning activities. Preschool programs are available on a tuition basis. The Early Childhood Center also offers playgroups for two year olds.

The Kindergarten program consists of the traditional five half days, as well as a two and one half day schedule. Additionally, a full day program is available for a tuition fee. The goal of the Kindergarten programs, whether full day or half-day, is to provide an atmosphere of high curriculum expectations where there are opportunities for young children to gain experience with larger group participation. This year we have implemented a new math program (Math Investigations) and a new phonics program. Children are engaged in a comprehensive literacy program which builds a strong foundation of reading and writing skills. Kindergarten curriculum also implements the conflict resolution program “Second Step” in conjunction with the Guidance department.

The curriculum at the Early Childhood Center is aligned with the Massachusetts State Frameworks and provides opportunities for open-ended activities and hands-on learning. Additional services, including Special Education, Guidance and Title One are available for students who meet state and federal guidelines. Early Intervention services are provided through our affiliation with the Anne Sullivan Center. Our program choices are always contingent on the school budget and we appreciate your continued support of our school. If you would like further information about any of our offerings, please contact me at the number above.

Sincerely,
Kim Oliveira

Tyngsborough Public Schools - Special Education Annual Report

Dear Citizens,

The Special Education Department of Tyngsborough Public Schools presently serves approximately 12 % of the student population. We have been able to maintain percentages lower than state averages (15%) through the following:

- The strength of our staff development program
- Increased consultant capacity
- The receipt of additional funding and staff through the award of competitive state grants
- And most importantly, the general commitment from the community and staff that all students will achieve in our community schools

It is with sincere hope that we will be able to continue this level of service within the current fiscal climate. Special education serves as a support system for students with disabilities to assist them in accessing the general education curriculum. As we continue to see the erosion of our general education programming and services because of budget constraints, more pressure will be placed on special education, increasing referrals for special education services and ultimately, increasing the number of students served.

The federal special education law, Individuals with Disabilities Education Act (IDEA), was reauthorized in the fall and signed by the President in December. The effective date of this legislation is July 1, 2005. We will be awaiting regulation changes in the coming months. We are expecting changes to 603 CMR 28.00, the Massachusetts Special Education Regulations. Presently, the changes are undergoing public comment. We are awaiting advisories in early spring.

Tyngsborough was awarded the Exploring the Options for Children with Autism Spectrum Disorders Grant for the second year. This grant provides an educational specialist to the schools, staff development and additional consultation services. Children who have been diagnosed with Autism Spectrum Disorder require very specialized instruction and services. This grant is designed to help build greater district-wide capacity to insure better service for these students and other students with and without disabilities. We are in the third year of the grant cycle. Originally this would have been the final year. Fortunately, the grant has been partially funded and extended for another two years.

Beyond the competitive grant awards, Tyngsborough continues to receive state and federal special education grants to fund staff development, consultation, and early childhood programs. These funds help to extend the local budget and assist in continuing to provide quality programming for all students.

Sincerely,

Diane Pelletier
Administrator of Special Education
50 Norris Road
978-649-7488

Greater Lowell Technical High School District Annual Report

The Greater Lowell Technical High School Committee meets in the Administrative Office (Room 2260), 250 Pawtucket Boulevard, Tyngsborough, Massachusetts. Meetings are public and district residents are welcome to attend. Regular meetings are videotaped and copies are made available to district communities for rebroadcast on local access cable television stations.

At the January 2004 meeting of the Greater Lowell Technical School Committee focused on a number of important issues. Chair Dennis J. Deeb, II distributed a copy of a CORI policy example to Board members for review. The Board began discussing the possibility of updating the school's current CORI policy.

On the recommendation by Superintendent James Cassin, the Board approved the updated School Admission policy.

The school committee formed a new Building Expansion sub-committee to explore matters surrounding the size and space of the existing facility.

School Business Administrator George Garabedian gave the Board a review of the school's year-to-date budget. Also, the Board named Mr. Garabedian as the Chief Procurement Officer.

The Board began discussions regarding the process of updating the school's HVAC system.

The Board approved the new "Click It or Ticket" signs produced by students in Metal Fabrication and designed by Graphic Communication students. The committee requested the signs be posted at the back and front entrances and exits of the school.

At the February 2004 meeting of the Greater Lowell Technical School Committee, Superintendent Cassin read the names of the GLTHS Marketing students who won awards at the District 6 Distributive Education Clubs of America (DECA) competition; the students continue on to the state DECA competition. Mr. Cassin also submitted the annual report for approval of the Board. Superintendent Cassin finished his report to the Board by sharing a letter from GLTHS Auto instructor John Sheehan, who is currently serving in Iraq.

Director of Curriculum and Instruction Kathy Conole gave an update on MCAS results and appeals. Ms. Conole informed the Board that the Class of 2004's passing rate was at 90%. She was confident the number would increase by the end of the 2003/2004 school year due to tutoring designed to prepare students for MCAS retake tests and the appeals process.

The Board presented a Class of 2003 student, who recently passed the MCAS test with her diploma. They also recognized senior Allen Davis for winning the local “Voice of Democracy” award.

School Business Administrator George Garabedian discussed the recently released FY05 Governor’s budget. As a result, the Board spoke about the transportation line item and the impact the proposed reimbursement figures would have on the overall school budget. The Board also addressed the issue of the Governor’s plan to revamp the state’s higher education scholarship policy (John and Abigail Adams Scholarship.) Mr. O’Hare of Lowell expressed his concern over the proposal to offer students finishing in the top 25% of graduating seniors free tuition to UMASS schools. He believed this change in policy would unfairly match technical school students against students from comprehensive high schools, putting the technical students at a great disadvantage in the scholarship process. Mr. O’Hare recommended the Board send a letter to the Governor and the Department of Education conveying their concerns.

Student representative to the Board informed members of the positive feedback from the student body regarding the financial aid night hosted by Greater Lowell.

Teacher contract negotiations continued at the February meeting. Greater Lowell Teachers’ Organization President John Taylor addressed the Board on teacher contract matters.

At the March 2004 meeting of the Greater Lowell Technical School Committee, Superintendent Cassin reported to the Board of the possibility of eliminating Project Glass due to potential budget cuts. The Superintendent updated the Board on possible sites for a Wall of Fame/Distinguished Alumni.

Board members once again brought up the issue of the matter of the John and Abigail Adams Scholarship. A motion was made to send letters to the school district’s state representatives and state senators.

School Business Administrator George Garabedian introduced two representatives from the auditing firm of Melanson Heath. The representatives reviewed their FY03 audit findings with the Board.

Student representative informed the Board that history instructor Liz Bennett organized an event to commemorate Women in History month. Guest speaker State Representative Colleen Garry of Dracut spoke to social study classes on her experiences in the House of Representatives and as a female in the world of politics. The student also mentioned the accomplishments of senior Crystal Burgess, who was named to the 2004 Sports Tour USA Basketball team.

Committee Chair Dennis J. Deeb, II was recognized by his colleagues for being named in “Who’s Who Among American Teachers” for his work at Reading Memorial High School.

At the April 2004 meeting of the Greater Lowell Technical School Committee, the Board requested that Superintendent Cassin coordinate informational meetings with municipal leaders of the district's communities and representatives from the Department of Education to discuss the assessment matters. The purpose of the meetings was to give local communities a better explanation and understanding of the assessment formulas. School Board representative Brian Martin of Dracut relayed information from Representative Colleen Garry concerning the transportation reimbursement.

At a special April 2004 meeting of the Greater Lowell Technical School Committee, the Board approved the FY05 Budget in the amount of \$24,809,137.

At the May 2004 meeting of the Greater Lowell Technical School Committee, Director of Curriculum and Instruction Kathy Conole and Cosmetology instructor John Taylor presented the 2004/2005 School Improvement Plan. Ms. Conole also updated the Board on MCAS results. She reported that the Class of 2004 had a 95% passing rate on the MCAS and the Class of 2005 results showed that 87% of the students passed the MCAS in their junior year.

Math instructor Herb Raistrick reported to the Board that the 2004 Greater Lowell Technical High School Scholarship Golf Tournament made a profit of approximately \$17,000. He reminded the Board that all monies collected go directly to scholarships.

School Business Administrator George Garabedian discussed state budget matters regarding transportation reimbursement and updates on the HVAC upgrade process.

Mr. Martin of Dracut recommended forming a Transportation sub-committee to discuss transportation initiatives similar to health trusts, in an effort to save money.

Attorney Edward Morris informed the Board that he was in possession of a completed teachers' contract and asked the Board to vote on ratification of the new contract. The Board voted to accept the new teachers' contract.

Student representative to the school Board updated the committee on the senior awards ceremony and the science fair. The 2004/2005 student representative, Andrea Thompson was introduced to the Board.

At the June 2004 meeting of the Greater Lowell Technical School Committee, the Board named Mary Jo Santoro the Interim Assistant Superintendent/Principal. Ms. Santoro was the acting Assistant Superintendent for the majority of the 2003/2004 school year. Mr. Martin of Dracut updated his colleagues on matters relating to the Transportation sub-committee.

Superintendent Cassin gave a brief review of the recent CORI policy meeting and where the sub-committee was in the process. He informed the Board that he is awaiting information from attorney Arthur Sullivan regarding legal matters.

Director of Curriculum and Instruction Ms. Kathy Conole and Dean of Discipline Mr. David Murphy presented the 2004/2005 Teacher Handbook and Student Handbook to the Board.

The Greater Lowell School Committee did not meet during the month of July.

At the August 2004 meeting of the Greater Lowell Technical School Committee, Superintendent Cassin introduced the new Interim Special Education Director, Ms. Jill Davis. He also introduced the new Physical Education and Social Studies Cluster Chair, Ms. Patricia McGuirk.

The Board accepted two generous equipment donations by local companies. First, G.S. Blodgett donated two ovens worth approximately \$16,764 to the Culinary program. Secondly, the Mitre Corporation donated a "Strippit" machine worth nearly \$80,000 to the Machine Technology department.

Attorney Arthur Sullivan presented the Board with a final draft of the new CORI policy.

School Business Administrator Mr. Garabedian reviewed the revised FY05 Budget with committee members.

At the September 2004 meeting of the Greater Lowell Technical School Committee, the Board made minor changes to the new CORI policy.

School Business Administrator George Garabedian gave an up-to-date budget report. Mr. Garabedian distributed a report on the gas conversion process as a result of the Alternative Energy sub-committee meeting.

At the October 2004 meeting of the Greater Lowell Technical School Committee, the Board presented a Class of 2004 student with a diploma from Greater Lowell Technical High School. The student did not receive the degree with classmates at the June 2004 graduation ceremony due to MCAS scores. By continuing to work with students even after they leave school, the student was able to pass the MCAS requirement and receive a diploma.

The Board accepted the new CORI policy and made a motion to insert the new language in the policy manual as section 5995.

Board member David Laferriere of Lowell gave a report of the Alternative Energy sub-committee.

School Business Administrator George Garabedian informed the committee that bids for the gas conversion project were higher than expected and asked to re-bid the project.

Director of Curriculum and Instruction Kathy Conole gave a presentation on MCAS and the Department of Education's plans for new state academic measurements. The Board asked Ms. Conole to report back to the committee on MCAS/AYP requirements.

At the November 2004 meeting of the Greater Lowell Technical School Committee, Mr. David Tully of Dunstable thanked Construction Cluster Chair William Traill for the Carpentry and Painting and Decorating students' assistance in building new voting booths for the Town of Dunstable.

Mr. Michael Hayden of Lowell reported to the Board of the Personnel sub-committee's recommendation to approve the legal counsel, the labor counsel, and the district treasurer's contracts.

Mr. George O'Hare of Lowell made a motion that the school district pay to instructor Stacey O'Keefe, who is serving in Iraq, the difference in salary between her instructor's salary and her military pay. The Board agreed.

Superintendent James Cassin discussed the recent Advisory Dinner hosted by Greater Lowell Technical High School. The event is run by the Cooperative Education Director Paul Siopes and Director of Technical Studies Robert Lussier. Mr. Cassin explained that the dinner is a way to get members of Technical Advisory Committees together. The committees play a major role in making the education/industry partnership a success. Advisory Committees represent each of the school's twenty three technical programs. The committees are comprised of representatives from industry, technical administrators, teaching staff, along with parent and student representatives. They meet to discuss matters such as technical knowledge, technical skill sets, skill applications, instructional resources and equipment, as well as local employment needs and how Greater Lowell can play a role in fulfilling those needs.

Mr. Cassin informed the Board that included in their informational packet for the night's meeting is Ms. Conole's AYP report.

School Business Administrator George Garabedian distributed a memo to Board members outlining a timetable for the upcoming budget process.

At the December 2004 meeting of the Greater Lowell Technical School Committee, Superintendent Cassin presented the Board with the 2005/2006 Program of Studies. The Board approved the program.

Assistant Superintendent/Principal Mary Jo Santoro gave a presentation on the upcoming Tier II evaluation scheduled for January 2005.

Director of Guidance Manny Manolopoulos gave a report on the recent Open House held at Greater Lowell and the annual 8th grade visits by local school systems within our district. Approximately 2,000 people attended the October Open House for the general public. Mr. Manolopoulos estimated that 1,800 8th grade students visited the school

during the two-week program. He also informed the Board that the school received 1,041 admission applications from potential candidates.

Community Involvement, Outreach, and Activities

New Hires

A total of three instructors began the new school year. Mr. Ricardo Hernandez was hired as a Title I Paraprofessional. Ms. Marianne McKenna was hired to the position of Job Share Information Technology instructor. Mr. Adam Dowling was hired as a Physical Education instructor.

MCAS

Greater Lowell Technical High School students continued to improve with the Massachusetts Comprehensive Assessment System. The Class of 2004 finished with a 95% passing rate. With eleven additional students passing the November MCAS retest, 91% of the Class of 2005 are eligible to receive their diplomas at the June graduation ceremony. In regards to the Class of 2006, 78% of Greater Lowell's students already passed both exams.

Technical Advisory Dinner and Co-op Program

The Technical Advisory Dinner for members of the Advisory Committees was held in October. Technical Advisory Committees play a major role in making the education/industry partnership a success. Advisory Committees represent each of the school's twenty three technical programs. The committees are comprised of representatives from industry, technical administrators, teaching staff, along with parent and student representatives. They meet to discuss matters such as technical knowledge, technical skill sets, skill applications, instructional resources and equipment, as well as local employment needs and how Greater Lowell can play a role in fulfilling those needs.

The Cooperative Education program is another example of how local education and industry experts work together as they plan for the future. The program is mutually beneficial for the student, employer and school. This year, Co-op will match approximately 200 students with local businesses, giving students invaluable hands-on real work experience. The employer gains an opportunity to participate in the professional development of a potential future employee. The school gains an out of classroom learning laboratory and training partner that provides knowledge and insight about how a business operates.

Beach Clean-up

Students from Greater Lowell Tech participated in the beach cleanup project called COASTSWEEP. The state-wide project is sponsored by Massachusetts Office of Coastal

Zone Management, along with Urban Harbors Institute of UMass Boston. COASTSWEEP kicked off its 16th year on September 25, 2004. Greater Lowell science instructor Deborah Gustafson and GLTHS students joined the almost 4,000 volunteers who cleaned 130 locations, covering 184 miles of shoreline in Massachusetts. Ms. Gustafson's class contributed to the effort by adopting Wingaersheek Beach in Gloucester, MA for the day.

Open House

Greater Lowell Technical High School hosted two Parents' Night/Open House in 2004. The first Parents' Night/Open House occurred on Wednesday, April 28, 2004 from 7:00 p.m. to 9:00 p.m. Greater Lowell hosted the second Parents' Night/Open House on Wednesday, November 17, 2004. The fall event is the first of the school year and attracts the most visitors. Almost 2,000 parents and students visited Greater Lowell Technical High School's fall Open House. Some of the highlights of the night featured technical and academic displays located in the Marketing Education Mall area. Director of Guidance, Manny Manolopoulos and Director of Curriculum, Kathy Conole assisted parents with enrollment and academic questions. Students and their parents were invited to learn more about the Technical and Academic Programs by speaking with teachers located in the M.E. Mall, shops and classrooms. Guests visited shops such as Automotive Technology, Construction, Graphic Communications/Information Technology and the Artisan Restaurant and Function Room of the Culinary Arts Program.

SkillsUSA

During the 30th Annual State Leadership and Skills Conference held April 30- May 2 at the Best Western in Marlboro, MA, sixteen of our students won medals. Also, Junior Gabriella Flint was elected by her peers to serve as a State Officer for the 2004/2005 school year. GLTHS students won eight gold medals and eight additional silver/bronze medals. In the category of Techspo Display, all five of the Greater Lowell's entries received ribbons of excellence.

Gold	Category
Jennifer Reid	Job Skill Demonstration (B)
Jessica Costa	Nail Care
Tabitha Trigones	Nail Care (model)
Hannah Flint	Extemporaneous Speech
Sheila Crocco	Job Interview
Renee Boisvert	Chapter Display
Jared Langlais	Chapter Display
Jon Desrochers	Chapter Display

Silver	Category
Ryan Quintal	Promotional Bulletin
Allen Davis	Principles of Technology

Melane Cunha	Nail Care
Kristal Pelham	Nail Care (model)

Bronze	Category
Shanna Keene	Cosmetology (under 500 hours)
Amber Quirback	Cosmetology (under 500 hours)
Kayla Cantres	Job Skill Demonstration (traditional)
Christina Bolivar	Job Skill Demonstration (traditional)

Members of SkillsUSA volunteered at “Hagan’s House of Horror” raising over \$5,000 for the charitable organization Paul Center.

DECA

Students from the Distributive Education Clubs of America participated in the annual Simon’s Evening of Giving charity event. The students sold tickets which allowed patrons to shop after regular mall hours. Proceeds from the ticket sales benefited the Simons Youth Charitable Foundation.

Student Council

Greater Lowell Technical High School’s Student Council was recognized by the Massachusetts Association of Student Councils as an Outstanding Technical Student Council. Student Council efforts include a coat drive for the Salvation Army and April fund-raising drive for Lowell’s House of Hope. They also coordinated a drive with the freshman, sophomore, junior and senior classes for personal items to benefit the House of Hope. The Student Council developed a “Student Council Leadership Academy” for Greater Lowell Students. Approximately 150 students attend the academy, where they are trained to become the leaders of tomorrow.

National Technical Honor Society

Greater Lowell Technical High School inducted eleven seniors and ten juniors into the National Technical Honor Society at the spring 2004 induction ceremony. The National Technical Honor Society honors student achievement and leadership, promotes educational excellence and enhances career opportunities for the NTHS membership. NTHS is the leader in providing recognition for excellence in career and technical education and creating significant opportunities for America's top workforce education students.

Automotive Programs

The Automotive programs worked on a number of community projects including the painting of a fire truck for the Town of Dracut, a fire truck and police car for the City of Lowell, and a car for the Tyngsborough police department.

Construction Programs

98 seniors from the Construction cluster attended an OSHA training program.

Students from the Carpentry shop participated in a number of community activities during 2004. They took an active roll in the City of Lowell's City of Lights Parade and Lowell's Winterfest events. Carpentry students constructed an award winning float for the City of Lights Parade and assisted with set-up and breakdown of the Winterfest. Students constructed new voting booths, including a handicapped accessible booth for the Town of Dunstable. The students also worked on smaller individual projects such as the construction of highly specialized furniture for a disabled youth.

The Masonry students assisted with the construction of dugouts for the senior league field at Lowell's Shedd Park. Working with volunteers from the Shedd Park Senior League, Greater Lowell students used their masonry skills and helped construct major league style dugouts. Students also competed in the annual Massachusetts Trowel competition.

The Painting and Decorating students excelled at the Painting and Decorating Contractors of America, New England Council trade show.

Students and instructors attended the National Plumbing, Heating, and Cooling Contractors trade show in Boston.

Hospitality, Marketing, and Personal Service Programs

The Culinary program experienced heavy activity with community involvement. The program continued their excellent record of community outreach by hosting many local organizations for lunch at the student-run Artisan Restaurant. Nursing home residents from Palm Manor, Castle Hill, Fairhaven, D'Youville Manor, and many other local nursing facilities enjoyed the Artisan's cuisine on a monthly basis. Approximately 75 local veterans from the Veteran's Community Care Center attended a special luncheon. The Culinary department also assisted the Salvation Army with their annual Thanksgiving dinner. The students found time in their busy schedules to prepare food for events hosted by charitable organizations such as Camp Paul. They lent their culinary expertise to the Dunstable Winterfest event as well. The students prepared "care packages" for GLTHS instructors serving in Iraq.

On Friday, December 17, 2004 Fashion Technology presented over 80 pieces of children's clothing to Merrimack Valley Legal Services and the Chelmsford Food Pantry. The clothing was donated by Robert and Ingrid Drucker from Westwood, who own a wholesale clothing company. Twice a year stores such as Filenes and Macy's send buyers to view the clothing lines for the upcoming season. The garment industry "marks" the demonstration lines by cutting out a piece of the fabric, designating the clothing as samples. Except for the "marking", the clothing is perfectly fine. Not sure where to get the clothes mended, Merrimack Valley Legal Services turned to Greater

Lowell Technical High School. Fashion Tech students enthusiastically agreed to take on the project and repair the garments. The Fashion Tech students volunteered their services to the Dracut Pop Warner program and worked on the kids uniforms.

Fashion Tech students provided sewing and mending services to residents at Lowell Housing Authority's Archambault Towers complex.

The Cosmetology students visited the Lowell Housing Authority's Francis Gate House complex once a month to provide hair and cosmetic services to senior living at FGH.

Metal Fabrication

Students from Metal Fabrication joined with students from the Painting and Decorating program to construct a metal awning for the Tyngsborough Police Department.

CADD

Computer Aided Drafting Design students assisted many local residents with home addition plans and blueprints. They also assisted the Masonry students in the design phase of the Shedd Park dugout project.

Adult Post-Secondary Programs

The Practical Nursing program graduated 73 individuals with Licensed Practical Nurse diploma in July 2004.

In the Certificate program, students were offered a variety of 49-week, part-time postsecondary certificate programs with 700 hours in the classroom and laboratory and 200 hours of externship experience. The Adult Post-Secondary program offered career counseling, career development and assistance with job placement to graduates.

In addition to the Practical Nursing and Certificate programs, the APS held a variety of classes for those interested in improving job skill, changing careers or simply pursuing a leisure-time interest.

Graphic Communications

Graphic students produced many community related materials for events and organizations during the past year. The students designed t-shirts and printed materials for the 2004 Earth Day Fair sponsored by the Massachusetts Department of Environmental Management.

Their skills were put to use for the Lowell Folk Festival committee, printing a cookbook with the recipes of ethnic dishes served at the 2004 Folk Festival.

The Graphic students worked with Lowell's Centralville Neighborhood Action Group on many neighborhood beautification efforts. For example, a silhouette art project on the winter weather barriers for Lowell's Ouellette Bridge.

Seven Graphic students participated in the 54th annual Boston Globe Scholastic Art competition. There were twelve categories of artwork including, animation, ceramics and glass, computer art, design, digital imagery, drawing, mixed media, painting, photography, printmaking, sculpture and video and film. The competition is open to art students in all public, private and parochial schools in Massachusetts, grades 7 through 12. More than 3,400 students participated in the competition and only 145 Gold Keys, 321 Silver Keys and 540 Honorable Mentions were awarded. GLTHS students won a total of nine awards at the show.

The Graphic Communications program at Greater Lowell Technical High School hosted a fourth grade class from the Pawtucketville Memorial School in Lowell. The visit was part of the Books Are Alive! Literacy Outreach Program, a national program designed to reinforce basic reading and writing skills and cultivate a love for books among children. Graphic students described the commercial art, the desktop publishing, the printing, and web development programs offered at the school. They discussed the importance of reading, writing and printing and how graphics relates to their everyday lives outside of school. Next, the 4th graders toured the desktop publishing, commercial art and the printing areas of the graphics shop. The Greater Lowell guides explained to the students the roles each shop plays in producing a book or printed material.

Graphics designed and printed all tickets for events sponsored by the Dracut Council on Aging. They also produced the Annual ½ Way to St. Patrick's Day Scholarship program, where all proceeds go to student scholarships.

Government Relations

Greater Lowell reached out to many local, state and federal elected officials in an effort to highlight student achievements and successes in 2004. Lowell City Councilor Rita Mercier and Dracut State Representative Colleen Garry spoke to history students on their experiences in politics and how government works. U.S. Representative Martin T. Meehan (D-Lowell) addressed over 500 students on issues facing the United States. Greater Lowell hosted a delegation of state representatives, including former Speaker of the House Thomas M. Finneran for a tour of the building.

Greater Lowell Technical High School hosted the annual municipal dinner for leaders in local government. The event was held at the GLTHS Artisan Restaurant on Thursday, September 30, 2004. Over fifty representatives from many different levels of government attended the function. The night's event was kicked-off by Greater Lowell School Committee Chair Janice Kierce of Tyngsborough, followed by a welcome and overview from Superintendent-Director James Cassin. The program included presentations by School Business Administrator George Garabedian regarding finances, academic programs by Director of Curriculum and Instruction Kathleen Conole, technical

programs by Director of Technical Studies, Robert Lussier, and the admissions policy by Director of Guidance Emanuel Manolopoulos.

Greater Lowell School Committee Members

Michael Hayden	Lowell	2005
George O'Hare	Lowell	2005
David Laferriere	Lowell	2007
Michael Lenzi	Lowell	2007
Brian Martin	Dracut	2005
D.J. Deeb	Dracut	2006
Janice Kierce	Tyngsboro	2006
David Tully	Dunstable	2006

James M. Cassin
Superintendent-Director

Finance Committee Annual Report

Committee Members:

John Griffin, Chair

Linda Bibeau, Vice Chair

Frances Eagle

Jerome Goldhammer

Kenneth Times III

To the Citizens of Tyngsborough:

In Massachusetts, towns with property valuation of over one million dollars are required to create a Finance Committee. Under the Massachusetts General Laws and the Town of Tyngsborough's By-Laws, a Finance Committee "shall consider any or all municipal questions for the purpose of making reports or recommendations to the town" and "shall submit a budget at the annual town meeting" (MGL Chapter 39, Section 16).

Tyngsborough By-Laws state that there shall be a Finance Committee consisting of five (5) elected members. The By-Laws also further outline the duties of the Finance Committee including the consideration of all matters of business to be considered within the articles of any warrant and the requirement of a written report on such considerations. Finance Committee Reports are made available at least seven (7) days before Town Meeting.

The Finance Committee meets on the second and fourth Thursdays of the month. Members of the Finance Committee also serve as voting members of the Capital Asset Management, Community Preservation, Elementary School Building and Master Plan Committees.

The FY2005 budget presented the town with many significant fiscal challenges. In order to balance the operating budget, Town officials opted to use one-time revenue sources to supplement state aid and local receipts. These "rainy day" sources of funds have essentially been depleted and are no longer available. As State aid has not approached the levels that municipalities had come to expect several years ago in terms of dollars and percentage of budget, more pressure has been placed on the local communities to allocate scarce fiscal resources to serve the needs of the community. The Finance Committee has been an active Tri-Board participant along with the School Committee and Board of Selectmen to debate and discuss solutions to the Town's fiscal issues.

The members of the Finance Committee are committed to keeping the public informed and intend to work closely with other town officials to provide recommendations that are in the best interest of our community. We welcome and encourage the residents of Tyngsborough to join us and participate in this process.

Fiscal Year 2004 Annual Report of the Town Collector

Town Collector: Gene R. Spickler, CMMC
Asst. Town Collector: Nancy E. Dutton

Phone: 978-649-2300 x 128
Email: genes@tyngsboroughmass.com

The Town Collector is a salaried official elected by the people to a term of three years. It is the collector's responsibility to collect accounts due the Town. All such accounts shall be committed with a warrant and tax list to the Collector, to collect the taxes therein set forth, pay over all such funds to the Treasurer, and record the receipts on the tax lists. The Town Collector must also give the treasurer an account of all charges and fees collected as well as interest earned from the depositing of funds received.

This office collects funds committed by warrant from the Board of Assessors or Sewer Commissioners for: real estate, personal property, motor vehicle excise and forest product taxes, sewer betterments, committed interest, sewer usage liens, sewer usage and covenant charges and PILOT's (payment in lieu of taxes). We also collect uncommitted fees for the Building Department, Zoning Board of Appeals, Planning Board, Board of Health, Conservation Commission and Sewer Commission. Beginning this fiscal year, we also collect parking ticket fees. All funds collected are recorded and turned over to the Treasurer's Office.

The amounts committed for collection this fiscal year increased 1.65 % to \$17,335,173.57 from \$17,054,024.33 last year. Revenue collected from all committed accounts increased by 1.75 % to \$17,266,581.20 from \$16,969,570.13. Uncommitted receipts increased by 22.07% to \$414,574.49 from \$339,631.37. Total receipts paid to the Treasurer were up 2.66% to \$18,532,452.11 compared to \$18,052,615.26 in FY 2003.

Balances by account follow:

Town Collector's FY2004 Sewer Balances by Account – July 1, 2003 through June 30, 2004

Tax Year & Account Title	Beginning Balance	Commitments & Adj	Refunds & Adjustments	Receipts to Treasurer	Abt/Exmp & Adj	Ending Balances
FY 2004						
Sewer Use		541,831.72	8,946.01	520,260.57	8,989.46	21,527.70
Sewer Covenant		54,250.00		53,125.00		1,125.00
'03 Liened		16,381.40		13,819.37		2,562.03
Betterment		12,508.86		11,867.38		641.48
Committed Int		1,239.03		1,175.49		63.54
Betterment Paid Off		282.86		282.86		0
Committed Int Pd Off		4.86		4.86		0
FY 2003						
Sewer Use	41,339.62			27,150.41	14,189.21	0
Sewer Covenant	954.38			766.88	187.50	0
'02 Liened	1,423.78			425.87		997.91
FY 2002						
Sewer Use	472.11			156.35		315.76
Sewer Covenant	(315.76)					(315.76)
'01 Liened	706.13			283.83		422.30
FY'01 '98&'00 Liened	281.07			281.07		0
FY'00 Sewer Use	(31.88)		31.88			0
FY'00 '98&'99 Liened	14,984.33			14,984.33		0
FY'99 Sewer Use	(14.61)		14.61			0
FY'98 Sewer Use	2,295.05				2,295.05	0
FY'85-'91 Sewer Use	546.52			529.60	16.92	0
Committed Totals	62,640.74	626,498.73	8,992.50	645,113.87	25,678.14	27,339.96
Penalty Interest				2,521.77		
Sewer Revenue				203,660.78		
TOTAL SEWER RECEIPTS TO TREASURER				851,296.42		

TOWN COLLECTOR'S FY 2004 BALANCES BY ACCOUNT - JULY 1, 2003 THROUGH JUNE 30, 2004

TAX YEAR & ACCOUNT TITLE	BEGINNING BALANCE	COMMITMENTS & ADJUSTMENTS	REFUNDS & ADJUSTMENTS	RECEIPTS TO TREASURER	ABT/EXMP/AOJ & TAX TITLES	ENDING BALANCE
FY 2005						
RE PREPAYMENTS		15,091.68		15,091.68		0.00
CPA PREPAYMENTS		285.25		285.25		0.00
FY 2004						
REAL ESTATE		15,276,650.99	53,879.37	14,849,269.51	100,397.76	380,863.09
RE SUPPLEMENTAL		30,421.75		13,869.28	1,764.76	14,787.71
CPA-COMMUNITY PRESERVATION ACT		313,611.98		303,747.24	4,029.78	5,834.96
CPA-SUPPLEMENTAL		891.77		403.20	52.94	435.63
PERSONAL PROP		252,046.70	109.74	245,807.52	318.02	6,030.90
VEHICLE EXCISE		1,226,947.50	7,672.31	1,144,172.21	31,295.38	59,152.22
PILOT (IN LIEU OF TAX)		12,833.74		12,833.74		0.00
FY 2003						
REAL ESTATE	353,917.09		20.55	216,033.20	92.46	137,811.98
CPA-Preservation Act	6,037.12			4,024.70		2,012.42
PERSONAL PROP	8,015.42			2,493.37	339.62	5,182.43
VEHICLE EXCISE	62,087.52	200,926.57	11,165.19	237,628.67	18,302.50	18,248.11
FY 2002						
REAL ESTATE	163,453.35		39.87	90,948.60	4,007.00	68,537.62
CPA-Preservation Act	700.03		1,765.84	1,539.90	20.74	905.23
PERSONAL PROP	7,494.64			179.32		7,315.32
VEHICLE EXCISE	20,842.45	4,974.39	954.80	15,734.65	1,533.13	9,503.86
FY 2001						
REAL ESTATE	74,576.08			29,355.14	1,504.66	43,716.28
PERSONAL PROP	2,491.30			27.06		2,464.24
VEHICLE EXCISE	20,962.60	491.25		12,316.15		9,137.70
FY 2000						
REAL ESTATE	44,975.15			31,281.68	1,762.20	11,931.27
PERSONAL PROP	1,206.05			32.08		1,173.97
VEHICLE EXCISE	23,161.76			13,123.34		10,038.42
FY 1999						
REAL ESTATE	32,327.82			21,214.51		11,113.31
PERSONAL PROP	2,146.39					2,146.39
VEHICLE EXCISE	5,460.69			185.42	3,755.88	1,519.39
FY 1998						
REAL ESTATE	5,244.44			1,482.84		3,761.60
PERSONAL PROP	1,502.74					1,502.74
VEHICLE EXCISE	6,293.46			167.50	3,683.67	2,442.29
FY 1997						
REAL ESTATE	253.36			137.48		115.88
PERSONAL PROP	885.09					885.09
VEHICLE EXCISE	4,656.17			196.25	4,459.92	0.00
FY 1996						
REAL ESTATE	258.77			140.42		118.35
PERSONAL PROP	1,130.71					1,130.71
VEHICLE EXCISE	4,272.78		33.16	358.65	3,847.29	100.00
FY 1995						
REAL ESTATE	1,179.52			1,061.17		118.35
PERSONAL PROP	1,951.23					1,951.23
VEHICLE EXCISE	3,275.52			170.00	2,951.98	153.54
FY 1994						
REAL ESTATE	1,039.37			984.47		54.90
PERSONAL PROP	2,133.53					2,133.53
VEHICLE EXCISE	2,009.58			285.00	1,637.70	86.88
TOTALS	865,941.73	17,335,173.57	75,640.83	17,266,581.20	185,757.39	824,417.54

UNCOMMITTED TAX OFFICE RECEIPTS

ELD/DISABLED FUND	1458.00
PARKING TICKETS	795.00
DEMAND & WARRANT	19,245.82
DEPUTY FEES	15,517.00
RMV FEES	6,660.00
LIEN CERTIFICATE	23,925.00
DUPLICATE BILL	1,512.50
CPA INTEREST	1,264.45
RE-PP-MV INTEREST	138,784.24
EARNED INTEREST	2,156.17
MISC. RECEIPTS	891.26
PAA (mv pd after abt)	714.77
TOTAL	212,924.21

UNCOMMITTED DEPARTMENTAL RECEIPTS

INSPECTIONAL DEPARTMENTS		CONSERVATION COMMISSION	
BLD	105,697.23	BYLAW	2,075.00
ELEC	13,727.00	ENGINEERING	0.00
GAS	4,475.00	HEARING	2,894.39
PLB	9,035.00	WETLAND	14,622.50
ZBA	2,814.50	OTHER - MISC.	191.75
TOTAL INSP	135,748.73	TOTAL CONS	19,783.64
BOARD OF HEALTH		PLANNING BOARD	
LIC/PERMIT	39,180.32	ENGINEERING	0.00
CMPST BIN	124.00	FILING/HEARING	5,431.74
FAIR DON	665.00	MAPS/BOOKS	647.80
MISC	68.95		
TOTAL BOH	40,038.27	TOTAL PLN BRD	6,079.54

TOTAL COMMITTED RECEIPTS	17,266,581.20
TOTAL UNCOMMITTED RECEIPTS	414,574.49
TOTAL SEWER RECEIPTS (prev page)	851,296.42
TOTAL RECEIPTS TO TREASURER	18,532,452.11

TOWN OF TYNGSBOROUGH
SUMMARY OF APPROPRIATIONS
FISCAL 2004

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3/24/2005

DESCRIPTION	TRANFERS (IN/OUT)	APPROPRIATIONS	EXPENDED	BALANCE
MODERATOR SALARY		200.00	-	200.00
EXPENSE		150.00	-	150.00
SELECTMEN SALARY		6,000.00	4,858.45	1,141.55
S & W CLERICAL		30,799.00	30,799.00	-
CLERICAL		1,000.00	646.88	353.12
EQUIPMENT REPAIR		100.00	-	100.00
PROF SERVICES		200.00	-	200.00
LEGAL NOTICES		1,000.00	1,493.80	(493.80)
MISCELLANEOUS PRINTING		500.00	-	500.00
POSTAGE		800.00	939.32	(139.32)
OFFICE SUPPLIES		1,200.00	219.37	980.63
CONFERENCES		1,850.00	4,030.10	(2,180.10)
TRAINING		400.00	-	400.00
OTHER SUPPLIES		300.00	-	300.00
MILEAGE		100.00	-	100.00
DUES & SUBS		3,350.00	1,901.80	1,448.20
NEW EQUIPMENT		-	-	-
TOWN ADMINISTRATOR SALARY		83,334.00	83,334.00	-
CONSULTING SERVICES		-	-	-
ADMIN. VACATION BUYBACK		3,230.00	3,181.63	48.37
ADMINISTRATOR ASSISTANT		44,805.00	41,240.07	3,564.93
EXPENSE		900.00	558.07	341.93
OUT OF STATE TRAVEL		900.00	1,161.80	(261.80)
COMPUTER ADMINISTRATION		17,575.00	17,295.55	279.45
LAKE & POND GRANT		9,395.76	8,440.73	955.03
TREE PLANTING MATCHING GRANT		-	-	-
SHERBURNE PROPERTY		21,858.70	20,353.85	1,504.85
TOWN MASTER PLAN		34,522.46	26,990.00	7,532.46
DOG POUND ANIMAL SHELTER		-	-	-
TOWN CLERK/ACCOUNTANT RETIRE.		16,018.16	16,018.00	0.16
S.T.M. FIRE DEPT NEW TRUCK		-	-	-
UNPAID BILLS		3,661.00	-	3,661.00
PLANNER SALARY		24,134.00	24,032.47	101.53
CONSERVATION AGENT		26,772.00	26,772.00	-
S&W CLERICAL		9,906.00	9,407.37	498.63
PROFESSIONAL SERVICES		1,245.00	1,417.00	(172.00)
ENGINEER		-	-	-
COMMUNICATION		-	-	-
LEGAL NOTICES		2,000.00	2,940.60	(940.60)
OTHER SERVICES		-	-	-
POSTAGE		500.00	533.16	(33.16)
OFFICE SUPPLIES		300.00	445.26	(145.26)
CONFERENCES		800.00	580.00	220.00
TRAINING		800.00	-	800.00
OTHER SUPPLIES		500.00	286.61	213.39
MILEAGE		800.00	929.77	(129.77)
DUES & SUBSCRIPTIONS		800.00	490.30	309.70
NEW EQUIPMENT		200.00	-	200.00
GRANT FUNDS		500.00	43.76	456.24
S & W CLERICAL		3,000.00	-	3,000.00
OFFICE SUPPLIES		440.00	302.28	137.72

TOWN OF TYNGSBOROUGH
SUMMARY OF APPROPRIATIONS
FISCAL 2004

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3/24/2005

DESCRIPTION	TRANFERS (IN/OUT)	APPROPRIATIONS	EXPENDED	BALANCE
CONFERENCES		200.00	150.00	50.00
DUES & SUBS		200.00	175.00	25.00
REPORTS		1,200.00	-	1,200.00
FIN COM RESERVE FUND	(38,119.05)	65,000.00	-	26,880.95
ACCOUNTANT SALARY		60,500.00	56,439.42	4,060.58
S & W CLERICAL		5,542.00	5,399.87	142.13
CERTIFICATION		1,000.00	1,000.00	-
COMMUNICATION		-	-	-
POSTAGE		10.00	97.68	(87.68)
OFFICE SUPPLIES		300.00	6.49	293.51
CONFERENCES		360.00	931.39	(571.39)
MILEAGE		50.00	120.75	(70.75)
DUES & SUBS		90.00	125.00	(35.00)
COMPUTER MAINTENANCE		1,402.00	900.00	502.00
ANNUAL AUDIT		16,500.00	13,200.00	3,300.00
ACCOUNTANT GASB STATEMENT 34		-	-	-
ASSESSORS SALARY		6,825.00	6,090.00	735.00
ASSISTANT ASSESSOR SALARY		58,000.00	50,513.87	7,486.13
S & W CLERICAL		25,470.00	24,947.42	522.58
SL/VAC CLERICAL		1,000.00	730.40	269.60
EQUIPMENT REPAIR		100.00	-	100.00
PROF SERVICES		6,610.00	8,050.00	(1,440.00)
COMMUNICATION		-	-	-
POSTAGE		800.00	530.10	269.90
OFFICE SUPPLIES		1,450.00	1,506.23	(56.23)
CONFERENCES		1,200.00	680.58	519.42
MILEAGE		3,640.00	456.68	3,183.32
DUES & SUBS		750.00	540.95	209.05
PERSONAL PROPERTY APPRAISAL		28,975.00	28,975.00	-
TREASURER SALARY		47,578.00	47,578.00	-
ASSISTANT TREASURER		26,665.00	25,443.83	1,221.17
S & W CLERICAL		20,110.00	19,784.72	325.28
CERTIFICATION		1,000.00	1,000.00	-
EQUIPMENT REPAIR		100.00	-	100.00
PROF SERVICES		-	-	-
COMMUNICATION		-	-	-
OTHER SERVICES		625.00	771.00	(146.00)
BANKING CHARGES		200.00	255.00	(55.00)
TAX TITLE		16,000.00	3,771.00	12,229.00
COMPUTER		-	-	-
POSTAGE		3,200.00	2,822.26	377.74
OFFICE SUPPLIES		2,000.00	1,921.34	78.66
NOTE CERTIFICATION FEE		250.00	21.90	228.10
CONFERENCES		500.00	509.63	(9.63)
MILEAGE		600.00	528.66	71.34
DUES & SUBS		45.00	45.00	-
PAYROLL COMPUTER SOFTWARE		930.00	922.58	7.42
TAX COLLECTOR SALARY		47,860.00	47,860.00	-
S & W CLERICAL		26,616.00	24,842.66	1,773.34
CERTIFICATION		1,000.00	1,000.00	-
EQUIPMENT REPAIR		200.00	-	200.00

TOWN OF TYNGSBOROUGH
SUMMARY OF APPROPRIATIONS
FISCAL 2004

3

3/24/2005

DESCRIPTION	TRANSFERS (IN/OUT)	APPROPRIATIONS	EXPENDED	BALANCE
EQUIPMENT RENTAL		1,825.00	1,824.00	1.00
PROF SERVICES		4,550.00	4,550.00	-
COMMUNICATION		-	-	-
LEGAL NOTICE		500.00	-	500.00
OTHER SERVICES		700.00	694.00	6.00
TAX TITLE EXP.		2,500.00	-	2,500.00
POSTAGE		7,500.00	7,500.00	-
OFFICE SUPPLIES		3,100.00	3,541.35	(441.35)
CONFERENCE		500.00	395.31	104.69
MILAGE		300.00	237.33	62.67
DUES & SUBS		45.00	78.00	(33.00)
NEW EQUIPMENT		-	1,250.00	(1,250.00)
COLLECTOR'S SOFTWARE		-	-	-
PARKING CLERK EXPENSE		1,000.00	201.59	798.41
TOWN COUNSEL STIPEND		53,820.00	53,813.63	6.37
EXPENSE		3,500.00	422.14	3,077.86
SPECIAL LEGAL COUNSEL		37,000.00	35,424.86	1,575.14
LABOR COUNSEL	5,966.00	18,000.00	33,765.38	(9,799.38)
TOWN COUNSEL LITIGATION		43,886.00	30,190.19	13,695.81
CABLE TV LEGAL FEES		6,460.00	-	6,460.00
TOWN CLERK SALARY		44,505.00	44,505.00	-
S & W CLERICAL		17,624.00	15,136.86	2,487.14
CERTIFICATION		1,000.00	-	1,000.00
EQUIPMENT REPAIR		100.00	15.00	85.00
PROF SERVICES		100.00	215.00	(115.00)
COMMUNICATION		-	-	-
POSTAGE		450.00	471.20	(21.20)
OFFICE SUPPLIES		450.00	426.12	23.88
CONFERENCES		200.00	50.00	150.00
OTHER SUPPLIES		400.00	315.25	84.75
DUES & SUBS		250.00	245.00	5.00
TOWN CLERK DOG LICENSING		600.00	183.24	416.76
PARKING CLERK		-	-	-
ELECTION/REGISTRATION SALARY		9,200.00	8,619.95	580.05
POLICE DETAIL		8,500.00	7,101.02	1,398.98
EQUIPMENT REPAIR		100.00	-	100.00
PROF SERVICES		8,400.00	6,209.77	2,190.23
POSTAGE		1,400.00	1,349.63	50.37
OFFICE SUPPLIES		650.00	-	650.00
CONFERENCES		200.00	-	200.00
OTHER SUPPLIES		200.00	-	200.00
CONSERVATION COMMISSION SALARY		1,875.00	1,875.00	-
AGENT SALARY		855.00	-	855.00
OTHER SUPPLIES		-	-	-
OPEN SPACE PLAN		300.00	-	300.00
CONSERV OPEN SPACE PLAN		-	-	-
N M A C ASSESSMENT		2,788.00	2,737.23	50.77
PLANNING BOARD SALARY	966.66	5,200.00	6,166.66	-
S & W CLERICAL		13,000.00	10,596.91	2,403.09
EQUIPMENT REPAIR		200.00	-	200.00
PROF SERVICES		30,000.00	25,502.76	4,497.24

TOWN OF TYNGSBOROUGH
SUMMARY OF APPROPRIATIONS
FISCAL 2004

4

3/24/2005

DESCRIPTION	TRANSFERS (IN/OUT)	APPROPRIATIONS	EXPENDED	BALANCE
COMMUNICATION		-	-	-
LEGAL NOTICE		1,600.00	2,600.80	(1,000.80)
OTHER SERVICES		1,200.00	69.12	1,130.88
POSTAGE		750.00	170.63	579.37
OFFICE SUPPLIES		800.00	2,022.07	(1,222.07)
BD OF APPEALS SALARY		3,673.00	3,672.00	1.00
S & W CLERICAL		-	-	-
LEGAL NOTICES		3,866.00	3,248.49	617.51
POSTAGE		475.00	605.79	(130.79)
OFFICE SUPPLIES		350.00	207.60	142.40
DEVELOPMENT COMMITTEE		250.00	-	250.00
DEVELOPMENT COMMITTEE		-	-	-
INDUSTRIAL FINANCING AUTHORITY		-	-	-
CAPITAL PROGRAM COMMITTEE		375.00	-	375.00
COMMUNITY PRESERVATION ACT		100.00	-	100.00
AMERICAN DISABILITIES ACT A T		500.00	-	500.00
ELECTRIC		32,400.00	26,456.73	5,943.27
GAS HEAT		30,000.00	16,556.52	13,443.48
EQUIPMENT REPAIR		1,500.00	-	1,500.00
BLDG REPAIR & MAINT		9,000.00	1,055.10	7,944.90
OFFICE MACHINE MAINTENANCE		3,000.00	4,441.04	(1,441.04)
EQUIPMENT RENTAL		-	1,381.02	(1,381.02)
PROF SERVICE		600.00	9,693.95	(9,093.95)
WATER		2,000.00	1,290.24	709.76
COMMUNICATION		8,068.00	11,128.74	(3,060.74)
OTHER SERVICES		2,000.00	341.40	1,658.60
OFFICE SUPPLIES		3,500.00	6,163.82	(2,663.82)
BLDG SUPPLIES		9,182.00	17,538.79	(8,356.79)
ELECTRIC		500.00	483.61	16.39
GAS HEAT		500.00	-	500.00
OTHER SERVICES		6,000.00	5,705.19	294.81
TOWN REPORTS	3,768.00	4,000.00	4,000.00	3,768.00
MISCELLANEOUS PRINTING		-	-	-
ELECTRIC		2,000.00	1,195.14	804.86
OIL HEAT		2,000.00	-	2,000.00
GAS HEAT		2,000.00	265.29	1,734.71
BLDG REPAIR & MAINTENANCE		3,000.00	3,964.00	(964.00)
WATER		500.00	50.00	450.00
COMMUNICATION		500.00	-	500.00
OTHER SERVICES		-	-	-
DUE TO STABILIZATION FUND		-	-	-
TRANSFER TO SEWER FUND		-	-	-
TOTAL GENERAL GOVERNMENT	(27,418.39)	1,309,421.08	1,142,203.87	139,798.82
POLICE DEPT SALARY & WAGES		1,486,027.10	1,466,903.69	19,123.41
POLICE DEPT S&W OTHER		266,781.00	243,243.28	23,537.72
EQUIPMENT REPAIR		30,000.00	19,961.20	10,038.80
PROF SERVICES		13,500.00	13,245.06	254.94
PROF DEVELOPMENT		5,750.00	2,513.97	3,236.03
OTHER SERVICES		250.00	194.08	55.92
POSTAGE		1,300.00	968.31	331.69

TOWN OF TYNGSBOROUGH
SUMMARY OF APPROPRIATIONS
FISCAL 2004

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3/24/2005

DESCRIPTION	TRANFERS (IN/OUT)	APPROPRIATIONS	EXPENDED	BALANCE
OFFICE SUPPLIES		4,000.00	6,925.82	(2,925.82)
GAS & OIL		30,000.00	18,421.16	11,578.84
TRAINING		6,000.00	7,050.00	(1,050.00)
OTHER SUPPLIES		2,500.00	1,863.61	636.39
AMMUNITION		7,000.00	6,375.12	624.88
MILEAGE		3,000.00	2,427.77	572.23
OUT OF STATE TRAVEL		1,000.00	1,960.23	(960.23)
DUES & SUBS		8,500.00	3,147.40	5,352.60
OTHER CHARGES		1,000.00	521.08	478.92
CANINE EXPENSE		1,500.00	1,214.53	285.47
NEW EQUIPMENT		500.00	528.41	(28.41)
GRANT FUNDS		3,000.00	-	3,000.00
REPLACE EQUIPMENT		4,100.00	10,554.61	(6,454.61)
CLOTHING ALLOWANCE		23,632.55	23,621.17	11.38
CUSTODIAN SALARY		12,892.00	12,571.60	320.40
ELECTRIC		11,500.00	11,746.27	(246.27)
GAS HEAT		7,250.00	6,519.71	730.29
EQUIPMENT REPAIR		3,000.00	2,501.36	498.64
BLDG REPAIR & MAINT		6,700.00	2,549.50	4,150.50
WATER		1,750.00	454.82	1,295.18
BUILDING SUPPLIES		2,000.00	1,559.38	440.62
NEW EQUIPMENT		2,000.00	1,557.99	442.01
WATER & SEPTIC SYSTEM REPAIR		300.00	190.00	110.00
POLICE CRUISERS		48,000.00	48,000.00	-
POLICE CRUISER & EQUIPMENT		-	-	-
LICENSING ENFORCEMENT		-	-	-
LICENSING ENFORCEMENT		5,500.00	1,500.00	4,000.00
POLICE MATCHING GRANT FUND		-	-	-
FIRE DEPT SALARY & WAGES	451.00	329,141.00	329,591.04	0.96
ELECTRIC		3,800.00	4,081.41	(281.41)
GAS HEAT		8,050.00	6,447.56	1,602.44
EQUIPMENT REPAIR		8,400.00	26,066.65	(17,666.65)
BLDG REPAIR & MAINT		9,000.00	5,536.50	3,463.50
COMMUNICATION SUPPLIES		2,300.00	-	2,300.00
PROF SERVICES		1,000.00	-	1,000.00
WATER		3,500.00	10,113.36	(6,613.36)
COMMUNICATION		1,100.00	5,553.47	(4,453.47)
OTHER SERVICES		1,500.00	4,420.03	(2,920.03)
POSTAGE		200.00	-	200.00
OFFICE SUPPLIES		300.00	213.74	86.26
BLDG SUPPLIES		5,200.00	1,294.74	3,905.26
GROUNDS		1,279.00	-	1,279.00
GAS & OIL		4,400.00	3,581.70	818.30
CONFERENCES		500.00	-	500.00
TRAINING		1,500.00	420.00	1,080.00
OTHER SUPPLIES		5,085.00	10,858.48	(5,773.48)
DUES & SUBS		1,000.00	711.93	288.07
OTHER CHARGES		500.00	165.00	335.00
NEW EQUIPMENT		14,800.00	13,741.55	1,058.45
REPLACE EQUIPMENT		8,000.00	117.12	7,882.88
PROTECTION CLOTHING		4,800.00	389.45	4,410.55

TOWN OF TYNGSBOROUGH
SUMMARY OF APPROPRIATIONS
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DESCRIPTION	TRANFERS (IN/OUT)	APPROPRIATIONS	EXPENDED	BALANCE
HYDRANT SERVICES		8,000.00	-	8,000.00
PURCHASE NEW FIRE TRUCK		-	-	-
COMM CTR SALARY & WAGES		263,044.00	244,003.25	19,040.75
EQUIPMENT REPAIR		15,000.00	10,046.61	4,953.39
COMMUNICATION		16,500.00	14,961.15	1,538.85
OFFICE SUPPLIES		400.00	103.02	296.98
TRAINING		500.00	325.00	175.00
NEW EQUIPMENT		600.00	2,971.82	(2,371.82)
REPLACE EQUIPMENT		3,500.00	181.39	3,318.61
UNIFORM ALLOWANCE		4,200.00	5,038.00	(838.00)
BLDG INSP SALARY		58,064.00	58,064.00	-
S & W CLERICAL		26,248.00	26,245.62	2.38
VEHICLE MAINTENANCE		2,000.00	1,650.79	349.21
INSPECTIONAL COVERAGE		1,500.00	500.00	1,000.00
COMMUNICATION		300.00	-	300.00
OTHER SERVICES		125.00	-	125.00
POSTAGE		225.00	249.48	(24.48)
OFFICE SUPPLIES		705.00	794.60	(89.60)
TRAINING		800.00	355.00	445.00
OTHER SUPPLIES		350.00	1,193.81	(843.81)
MILEAGE		-	-	-
DUES & SUBS		210.00	1,042.78	(832.78)
NEW EQUIPMENT		150.00	44.20	105.80
GAS INSP SALARY		7,753.00	7,606.56	146.44
MILEAGE	96.00	900.00	996.00	-
PLUMBING INSP SALARY		7,753.00	7,606.56	146.44
MILEAGE		1,000.00	996.00	4.00
SEALER OF WEIGHTS & MEASURERS		700.00	688.00	12.00
WIRE INSP SALARY		11,202.00	11,202.00	-
MILEAGE	92.00	1,900.00	1,992.00	-
CIVIL DEFENSE SALARY		1,200.00	1,200.00	-
COMMUNICATION		1,200.00	790.38	409.62
OFFICE SUPPLIES		200.00	143.43	56.57
NEW EQUIPMENT		900.00	519.16	380.84
DOG OFFICER TIME & EXP.		35,000.00	26,000.00	9,000.00
EQUIPMENT RENTAL		4,700.00	4,682.40	17.60
PROF SERVICES		1,000.00	-	1,000.00
EQUIPMENT RENTAL		800.00	-	800.00
OTHER SUPPLIES		400.00	903.56	(503.56)
EQUIPMENT RENTAL		2,500.00	1,796.80	703.20
PROFESSIONAL SERVICE		50.00	50.00	-
INSPECTOR OF ANIMALS		775.00	775.00	-
INSPECTOR OF ANIMALS EXPENSE		200.00	-	200.00
TOTAL PUBLIC SAFETY	639.00	2,898,141.65	2,779,813.23	118,967.42
SCHOOL ADMINISTRATION SALARIES		508,590.00	289,814.46	218,775.54
SCHOOL INSTRUCTIONAL SALARIES		9,663,455.42	9,974,636.96	(311,181.54)
SCHOOL HEALTH S&W		164,904.00	209,615.04	(44,711.04)
SCHOOL ATHLETIC ACTIVITIES		270,919.00	138,743.75	132,175.25
SCHOOL CURRICULAR S & W		25,752.00	36,541.00	(10,789.00)
SCHOOL BUILDING & GROUND		904,378.00	888,647.21	15,730.79

TOWN OF TYNGSBOROUGH
SUMMARY OF APPROPRIATIONS
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3/24/2005

DESCRIPTION	TRANFERS (IN/OUT)	APPROPRIATIONS	EXPENDED	BALANCE
EQUIPMENT REPAIR		-	-	-
RENTAL		-	-	-
PROFESSIONAL SERVICES		30,000.00	13,549.50	16,450.50
OTHER SERVICES		10,000.00	7,132.61	2,867.39
POSTAGE		800.00	1,164.77	(364.77)
OFFICE SUPPLIES		7,701.00	8,078.75	(377.75)
CONFERENCES		-	2,706.06	(2,706.06)
OTHER SUPPLIES		-	71.87	(71.87)
MILEAGE		5,600.00	3,627.50	1,972.50
DUES & SUBSCRIPTIONS		-	6,252.81	(6,252.81)
OTHER CHARGES		-	-	-
EQUIPMENT REPAIR		-	1,869.44	(1,869.44)
PROFESSIONAL SERVICES		107,729.58	23,042.92	84,686.66
OTHER SERVICES		-	38,921.50	(38,921.50)
POSTAGE		5,000.00	7,491.68	(2,491.68)
OFFICE SUPPLIES		16,639.00	132,656.36	(116,017.36)
CONFERENCES		8,000.00	19,528.37	(11,528.37)
TRAINING		10,000.00	102,999.65	(92,999.65)
OTHER SUPPLIES		405,651.00	276,574.30	129,076.70
MILEAGE		2,000.00	3,216.53	(1,216.53)
DUES & SUBSCRIPTIONS		3,800.00	19,675.43	(15,875.43)
PROFESSIONAL SERVICES		247,506.00	98,961.10	148,544.90
PUPIL TRANSPORTATION		1,095,494.00	1,100,781.50	(5,287.50)
ATHLETIC ACTIVITIES		29,672.00	66,038.59	(36,366.59)
TRAINING		-	-	-
OTHER SUPPLIES		37,419.00	15,228.17	22,190.83
DUES & SUBSCRIPTIONS		20,373.00	10,958.42	9,414.58
ELECTRIC		385,543.00	235,865.58	149,677.42
OIL HEAT		125,649.00	63,339.23	62,309.77
GAS HEAT		43,050.00	58,400.62	(15,350.62)
EQUIPMENT REPAIR		69,680.00	141,545.33	(71,865.33)
BUILDING REPAIRS		60,903.00	21,566.78	39,336.22
WATER		36,352.00	24,982.75	11,369.25
SEWER CHARGES		4,000.00	15,674.24	(11,674.24)
COMMUNICATION		32,600.00	35,441.24	(2,841.24)
OTHER SERVICES		72,222.00	19,418.89	52,803.11
BUILDING SUPPLIES		36,000.00	76,691.42	(40,691.42)
GAS & OIL		2,400.00	3,768.22	(1,368.22)
OTHER SUPPLIES		32,500.00	15,929.41	16,570.59
INSURANCE		17,000.00	15,328.75	1,671.25
TUITION		645,329.00	918,132.29	(272,803.29)
ASSESSMENT		63,736.00	63,736.00	-
SCHOOL BUILDING COMMITTEE S.T.		526.35	491.91	34.44
SCHOOL D.A.R.E. OFFICER SALARY		51,820.00	51,820.00	-
SCHOOL D.A.R.E. OFFICER EXPENS		3,500.00	3,486.05	13.95
TOTAL SCHOOLS	-	15,264,193.35	15,264,144.96	48.39
CONSULTING ENGINEER/PROF SERV.		19,250.00	7,860.00	11,390.00
HIGHWAY SALARIES & WAGES		465,220.00	451,760.88	13,459.12
SUPERINTENDENT		-	-	-
S&W CLERICAL		13,756.00	13,207.60	548.40

TOWN OF TYNGSBOROUGH
SUMMARY OF APPROPRIATIONS
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3/24/2005

DESCRIPTION	TRANSFERS (IN/OUT)	APPROPRIATIONS	EXPENDED	BALANCE
OVERTIME WAGES		4,500.00	6,090.48	(1,590.48)
SEASONAL HELP		15,000.00	7,024.00	7,976.00
ELECTRIC		2,700.00	3,133.87	(433.87)
GAS HEAT		3,000.00	4,014.37	(1,014.37)
EQUIPMENT REPAIR IN		5,110.00	598.37	4,511.63
EQUIPMENT REPAIR OUT		7,000.00	5,415.30	1,584.70
BLDG REPAIR		2,000.00	2,191.77	(191.77)
PROF SERVICES		13,343.00	440.00	12,903.00
COMMUNICATION		2,800.00	973.77	1,826.23
LEGAL NOTICES		300.00	276.00	24.00
OTHER SERVICES		3,860.00	330.00	3,530.00
POSTAGE		100.00	26.00	74.00
OFFICE SUPPLIES		515.00	112.98	402.02
BUILDING SUPPLIES		1,400.00	2,584.91	(1,184.91)
VEHICLE SUPPLIES		7,550.00	13,476.42	(5,926.42)
GAS & OIL		16,000.00	34,508.25	(18,508.25)
CONFERENCES		400.00	-	400.00
PUBLIC WORKS SUPPLIES		1,500.00	873.26	626.74
OTHER SUPPLIES		3,000.00	954.06	2,045.94
DUES & SUBS		200.00	-	200.00
NEW EQUIPMENT		200.00	-	200.00
REPLACE EQUIPMENT		1,000.00	1,354.82	(354.82)
SNOW SALARY & WAGES		37,500.00	68,053.92	(30,553.92)
EQUIPMENT REPAIR		5,850.56	407.27	5,443.29
EQUIPMENT RENTAL		30,500.00	75,290.00	(44,790.00)
WEATHER SERVICES		3,000.00	2,176.00	824.00
VEHICLE SUPPLIES		5,500.00	5,136.07	363.93
GAS & OIL		-	-	-
SALT		70,000.00	104,991.17	(34,991.17)
SAND		25,500.00	23,005.37	2,494.63
PUBLIC WORKS SUPPLIES		2,000.00	14,560.02	(12,560.02)
HWY STREET LIGHTS		37,500.00	34,842.29	2,657.71
HWY TOWN MAINT S&W	791.00	2,000.00	2,790.69	0.31
EQUIPMENT RENTAL		17,000.00	64,107.28	(47,107.28)
PROFESSIONAL SERVICES		10,000.00	1,624.16	8,375.84
PUBLIC WORKS SUPPLIES		12,000.00	9,452.91	2,547.09
OIL AND ASPHALT		27,500.00	-	27,500.00
SAND AND GRAVEL		10,000.00	-	10,000.00
HWY SPECIAL SIGNS		2,500.00	2,500.00	-
EQUIPMENT RENTAL		2,000.00	16,989.64	(14,989.64)
LEGAL NOTICES		300.00	371.20	(71.20)
OIL & ASPHALT		57,500.00	23,923.58	33,576.42
SAND & GRAVEL		5,500.00	338.25	5,161.75
OTHER SUPPLIES		4,000.00	8,784.06	(4,784.06)
WESTFORD RD IMPROVEMENTS		32,609.28	834.99	31,774.29
UNIFORM ALLOWANCE		7,480.00	7,480.00	-
SNOW UNACCEPTED ROADS		5,000.00	-	5,000.00
TOTAL HIGHWAY	791.00	1,002,443.84	1,024,865.98	(21,631.14)
 CEMETERY SALARY & WAGES		24,323.00	24,322.00	1.00
ELECTRIC		150.00	102.39	47.61

TOWN OF TYNGSBOROUGH
SUMMARY OF APPROPRIATIONS
FISCAL 2004

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3/24/2005

DESCRIPTION	TRANFERS (IN/OUT)	APPROPRIATIONS	EXPENDED	BALANCE
EQUIPMENT REPAIR		350.00	324.40	25.60
BLDG REPAIR		200.00	-	200.00
BLDG SUPPLIES		100.00	-	100.00
GROUNDS		1,400.00	2,224.44	(824.44)
GAS & OIL		400.00	369.42	30.58
OTHER SUPPLIES		750.00	403.13	346.87
NEW EQUIPMENT		1,000.00	187.95	812.05
CEMETERY INTERMENT S & W		12,510.00	12,510.00	-
EQUIPMENT RENTAL		4,001.00	4,000.00	1.00
CEMETERY IMPROVEMENT FUND	5,833.00	10,066.37	300.00	15,599.37
TOTAL CEMETERY	5,833.00	55,250.37	44,743.73	16,339.64
		55,250.37		55,250.37
BOARD OF HEALTH SALARY		2,100.00	2,100.00	-
DIRECTOR SALARY		40,000.00	-	40,000.00
ADMIN ASSISTANT WAGES		24,486.00	24,486.00	-
S & W CLERICAL		8,276.00	3,301.72	4,974.28
SL / VAC COVERAGE		1,780.00	1,464.31	315.69
EQUIPMENT REPAIR		125.00	-	125.00
PROF SERVICES		6,000.00	7,520.00	(1,520.00)
PROFESSIONAL ENGINEERING SERV.		41,000.00	29,429.10	11,570.90
COMMUNICATION		-	-	-
LEGAL NOTICES		500.00	208.80	291.20
POSTAGE		600.00	409.82	190.18
OFFICE SUPPLIES		773.00	1,167.33	(394.33)
CONFERENCES		710.00	440.00	270.00
CLINICS		250.00	331.97	(81.97)
MILEAGE		740.00	559.58	180.42
DUES & SUBS		100.00	90.00	10.00
VAC FLU SHOTS		125.00	375.00	(250.00)
NEW EQUIPMENT		1,400.00	-	1,400.00
DENTAL PROGRAM		3,000.00	2,755.00	245.00
NURSING AND HEALTH FAIR		2,000.00	1,698.10	301.90
GREATER LOWELL MENTAL HEALTH		200.00	200.00	-
RUBBISH CONTRACT		730,000.00	676,519.63	53,480.37
RUBBISH RECYCLING CONTRACT		105,000.00	141,900.00	(36,900.00)
ANIMAL DISPOSAL		300.00	132.00	168.00
RECYCLING COMMITTEE		2,500.00	1,378.04	1,121.96
INSPECTOR OF SLAUGHTER		25.00	-	25.00
HAZARDOUS WASTE COLLECTION DAY		13,400.00	12,808.31	591.69
DEMOLITION & PUBLIC HEALTH		250.00	-	250.00
C O A DIRECTOR		42,231.00	42,231.00	-
S & W CLERICAL		33,499.00	33,201.90	297.10
CUSTODIAN		8,928.00	4,684.71	4,243.29
CERTIFICATION		1,000.00	-	1,000.00
PROF SERVICES		1,170.00	240.00	930.00
POSTAGE		400.00	379.20	20.80
OFFICE SUPPLIES		900.00	1,489.14	(589.14)
CONFERENCES/PROGRAMS		1,400.00	1,041.89	358.11
EDUCATION / TRAINING		300.00	60.83	239.17
DIRECTOR'S MILAGE		700.00	559.01	140.99
DUES & SUBS		590.00	1,050.30	(460.30)

TOWN OF TYNGSBOROUGH
SUMMARY OF APPROPRIATIONS
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3/24/2005

DESCRIPTION	TRANSFERS (IN/OUT)	APPROPRIATIONS	EXPENDED	BALANCE
ELECTRIC		1,000.00	1,546.59	(546.59)
GAS HEAT		2,380.00	2,380.54	(0.54)
BLDG REPAIR		2,335.00	256.88	2,078.12
PROFESSIONAL SERVICES		860.00	873.78	(13.78)
WATER/SEWER		607.00	607.48	(0.48)
COMMUNICATION		1,525.00	1,826.58	(301.58)
OTHER SERVICES		350.00	24.24	325.76
BUILDING SUPPLIES		600.00	1,796.12	(1,196.12)
TOTAL HEALTH & SANITATION	-	1,086,415.00	1,003,524.90	82,890.10
 VETERANS AGENT SALARY		21,026.00	20,613.00	413.00
S & W CLERICAL		11,607.00	9,711.90	1,895.10
CERTIFICATION		500.00	500.00	-
COMMUNICATION		-	-	-
POSTAGE		250.00	136.95	113.05
OFFICE SUPPLIES		250.00	302.55	(52.55)
CONFERENCES		650.00	130.00	520.00
MILAGE		750.00	750.00	-
DUES & SUBS		75.00	127.00	(52.00)
VET BEN OTHER SERVIES		62,700.00	37,601.05	25,098.95
VETERANS GRAVES		750.00	733.53	16.47
VETERANS FLAGS		500.00	468.62	31.38
TOTAL VETERENS	-	99,058.00	71,074.60	27,983.40
 LIBRARY DIRECTOR SALARY		47,838.00	47,838.00	-
ASSISTANT DIRECTOR		35,528.00	35,528.00	-
SALARY & WAGES	1,026.20	119,480.00	120,289.32	216.88
SALARY & WAGES VACATION/SICK		3,200.00	3,193.15	6.85
EQUIPMENT REPAIR		1,100.00	1,381.50	(281.50)
COMPUTER MAINTENANCE		1,500.00	-	1,500.00
M V L C		18,500.00	15,306.00	3,194.00
WATER		100.00	64.50	35.50
COMMUNICATION		1,400.00	778.63	621.37
AUTOMATION		2,500.00	1,604.00	896.00
POSTAGE		500.00	872.22	(372.22)
OFFICE SUPPLIES		2,300.00	2,502.56	(202.56)
MATERIALS		35,000.00	36,944.16	(1,944.16)
AV MATERIALS		4,200.00	4,387.47	(187.47)
BLDG SUPPLIES		-	-	-
MILAGE		506.00	533.26	(27.26)
SUBSCRIPTIONS		6,000.00	6,190.28	(190.28)
REPLACEMENT EQUIPMENT		500.00	40.94	459.06
TOTAL LIBRARY	1,026.20	280,152.00	277,453.99	3,724.21
 TOWN BEACH SALARY & WAGES		-	-	-
EQUIPMENT RENTAL		100.00	185.00	(85.00)
PROFESSIONAL SERVICES - WATER		10,000.00	7,325.50	2,674.50
TELEPHONE		200.00	436.79	(236.79)
OTHER SUPPLIES		300.00	569.24	(269.24)
GROUNDS		100.00	-	100.00
WATER TREATMENT		500.00	390.00	110.00

TOWN OF TYNGSBOROUGH
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3/24/2005

DESCRIPTION	TRANFERS (IN/OUT)	APPROPRIATIONS	EXPENDED	BALANCE
RECREATION DIRECTOR SALARY		12,045.00	8,610.54	3,434.46
SUMMER RECREATION PROGRAM		708.80	322.68	386.12
UTILITIES		2,000.00	736.59	1,263.41
RECREATION COMMISSION EXPENSE		-	-	-
FIELD MAINTENANCE		20,500.00	21,495.97	(995.97)
SPORTS EQUIPMENT		1,250.00	1,590.75	(340.75)
MEMORIAL DAY COMMITTEE		900.00	679.80	220.20
HISTORICAL COMMISSION		4,850.00	1,500.00	3,350.00
HISTORICAL COMM GRANT		-	-	-
LONG TERM DEBT MULTI PURPOSE		120,115.00	120,115.00	-
LONG TERM DEBT SEWER FMHA		15,100.00	15,100.00	-
LONG TERM DEBT POLICE STATION		20,000.00	20,000.00	-
LONG TERM DEBT SEWER LONG POND		35,000.00	35,000.00	-
LONG TERM DEBT HIGH SCHOOL		935,000.00	935,000.00	-
LONG TERM DEBT WESTFORD RD LAN		-	-	-
LONG TERM DEBT HUNTER PROPERTY		15,000.00	15,000.00	-
SEWER MASS WATER POLLUTION		164,193.00	164,192.88	0.12
PORTABLE CLASSROOMS PRINCIPAL		-	-	-
LONG TERM DEBT SEWER PHASE ONE		54,049.00	54,049.00	-
IRS GASOLINE TAX REFUND	828.19	-	828.19	-
LONG TERM INT MULTI PURPOSE		13,789.00	13,789.20	(0.20)
LONG TERM INT SEWER FMHA		5,285.00	5,285.00	-
LONG TERM INT POLICE STATIO		1,935.00	1,935.00	-
LONG TERM INT SEWER LONG POND		3,064.00	3,063.75	0.25
LONG TERM INT HIGH SCHOOL		255,293.00	255,292.50	0.50
LONG TERM INT WESTFORD RD LAND		-	-	-
LONG TERM INT HUNTER PROPERTY		1,452.00	1,451.25	0.75
INTEREST ON TEMPORARY LOANS		-	-	-
INT. NEW SCHOOL DESIGN		622,501.00	622,500.23	0.77
LONG TERM INT SEWER PHASE ONE		3,851.00	3,851.00	-
COUNTY RETIREMENT SYSTEM	301.00	551,612.00	551,912.00	1.00
WORKERS COMPENSATION		84,380.00	82,756.57	1,623.43
UNEMPLOYMENT COMPENSATION	18,000.00	82,935.00	100,934.08	0.92
HEALTH INSURANCE TOWN SHARE		1,870,891.00	1,870,890.48	0.52
LIFE INSURANCE TOWN SHARE		2,500.00	1,964.88	535.12
MEDICARE TOWN SHARE		200,000.00	182,632.88	17,367.12
PROPERTY, LIABILITY & VEHICLE		141,280.00	141,280.00	-
FIRE ACCIDENT		11,000.00	9,531.00	1,469.00
POLICE ACCIDENT		22,221.00	19,221.00	3,000.00
TOTAL RECREATION & UNCLASSIFIED	19,129.19	5,285,899.80	5,271,418.75	33,610.24
GRAND TOTAL	0.00	27,280,975.09	26,879,244.01	401,731.08

3/24/2005

TOWN OF TYNGSBOROUGH
COMBINED BALANCE SHEET ALL FUND TYPES AND GROUPS
 JUNE 30, 2004

	ASSETS		LIABILITIES AND FUND EQUITY		GROUP	
	GENERAL FUND	SPECIAL REVENUE	C.P.A. FUND	SEWER ENTERPRISE	CAPITAL PROJECTS	TRUST FUNDS
Cash & Investments	1,901,119.84	1,814,338.06	622,717.93	574,570.24	417,460.68	1,278,593.98
Petty Cash	200.00					
Receivables:						
Personal Property Tax Prior	25,885.65					
Personal Property Tax Current	8,030.90					
Real Estate Tax Prior	277,278.54					
Real Estate Tax Current	395,650.80					
Provisions for Abatements	(277,757.35)					
Deferred Revenue Property Tax	(364,423.00)					
Tax Liens Receivable	352,071.53					
Deferred Revenue Tax Liens	(352,071.53)					
Tax Foreclosures	163,672.87					
Deferred Rev Tax Foreclosures	(163,672.87)					
Deferred Tax Receivable	67,363.43					
Deferred Receivable Deferred Tax	(67,363.43)					
Motor Vehicle Excise Prior	51,230.19					
Motor Vehicle Excise Current	59,152.22					
Deferred Rev Motor Vehicle Excise	(110,382.41)					
Department Receivable Veterans	95,194.55					
Deferred Rev Department Receivable	(95,194.55)					
Community Preservation Surcharge			9,188.24			
Deferred Rev Preservation Surcharge			(9,188.24)			
Sewer Liens Added to Taxes				16,812.45		
Deferred Revenue Sewer Liens				(16,812.45)		
Sewer User Charges Prior				315.76		
Sewer User Charges Current				21,527.70		
Deferred Rev Sewer User Charges				(21,843.46)		
Due from Other Gov'ts & Funds		405,130.51				
Deferred Rev Gov't Receivable		(405,130.51)				
Amt to be Provided for Pmt of Bonds						
TOTAL ASSETS	1,963,986.18	1,814,338.06	622,717.93	574,570.24	417,460.68	1,278,593.98
						7,562,586.00
						14,234,253.07
LIABILITIES AND FUND EQUITY						
Warrants Payable	326,818.23	54,444.82	285.25	25,355.46	7,518.90	
Taxes Received in Advance	15,153.82		3,281.40			
Accrued Liability	80,080.73					
Withholdings	433,652.16					
Uncollected Items (Tailings)	13,121.53					
Excess Sale of Low Value Land	37,799.24	75.65				
Due to Other Governments & Funds	2,687.50					
Temporary Loan in Anticipation of Bond			1,685,000.00		313,000.00	
Amt to be Provided for Payment of Note			(1,685,000.00)		(313,000.00)	
Notes Payable					22,900,000.00	
Bonds Payable						7,562,586.00
TOTAL LIABILITIES	808,323.21	54,520.47	3,566.65	25,355.46	22,907,518.90	7,562,586.00
						31,462,870.69
FUND EQUITY						
Reserve for Encumbrances	66,452.42	85,551.04		27,049.15	(22,490,208.73)	
Reserve for Future Excluded Debt	208,331.20					
Reserve for Special Purposes	(63,769.26)	1,674,266.55		2,583.99		
Reserve for Open Space			500,805.41			
Reserve for Historical			25,723.73			
Reserve for Housing			51,447.84			
Unreserved Fund Balance	843,648.61		(10,273.54)	519,581.64	151.51	1,278,593.98
TOTAL FUND EQUITY	1,054,682.97	1,759,817.59	619,151.28	549,214.78	(22,490,058.22)	1,278,593.98
						(17,228,617.62)
TOTAL LIABILITIES & FUND EQUITY	1,963,986.18	1,814,338.06	622,717.93	574,570.24	417,460.68	1,278,593.98
						7,562,586.00
						14,234,253.07

TOWN OF TYNGSBOROUGH
CAPITAL PROJECTS
BALANCE SHEET
June 30, 2004

ASSETS

Cash Elementary School	393,928.33
Total Assets	393,928.33

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LIABILITIES & FUND EQUITY

Warrants Payable	7,518.90
Temporary Loan Anticipation of Bond	22,900,000.00
F.B. Reserve for Encumbrances	<u>(22,513,590.57)</u>
Total Liabilities & Fund Equity	393,928.33

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ASSETS

Cash Sewer Extension	23,380.84
Total Assets	23,380.84

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LIABILITIES & FUND EQUITY

Temporary Loan Anticipation of Bond	100,000.00
Amount to be provided for payment of Bond	<u>(100,000.00)</u>
F.B. Reserved for Encumbrances	23,380.84

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**TOWN OF TYNGSBOROUGH
SEWER ENTERPRISE FUND
JULY 1, 2003 - JUNE 30, 2004**

FUND BALANCE JULY 1, 2003		260,616.71
REVENUES		
User Charges Prior Years	19,613.78	
User Charges Current	520,304.02	
Interest on User Charges	2,521.77	
Permits & Connections	203,980.52	
Sewer Liens	29,794.47	
Covenants Phase I	53,125.00	
Escrows Due to Others	-	
		<u>829,339.56</u>
EXPENDITURES		
Wages	91,581.35	
Employee Benefit Costs	22,908.00	
Electricity	26,659.70	
Gas	1,493.93	
Equipment Repairs	24,910.50	
Vehicle Repairs	1,588.15	
Leases	26,151.71	
Professional services	1,968.30	
Water	1,063.00	
Communications	6,736.74	
Snow Removal	1,100.00	
Postage	1,055.03	
Office Supplies	47.99	
Fuel	1,551.62	
Other Supplies	8,512.41	
General Fund Reimbursement	18,573.02	
Intergovernment Agreement	274,433.29	
New Equipment	3,997.00	
Interest & debt	18,008.45	
Unemployment	1,178.00	
Audit Phase II	223.30	
		<u>533,741.49</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		<u>295,598.07</u>
FUND BALANCE JUNE 30, 2004		556,214.78
		=====
FUND BALANCE RES FOR OTHERS		36,633.14
UNRESERVED RETAINED EARNINGS		<u>519,581.64</u>
TOTAL FUND EQUITY		<u>556,214.78</u>
		=====

TOWN OF TYNGSBOROUGH
SPECIAL REVENUE FUND
JUNE 30, 2004

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Account Name	Balance 7/1/2003	Expended	Revenue	Balance 6/30/2004
ESCROW SURETY BONDS	3,999.58		29.79	4,029.37
SURETY BOND CONNELL	5,009.07		65.84	5,074.91
AM DEVELOPMENT - CHELMSFORD	31,024.68		317.01	31,341.69
AM DEVELOPMENT - SWAN POND	34,661.98		295.05	34,957.03
SURETY BOND APOLLO CRICONES	6,362.05		100.99	6,463.04
SURETY BOND APOLLO BESSIE LANE	1,712.47		27.17	1,739.64
SURETY BOND JACQUES RIDGE DEMA	9,567.65	9,611.55	73.22	29.32
SURETY BOND JACQUES RIDGE DEMA	57,346.39	56,496.95	446.52	1,295.96
SURETY BOND TRI AREA STONEBRID	49,894.69	48,828.48	388.93	1,455.14
SURETY BOND CONNELL STONEBRIDG	4,993.63		65.63	5,059.26
SURETY BOND CAPLES EVERGREEN	17,656.82		180.43	17,837.25
SURETY BOND SCHRIBCO SWAN POND	6,523.90		40.01	6,563.91
TYNG. CULTURAL COUNCIL	1,715.03	1,719.01	2,023.95	2,019.97
CULTURAL COUNCIL DONATIONS	50.00	50.00		-
DOG POUND FEES	43,374.00	50,000.00	9,054.00	2,428.00
STATE POLLING HOURS	2,178.03	2,178.03		-
VESPER DEV IMPACT FEE - CONSER	9,720.62			9,720.62
VESPER DEV IMPACT FEE - FIRE	29.44			29.44
VESPER DEV IMPACT FEE - HIGHWA	77,765.00			77,765.00
HWY MACHINERY FUND RESERVE	41,313.62		1,875.00	43,188.62
HWY CH 90 CONSTRUCTION		252,822.75	252,822.75	-
CEMETERY SALE OF LOTS	26,309.27	8,045.00	10,575.00	28,839.27
LAKE MASCUPPIC DEM PROJECT	9,395.73	9,395.73		-
GRANITE STATE CONCRETE CONSULT	2,777.66		36.51	2,814.17
CHRISTMAS LIGHTING DONATIONS	(272.61)	463.82	696.65	(39.78)
G I S GRANT	7,000.00	-	-	7,000.00
SIDEWALK DONATION PROJECT	15,000.00			15,000.00
PUBLIC EDUCATIONAL ACCESS	117,054.24	62,677.47	57,475.86	111,852.63
DEPUTY COLLECTOR FEES	-	15,517.00	15,517.00	-
OPEN SPACE PLANNING GRANT	3,980.00			3,980.00
CONSERVATION WETLAND ACT	51,748.15	9,074.99	14,965.26	57,638.42
CONSERVATION AM DEVELOP. BOND	918.74		2.62	921.36
CONSERVATION TREE GRANT	4,387.00	-	-	4,387.00
CONSERVATION MERRI LAND DN USE	10,089.98	13,089.98	3,000.00	-
CONSERVATION GUY CONSTANTINE	1,082.00	-	-	1,082.00
CONSERVATION 53G DABILIS		2,581.50	3,856.00	1,274.50
CONSERVATION 53G OLIVE GARDEN		718.75	3,000.00	2,281.25
CONSERVATION 53G MASSAPOG RD			2,000.00	2,000.00
CONSERVATION 53G PROGRESS PROP		3,094.75	3,726.00	631.25
PL BOARD 53G APPLEWOOD CONST	500.00			500.00
PL BOARD 53G DIAMOND USA INC	500.00			500.00
PL BOARD 53G DANFORTH WOODS	79.75	280.00	21,653.00	21,452.75
PL BOARD 53G BEAVER RUN	724.11	3,382.50	2,658.39	-
PL BOARD 53G B & T CONST	1,160.00			1,160.00
PL BOARD 53G TWIN OAK ESCROW	950.00	1,067.50		(117.50)
PL BOARD SUNSET WAY WICKENS	9,493.46		124.77	9,618.23
PL BOARD 53G LAKEVIEW AVE	1,826.00	4,009.30	2,275.00	91.70
PL BOARD SANDSFIELSTONEBOND	25,011.29		17,989.53	43,000.82
PL BOARD 53G DABILIS ESTATES		2,095.00	2,480.00	385.00

TOWN OF TYNGSBOROUGH
SPECIAL REVENUE FUND
JUNE 30, 2004

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PL BOARD 53G VESPER		637.47	1,000.00	362.53
PL BOARD 53G COPY KID		500.00	500.00	-
PL BOARD 53G OLIVE GARDEN		2,051.47	2,000.00	(51.47)
PL BOARD 53G TURF UNLIMI		1,120.00	2,000.00	880.00
ZBA 53G MAPLE RIDGE ENGINEER	394.97	2,340.00	3,500.00	1,554.97
ZBA 53G MERR LANDING		1,600.00	3,227.78	1,627.78
ZBA 53G WYNBROOK AT TYNGS	14,300.00	7,230.00		7,070.00
POLICE SPECIAL DUTY	(13,149.65)	440,710.52	401,498.70	(52,361.47)
POLICE LAW ENFORCEMENT TRUST	11,854.92	1,999.71		9,855.21
POLICE D.A.R.E. GRANT	3,484.28	3,484.28	88.00	88.00
POLICE D.A.R.E. DONATIONS	17,519.28	24,488.43	24,030.28	17,061.13
POLICE BULLET PROOF VEST GRANT	9,317.92	1,267.00	1,706.45	9,757.37
POLICE COMMUNITY GRANT	5,431.48	13,747.09	19,200.00	10,884.39
POLICE FEDERAL LAW ENF. TRUST	34,759.70	-	-	34,759.70
POLICE BLOCK GRANT '01	8,429.78	8,429.78		-
POLICE GOVERNOR'S HWY GRANT	(949.23)	3,608.65	3,702.04	(855.84)
LOCAL EMERG PLANNING COM GRANT			250.00	250.00
FIRE DEPT SAFE STATE GRANT	1,430.00	880.66	262.27	811.61
FIRE DEPT REV 53E (20k MAX)	6,522.98	998.36	8,269.96	13,794.58
FIRE EMERG PREP GRANT			67,408.00	67,408.00
SCHOOL LUNCH PROGRAM	107,133.99	551,113.38	529,530.43	85,551.04
SCHOOL LOST BOOK FUND	2,108.01	19.95		2,088.06
SCHOOL GIFTS & DONATIONS	6,010.00	8,318.96	9,650.00	7,341.04
SCHOOL ENERGY INITIATIVE			9,869.00	9,869.00
SCHOOL DISCRETIONARY FUND	312.50	177.50	50.00	185.00
SCHOOL MEDICARE REIMBURSEMENT	108,095.55	2,369.08	19,689.00	125,415.47
SCHOOL ATHLETIC REVOLVING	24,590.77	73,884.52	59,219.68	9,925.93
SCHOOL COMMUNITY/ADULT ED.	24,564.31	80,131.85	77,623.23	22,055.69
SCHOOL P L 874	226.48	226.48		-
SCHOOL SARAH WINSLOW FUND	623.84		623.84	1,247.68
SCHOOL TITLE I	3,187.00	228,078.60	236,367.00	11,475.40
SCHOOL EARLY CHILDHOOD GRANT	219.00	12,159.50	12,484.50	544.00
SCHOOL PROF. DEVELOPMENT	2,148.70	2,066.14	7,174.00	7,256.56
SCHOOL PL 94-142	48,970.94	343,853.39	411,142.67	116,260.22
SCHOOL DRUG FREE PROGRAM	480.98	9,278.28	12,537.95	3,740.65
SCHOOL ACADEMIC GRANT H.S.		5,400.00	5,400.00	-
SCHOOL PRESCHOOL TUITION	42,455.42	148,208.75	136,118.25	30,364.92
SCHOOL BUILDING USE FUND	12,729.54	8,127.72	30,488.00	35,089.82
SCHOOL ACADEMIC GRANT SUMMER		3,405.00	3,405.00	-
SCHOOL STUDENT ACTIVITY REVOLV	213.25	-	-	213.25
SCHOOL KINDERGARTEN TUITION	72,029.02	110,527.51	124,030.00	85,531.51
SCHOOL CHOICE PROGRAM	85,188.50	91,832.62	106,754.00	100,109.88
SCHOOL TUITION STATE WARDS	22,791.00	-	-	22,791.00
SCHOOL S.P.E.D. CURRICULUM FRA	4,520.94	21,606.44	20,481.00	3,395.50
SCHOOL SPECIAL STUDENT AGENCY	149,385.53	394,036.34	354,340.73	109,689.92
SCHOOL CLASS SIZE REDUCTION	14,104.51	50,077.64	16,820.00	(19,153.13)
SCHOOL AUTISM GRANT	(14,561.00)	71,894.51	89,578.00	3,122.49
SCHOOL TITLE V GRANT		9,063.23	11,067.00	2,003.77
SCHOOL TITLE II D GRANT	1,500.00	9,364.43	9,400.00	1,535.57
SCHOOL EARLY CHILD MENTAL HLTH	1,314.83	1,502.33	187.50	-
SCH. ENGLISH PROFICIENCY GRANT	181.00	181.00		-
SCHOOL EARLY CHILD CURRICULIUM	477.70	2,284.45	1,806.75	-

TOWN OF TYNGSBOROUGH
SPECIAL REVENUE FUND
JUNE 30, 2004

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SCHOOL BEFORE/AFTER CARE	185.00	32,127.24	32,370.35	428.11
SCHOOL USER FEES (ATH & CLUBS)		90,751.41	110,695.00	19,943.59
SCHOOL PARKING FEES REVOLVING		15,569.77	24,682.00	9,112.23
SCHOOL BOOSTER REVOLVING		94,734.44	107,257.78	12,523.34
SCHOOL 50/50 GRANT		10,930.55	10,930.55	-
SCHOOL EARLY INTERV LIT GRANT		10,000.00	10,000.00	-
SCHOOL SPED CIRCUIT BREAKER			64,501.00	64,501.00
SCHOOL SPED ELECT ASSESSMENT		1,497.00	1,500.00	3.00
BEST BUY TE@CH GRANT		2,500.00	2,500.00	-
B O H COMPOSTING BINS DONATION	56.00		124.00	180.00
HEALTH FAIR DONATIONS	290.00	955.00	665.00	-
EMERGENCY PREPAREDNESS GRANT		4,812.28	4,815.99	3.71
RECYCLING COMM REVOLV (7k MAX)			3,000.00	3,000.00
COA FORMULA GRANT FY-02	2,170.00	173.76		1,996.24
COA FORMULA GRANT FY-03	119.17	119.17		-
COA FORMULA GRANT FY-04		5,141.00	5,141.00	-
PHYSICAL FITNESS GRANT	3,713.52	1,585.00	347.00	2,475.52
L.R.T.A. GRANT	23,167.91	25,673.10	27,002.85	24,497.66
SENIOR CENTER GIFTS & DONATION	1,861.28	4,602.22	3,544.47	803.53
TITLE III OUTREACH (REIMBURSE)		1,190.74	467.00	(723.74)
VETERANS GIFTS & DONATIONS	100.00	100.00	200.00	200.00
TAXATION AID FUND ELDER/DISABL			1,460.52	1,460.52
LIBRARY INCENTIVE GRANT	27,487.11	5,767.19	10,462.98	32,182.90
LIBRARY CIRCULATION OFFSET	1,330.27		590.69	1,920.96
LIBRARY BOOK FUND DONATIONS	5,374.63	472.73	3,348.30	8,250.20
LIBRARY LSQA TITLE I GRANT		163.42	163.42	-
LIBRARY EQUIPMENT DONATIONS	6,843.16		2,755.50	9,598.66
RECREATION PLAYGROUND FUND	480.00	562.00	3,708.00	3,626.00
RECREATION REV 53E(50k MAX)	8,669.50	50,028.58	59,402.50	18,043.42
BRIAN KINNEY BASEBALL FIELD	10,000.00	-	-	10,000.00
HISTORICAL RESTORATION GIFTS	1,957.82	-	-	1,957.82
HISTORICAL SURVEY GRANT	3,000.00	-	-	3,000.00
INSURANCE CLAIMS TRUST	58,437.84	2,497,399.00	2,501,996.11	63,034.95
				-
	1,670,205.37	6,168,338.68	6,257,950.90	1,759,817.59

TOWN OF TYNGSBOROUGH
STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS
JUNE 30, 2004

F.H.A. SEWER LOAN

Original Loan: \$424,300.00

Dated April 9, 1982

\$15,200 Due 04/09/83 - 04/09/97

\$15,100 Due 04/09/98 - 04/09/10

BALANCE: \$90,600.00

POLICE STATION

Original Loan: \$350,000.00

Dated August 1, 1989

\$25,000 Due 08/01/90 - 08/01/99

\$20,000 Due 08/01/00 - 08/01/04

BALANCE: \$20,000.00

CONSERVATION LAND

Original Loan: \$250,000.00

Dated August 1, 1989

\$25,000 Due 08/01/90 - 08/01/91

\$20,000 Due 08/01/92

\$15,000 Due 08/01/93 - 08/01/04

BALANCE: \$15,000.00

LONG POND SEWER

Original Loan: \$585,000.00

Dated August 1, 1989

\$40,000 Due 08/01/90 - 08/01/02

\$35,000 Due 08/01/03

\$30,000 Due 08/01/04

BALANCE: \$30,000.00

HIGH SCHOOL

Original Loan: \$3,750,000.00

Dated August 1, 1989

\$250,000 Due 08/01/90 - 08/01/04

BALANCE: \$250,000.00

HIGH SCHOOL

Reissuance: \$12,420,000.00

Dated February 15, 1996

Due 05/15/97 - 05/15/10

BALANCE: \$3,825,000.00

MASS WATER POLLUTION TRUST

Original Loan: \$3,645,951.00

Dated February 1, 2000

Due Feb. 2000 - Feb. 2019

BALANCE: \$3,049,644.00

MASS WATER POLLUTION TRUST

Original Loan: \$224,246.00

Dated Nov. 8, 2000

Due Feb. 2001 - Feb. 2010

BALANCE: \$162,242.00

MULTI PURPOSE LOAN

Original Loan: \$628,460.00

Dated November 10, 2000

Due Nov. 2001 - Nov. 2004

BALANCE: \$120,115.00

TOTAL LONG TERM DEBT

\$7,562,601.00

Town of Tyngsborough
Statement of Revenue Budget vs Actual
July 1 2003, June 30,2004

DESCRIPTION	ESTIMATED REVENUE	ACTUAL REVENUE Y-T-D	Variances Favorable (Unfavorable)
PERSONAL PROPRETY PRIOR		823.39	823.39
PERSONAL PROPRETY CURRENT	252,045.00	245,697.78	(6,347.22)
REAL ESTATE PRIOR		394,433.63	394,433.63
TAX TITLE LEGAL FEES	8,966.00	34.68	(8,931.32)
INTEREST ON INVESTMENT	73,985.00	37,990.73	(35,994.27)
INTEREST ON CAPITOL PROJ	10,000.00	9,332.08	(667.92)
BOND PREMIUMS	0.00	0.00	0.00
INSURANCE ADMIN FEE	500.00	765.00	265.00
CONSTABLE FEES	0.00	15.00	15.00
TAX COLLECTOR P A A	335.00	714.77	379.77
LIEN CERTIFICATE	34,600.00	23,925.00	(10,675.00)
INTEREST ON INVESTMENT	2,825.00	2,156.17	(668.83)
COLLECTOR'S DEMAND FEES	16,746.00	19,245.82	2,499.82
REGISTRY OF M. V. FEES	7,040.00	6,660.00	(380.00)
TAX COLLECTOR COPY FEES	1,488.00	1,512.50	24.50
TAX COLLECTOR MISC RECEIPTS	853.00	891.26	38.26
DOG LICENSES (X)	0.00	0.00	0.00
FISH & WILDLIFE FEES	464.00	430.95	(33.05)
STREET LISTINGS	96.00	88.00	(8.00)
BIRTH CERTIFICATES	1,078.00	1,118.00	40.00
MARRIAGE CERTIFICATES	655.00	780.00	125.00
DEATH CERTIFICATES	845.00	745.00	(100.00)
MARRIAGE LICENSES	810.00	900.00	90.00
U C C FILINGS	1,846.00	1,627.94	(218.06)
BUSINESS CERTIFICATES	1,700.00	960.00	(740.00)
POLE LOCATIONS	260.00	360.00	100.00
GASOLINE PERMITS	170.00	370.00	200.00
VOTER REGISTRATION	0.00	10.00	10.00
RAFFLE PERMITS	20.00	40.00	20.00
ZONING BOOKS & MAPS	10.00	15.00	5.00
BEACH STICKERS	405.00	285.00	(120.00)
TOWN CLRK MISC RECEIPTS	436.00	2,377.39	1,941.39
ENGINEER	1,123.00	0.00	(1,123.00)
PUBLIC HEARINGS	2,202.00	2,894.39	692.39
CONSERVATION BYLAW FEES	7,393.00	2,075.00	(5,318.00)
CONSERVATION MISC	42.00	191.75	149.75
PUBLIC HEARINGS	5,044.00	5,431.74	387.74
ENGINEER	1,473.00	0.00	(1,473.00)
PLANNING BOARD MAPS & BOOKS	608.00	437.90	(170.10)
PUBLIC HEARINGS	2,669.00	2,714.50	45.50
GENERAL GOVERNMENT:	189,445.00	129,640.87	(59,804.13)
POLICE REPORTS	832.00	719.00	(113.00)
FID CARDS	2,225.00	3,812.50	1,587.50
COURT FINES	8,578.00	2,531.50	(6,046.50)
COURT RESTITUTION	1,984.00	875.00	(1,109.00)
PISTOL PERMITS	210.00	0.00	(210.00)
POLICE ADMIN SURCHARGE	27,397.00	12,152.46	(15,244.54)

Town of Tyngsborough
Statement of Revenue Budget vs Actual
July 1 2003, June 30,2004

DESCRIPTION	ESTIMATED REVENUE	ACTUAL REVENUE Y-T-D	Variances Favorable (Unfavorable)
PERSONAL PROPRETY PRIOR		823.39	823.39
PERSONAL PROPRETY CURRENT	252,045.00	245,697.78	(6,347.22)
REAL ESTATE PRIOR		394,433.63	394,433.63
REAL ESTATE CURRENT	15,276,651.00	14,797,412.37	(479,238.63)
TAX LIENS RECEIVABLE	0.00	19.41	19.41
DEFERRED TAX RECEIVABLE	0.00	12,536.30	12,536.30
ROLL BACK TAX CH 61	0.00	766.24	766.24
CLASSIFIED FOREST TAX	4,949.00	0.00	(4,949.00)
TAXES:	15,533,645.00	15,451,689.12	(81,955.88)
MOTOR VEHICLE EXCISE	1,523,454.00	1,402,523.31	(120,930.69)
OTHER TAXES SUPPLEMENTAL	10,000.00	13,869.28	13,869.28
IN LIEU OF TAXES	29,849.00	26,733.74	(3,115.26)
LOCAL TAXES	1,563,303.00	1,443,126.33	(110,176.67)
INTEREST ON PROPERTY TAX	80,000.00	125,033.64	45,033.64
INTEREST ON MOTOR VEHICLE	7,221.00	13,750.60	6,529.60
INTEREST ON TAX LIENS	0.00	7,258.86	7,258.86
INTEREST & PENALTIES:	87,221.00	146,043.10	58,822.10
ALCHOLIC LICENSES	37,500.00	48,500.00	11,000.00
WINE & MALT LICENSES	13,000.00	16,000.00	3,000.00
ALCHOLIC LICENSES ONE DAY	900.00	300.00	(600.00)
BUSINESS LICENSE	0.00	25.00	25.00
ENTERTAINMENT LICENSE	825.00	2,975.00	2,150.00
COMMON VICTUALLER	2,500.00	2,350.00	(150.00)
USED CAR LICENSE CLASS II	900.00	800.00	(100.00)
AUTOMATIC AMUSEMENT	9,800.00	5,800.00	(4,000.00)
SUNDAY LICENSE	3,015.00	3,230.00	215.00
SKATING LICENSE	700.00	700.00	0.00
THEATRE LICENSE	6,000.00	6,000.00	0.00
NEW CAR LICENSE	0.00	100.00	100.00
CABLE TV FEES	1,495.00	0.00	(1,495.00)
JUNK DEALER CLASS III	300.00	300.00	0.00
SPECIAL PERMIT APPLICATION	390.00	1,175.00	785.00
SPECIAL PERMITS	350.00	0.00	(350.00)
BLDG PERMITS	69,234.00	105,697.23	36,463.23
GAS INSPECTOR	4,080.00	4,475.00	395.00
PLUMBING PERMITS	6,195.00	9,035.00	2,840.00
WEIGHTS & MEASURERS	688.00	718.00	30.00
ELECTRICAL PERMITS	13,510.00	13,727.00	217.00
LICENSE & PERMITS:	171,382.00	221,907.23	50,525.23
PHOTOCOPIES	0.00	35.95	35.95
MISC RECEIPTS	100.00	112.00	12.00
MISC RECEIPTS	1,733.00	1,677.35	(55.65)
TREASURER BANK CHARGES	925.00	720.00	(205.00)
TAX TITLE REDEMPTIONS	0.00	0.00	0.00

Town of Tyngsborough
Statement of Revenue Budget vs Actual
July 1 2003, June 30,2004

DESCRIPTION	ESTIMATED REVENUE	ACTUAL REVENUE Y-T-D	Variances Favorable (Unfavorable)
PERSONAL PROPRETY PRIOR		823.39	823.39
PERSONAL PROPRETY CURRENT	252,045.00	245,697.78	(6,347.22)
REAL ESTATE PRIOR		394,433.63	394,433.63
PHOTOCOPIES	1,186.00	1,168.00	(18.00)
POLICE PARKING FEES	605.00	795.00	190.00
COURT FINES MOVING VIOLATIONS	32,063.00	31,662.50	(400.50)
POLICE MISC RECEIPTS	224.00	192.00	(32.00)
FIRE REPORTS	95.00	85.00	(10.00)
SMOKE ALARMS	1,500.00	2,675.00	1,175.00
FUEL STORAGE	150.00	220.00	70.00
BLASTING PERMITS	60.00	130.00	70.00
OIL AND WOOD BURNER PERMITS	150.00	320.00	170.00
TANK REMOVAL PERMITS	30.00	150.00	120.00
ALARM APPLICATIONS	620.00	1,811.60	1,191.60
FIRE MISC RECEIPTS	60.00	235.00	175.00
PUBLIC SAFETY:	77,969.00	59,534.56	(18,434.44)
SMOKING FINES	1,000.00	0.00	(1,000.00)
LICENSES & PERMITS	37,505.00	39,180.32	1,675.32
MISC RECEIPTS	116.00	68.95	(47.05)
C.O.A. RENTAL INCOME	800.00	300.00	(500.00)
RECREATION SERVICES	5,940.00	0.00	(5,940.00)
D.E.P. RECYCLING COMM GRANT	0.00	0.00	0.00
HUMAN SERVICES:	45,361.00	39,549.27	(5,811.73)
DEEDS	160.00	175.00	15.00
INTERNMENTS	12,060.00	16,610.00	4,550.00
BOOK FINES	500.00	193.00	(307.00)
LIBRARY FAX MACHINE FEES	339.00	310.00	(29.00)
LIBRARY OUT OF STATE CARDS	150.00	150.00	0.00
SCHOOL EMPLOYEE BENEFIT REIM.	20,045.00	29,638.00	9,593.00
OTHER DEPARTMENTAL:	33,254.00	47,076.00	13,822.00
SCHOOL AID CH 70	5,808,979.00	5,808,979.00	0.00
STATE OWNED LAND	3,667.00	3,667.00	0.00
STATE HISTORICAL GRANT	0.00	0.00	0.00
ABATE SURV SPOUSE	11,588.00	13,213.00	1,625.00
ABATE FOR ELDERLY	15,819.00	13,554.00	(2,265.00)
LOTTERY	793,386.00	793,386.00	0.00
RM OCC TX	0.00	31,096.00	31,096.00
VETERANS BENEFITS	25,911.00	45,334.59	19,423.59
SCHOOL CONSTRUCTION	867,889.00	876,656.00	8,767.00
POLICE CAREER INCENTIVE	90,167.00	86,452.18	(3,714.82)
PUPIL TRANSPORTATION	0.00	0.00	0.00
CHARTER SCHOOL REIMBURSEMENT	4,490.00	3,681.00	(809.00)
GAS TAX REFUND	0.00	0.00	0.00
ADD'L POLLING HRS.	0.00	1,020.00	1,020.00
STATE & FEDERAL:	7,621,896.00	7,677,038.77	55,142.77

Town of Tyngsborough
Statement of Revenue Budget vs Actual
July 1 2003, June 30,2004

DESCRIPTION	ESTIMATED REVENUE	ACTUAL REVENUE Y-T-D	Variances Favorable (Unfavorable)
PERSONAL PROPRETY PRIOR		823.39	823.39
PERSONAL PROPRETY CURRENT	252,045.00	245,697.78	(6,347.22)
REAL ESTATE PRIOR		394,433.63	394,433.63
UTILITIES CREDIT	0.00	0.00	0.00
REIM. TRASH CONTRACT	0.00	5,000.00	5,000.00
SALE OF FIXED ASSETS	2,500.00	2,688.00	188.00
SEWER ENTERPRISE REIMBURSEMENT	47,601.00	41,386.00	(6,215.00)
SEWER ENTERPRISE SP ASSESSMENT	18,477.00	13,010.85	(5,466.15)
WORKER'S COMPENSATION DIVIDEND	21,808.00	1,456.00	(20,352.00)
FEMA EMERGENCY REIMBURSEMENT	0.00	0.00	0.00
OTHER MISC RECIEPTS	5,940.00	1,570.90	(4,369.10)
INTERGOVERNMENTAL & OTHER:	96,326.00	65,111.75	(31,214.25)
Grand Total	25,419,802.00	25,280,717.00	(129,085.00)

**TOWN OF TYNGSBOROUGH
TRUST FUNDS
JUNE 30, 2004**

ASSETS	NON-EXPENDABLE TRUSTS	EXPENDABLE TRUSTS	TOTAL
Cash in Custody of Treasurer	138,448.12	1,059,416.85	1,197,864.97
Cash in Custody of Selectmen	18,500.00	62,229.01	80,729.01
TOTAL ASSETS	156,948.12	1,121,645.86	1,278,593.98
FUND BALANCES			
School Fund:			
Charles H. Coburn	2,000.00	478.36	2,478.36
Enlo Perham	5,000.00	2,418.55	7,418.55
Wang Institute		5,605.89	5,605.89
Kenneth H. Lamb		2,556.18	2,556.18
Edgar Scarborough		2,042.03	2,042.03
Library Fund:			
Mary E. Bennett Fund		27,761.98	27,761.98
Polly Bennett Fund	300.00	1,058.79	1,358.79
Frederick Blanchard Fund		13,833.89	13,833.89
Anna F. Elliott Fund	1,100.00	3,523.81	4,623.81
Mary F. Bridges Fund	100.00	340.61	440.61
Lucy Littlefield Fund		33,810.98	33,810.98
Bessie Norris Memorial	965.00	1,687.42	2,652.42
Lucy A. Parks Fund	148.12	753.55	901.67
Edgar Perham Fund	1,000.00	6,761.94	7,761.94
Carl & Catherine Richmond	1,000.00	3,608.76	4,608.76
Maude Coburn Memorial		1,172.91	1,172.91
Ethel Keyes Memorial Fund		749.33	749.33
Cemetery Fund:			
David Parham Income		1,370.51	1,370.51
Perpetual Care Fund	126,515.00	59,521.68	186,036.68
Investment Fund:			
Unfunded Pension Fund		11,515.25	11,515.25
FB Resrved for Expenditures		60,000.00	60,000.00
Stabilization Fund		793,904.59	793,904.59
Due to Other Funds			-
Historical Fund:			
Catherine Lambert	320.00	980.03	1,300.03
Conservation Fund:			
Land & Recreation		23,959.81	23,959.81
Welfare Fund:			
David Lawrence Charity	8,000.00	20,653.96	28,653.96
David Lawrence Woodlot	1,000.00	3,258.21	4,258.21
Town Farm Investment	7,000.00	21,977.72	28,977.72
Lawrence & Town Farm Incon	2,000.00	11,477.63	13,477.63
Cemetery Fund:			
Clara A Perham	500.00	4,861.49	5,361.49
TOTAL FUND BALANCES	156,948.12	1,121,645.86	1,278,593.98

Town Treasurer - Annual Report

To The Honorable Board of Selectmen and the Citizens of Tyngsborough,

The Treasurer's office performs various functions and provides services as follows:

- Cash Management
- Payroll and Personnel Function
- Custodian of all Town Funds, including Trust Funds
- Maintenance of Tax Title Accounts, including collection

Cash Management

Cash Management involves cash flow forecasting, investing, and borrowing. It is the responsibility of this office to ensure that Town government, with the proper management of its cash, can function in a smooth and orderly fashion. The goal is to optimize the investment of funds, and borrow in a prudent and fiscally responsible manner, always with safety and liquidity of primary importance. During the fiscal year ended June 2004, the Town earned interest income of approximately \$40,000 on general and \$9,000 on capital funds. This amount represents a decrease of \$35,000 from the previous year, which was primarily the result of the continued steady decline in interest rates on the invested funds. Also, most of the Elementary School Capital funds have now been expended, leaving little to invest.

There will be an expected and significant increase in interest earnings in FY 2005 as a result of the adoption of Quarterly Tax Billing, which dramatically improves cash flow, along with upward movement in interest rates by the Federal Reserve. At 6/30/2004, the Commonwealth of Massachusetts certified the Town's "Free Cash", at \$419,648.

As for borrowing, a short-term bond anticipation note was issued on November 4, 2004 in the amount of \$17,750,000, at an interest rate of 1.8958%. This represented the estimated State's share of the new Elementary School as well as for a small Sewer project borrowing. In addition, the following long-term bond was issued on November 1, 2004:

Amount	Purpose	Interest Rate	Term	Due Date
\$5,200,000	Elem School	3.7797%	20 Years	11/01/2024
\$ 172,000	Fire Truck	2.0672%	4 Years	11/01/2008
\$ 478,000	Cons. Land	2.9160%	10 Years	11/01/2014

The last outside short term borrowing 'In Anticipation of Revenue' was on 8/25/95. The Town's current general bond rating, as issued by Moody's is A2, and the most recent specific rating for bond anticipation notes was MIG1 on November 1, 2004

Payroll & Personnel

The Town employed the following during calendar year 2004:

Elected Officials	26
General Government	62
Election & Registration	25
Library	13
Police Dept – Regular	36
Police Dept – Special Duty	24
Fire Dept	35
Highway, Parks & Recreation	19
School – Regular	339
School – Substitute & Temps	<u>112</u>
Total	691

Note that the above lists include both full time as well as part time, seasonal and temporary employees. For the calendar year 2004 the total gross payroll paid through this office was \$17,315,608. This amount represents an increase of \$657,878 (3.95%) over 2003. The Town purchases health insurance together with a group of municipalities known as the Minuteman Nashoba Health Group. Our health plans, most of which are self insured within the Group, include TUFTS, HARVARD and FALLON. At our last open enrollment date June 2004, the rates for Tufts increased by 8.2%, Harvard increased by 7% (average) and Fallon increased by 4.6% (average). There are currently 291 Town employees with health insurance coverage through the Town (up from 284 last year).

The Town contributes 50% toward the cost of health and life insurance for retired Town employees. The program is currently administered for 50 individuals (up from 44 last year).

The payroll is prepared in-house with an integrated accounting system. In addition, this department also administers various benefit programs, payroll deductions, and payroll withholding taxes:

- Health Insurance, 3 plans (including IRS Sec 125 Pre-Tax)
- Life & Disability Insurance
- Retiree Health & Life Insurance
- Retirement/Pension Plans (County & School plans)
- Union Dues, 6 unions
- Tax Deferred Compensation Plans (2): Aetna & ICMA
- Tax Sheltered Annuities (TSA), 10 Plans offered
- Credit Unions (2), United Fund, and US Savings Bonds
- Direct Deposit of Payroll Checks

Trust Funds

The Treasurer is the custodian of all Town Trust Funds. These funds cover Library, Scholarship, Cemetery, Conservation, Stabilization, Charity, Pension, and miscellaneous other funds. As of June 30, 2004 there was approximately \$1,278,594 distributed among 28 individual funds, in cash and equivalents. This amount includes \$793,905 in the Stabilization Fund.

In 2002, the Town engaged the services a local investment company that specializes in the municipal market. The company manages the Town Trust Fund portfolio with laddered investments in US Government and Agency securities. The recent yield on these relatively low risk investments was approximately 3.50%.

The Town also holds investments in common stock, the total market value of which amounted to \$256,044 as of 12/31/2003 and \$301,659 as of 12/31/2004.

Tax Title & Deferred Accounts

When taxes become seriously delinquent, the Tax Collector places a lien on the property, and the unpaid bill, known as a Tax Title account, becomes the responsibility of the Treasurer for control and collection. There were no new accounts (parcels) turned over to the Treasurer's Office in fiscal 2003. This office also monitors and collects elderly deferred accounts.

The total amount of collections during FY 2004 was \$19,825. There were no foreclosures by Land Court on behalf of the Town in FY 2004.

As of June 30, 2004, there were 31 properties in these categories, with the total principal amount due (excluding interest) of \$419,435 (vs \$405,718 at 6/30/03). Many of the properties are commercial/industrial and vacant land. Some are in Land Court awaiting foreclosure on behalf of the Town.

February 10, 2005

David F Desgroseilliers, Treasurer
Pauline Guilmette, Asst Treasurer
Kathleen Cayer, Payroll Clerk

Town of Tyngsborough
Gross Pay by Employee
Jan 1 to Dec 31, 2004

			<u>Total Wages</u>
1 BOURQUE	MARK	J	\$128,783.02
2 HAWKINS	DAVID	J	\$126,697.78
3 MICELI	JOHN	F	\$126,198.00
4 CHRONOPOULOS	CHARLES	C	\$100,016.35
5 SOUDERS	PHYLLIS	A	\$99,769.03
6 BURROWS	RICHARD	C	\$97,815.79
7 CHRONOPOULOS	CHRIS		\$96,060.10
8 HOWE	RICHARD	D	\$95,755.33
9 WALSH	THOMAS	F	\$94,516.93
10 GEORGES	JOHN	P	\$94,238.45
11 CIAMPA	DONALD	P	\$94,198.56
12 BOUSHELL	PAUL	G	\$91,147.52
13 LARKHAM	PAUL	V	\$90,464.51
14 MANNING	JOHN	J	\$85,133.76
15 MICELI	MICHAEL	J	\$84,915.03
16 GEORGES	STEPHEN	R	\$83,687.96
17 RILEY	JEFFREY	C	\$82,525.57
18 WEEKS	CYNTHIA	A	\$81,271.54
19 TREARCHIS	GEORGE		\$81,126.69
20 PELLETIER	DIANE	E	\$80,588.58
21 BRADY	MARYANN		\$80,579.80
22 MACINTOSH	DONALD	J	\$79,266.92
23 MANNING	STEVEN	R	\$78,264.84
24 RAY	ANDREW	L	\$76,578.36
25 FONTAINE	RICHARD	R	\$76,020.28
26 WADLEIGH	NANCY	M	\$74,992.60
27 WOODS	SHAUN	M	\$74,916.47
28 FLANAGAN	MICHAEL	R	\$74,900.97
29 DURDEN	DIANE	T	\$74,703.64
30 GRAY	ROBERT	B	\$74,241.39
31 KYRIACOPULOS	JOHN		\$74,115.32
32 RIDER	CHRISTOPHER	J	\$74,111.70
33 TANSEY	JAMES	P	\$73,307.96
34 PIVIROTTTO	JOSÉPH	P	\$72,997.22
35 CROCE	JOYCE	D	\$72,477.36
36 WAGNER	SHAUN	M	\$72,399.22
37 NASWORTHY	BRYAN	V	\$71,637.87
38 MADDEN	TIMOTHY	J	\$71,587.62
39 MELANSON	CHARLES	R	\$71,368.68
40 NICKERSON	LUCY		\$71,340.88
41 COUGHLAN	STEPHEN	M	\$71,211.12
42 GOULET	RONALD	L	\$69,928.58
43 LAFORGE	CHERYL	A	\$69,477.44
44 HUNTER	JANICE	M	\$69,208.93
45 MANEKAS	GEORGE	J	\$68,810.48
46 BEAUDOIN	COLLEEN	C	\$68,499.76
47 SENEAL	NANCY		\$68,337.64
48 MESSINA	JOSEPH	D	\$67,965.25
49 CURSEADEN	ALLEN	T	\$66,633.86

Town of Tyngsborough
Gross Pay by Employee
Jan 1 to Dec 31, 2004

50 DEVINE	ELIZABETH	F	\$66,504.50
51 CAREY	EDMUND	J	\$65,795.76
52 CONLON	JAMES	F	\$65,646.20
53 OLIVEIRA	KIMBERLEE	A	\$65,501.55
54 WEBBER	RUTH		\$65,471.20
55 PHILIPPON	MARIE	A	\$65,228.96
56 VINAL	MELISSA	A	\$65,228.96
57 MAASER	PETER	F	\$65,224.96
58 JAGGERS	MARY GAIL		\$65,104.38
59 SENECA	DAVID	J	\$64,993.44
60 BERMAN	CHERYL	L	\$64,483.00
61 MCHALE	NORBERT	J	\$64,044.44
62 DURKIN	MARY	L	\$64,026.32
63 LAURIE	YVONNE	P	\$63,869.96
64 WALKER	JOAN		\$63,278.96
65 JEFFERY	SANDRA	J	\$62,828.96
66 CURRAN	PATRICIA	A	\$62,452.32
67 LEGRO	WALLACE	P	\$62,428.96
68 SMITH-MAYO	EILEEN	M	\$62,397.64
69 TEAGUE	LOUISE	M	\$62,378.96
70 GAGNON	KAREN	E	\$62,349.36
71 MCCARTHY	WENDY ANN		\$62,228.96
72 VARNUM	THOMAS	J	\$61,945.32
73 SMITH	DANIEL	W	\$61,458.72
74 PARSONS	BARBARA		\$61,339.36
75 WALSH	JAMES	W	\$61,155.36
76 LEOMBRUNO	JOANNE		\$60,949.36
77 DIODATI	FRANCES	M	\$60,756.85
78 FYTEN	NANCY		\$60,649.36
79 WOODLOCK	MICHAEL	R	\$60,600.00
80 SALPAS	MARGUERITE	A	\$60,599.36
81 KIDDER	JEANNE	D	\$60,458.20
82 DUPELL	MARK	E	\$60,251.14
83 BYERS	MARCY	C	\$60,052.32
84 KOCZARSKI	WILLIAM	T	\$60,015.61
85 CHENEVERT	JEANNINE	C	\$59,999.36
86 BOISVERT	MARY	E	\$59,974.36
87 BARIL	MAUREEN	T	\$59,803.04
88 CAREY	JUDITH	A	\$59,647.64
89 OGASAPIAN	NANCY		\$59,645.47
90 MARCHESE	LAURIE	A	\$59,041.00
91 GRANT	PAMELA	M	\$58,499.44
92 PERRIN	RONALD	D	\$58,141.21
93 CASSIDY	SANDRA		\$58,102.68
94 MOREAU	KAREN	A	\$58,074.36
95 MANGANIS	CHRISTIE	C	\$58,024.00
96 ZAKOS	JEAN	M	\$57,899.36
97 RUBINO	CHARLES	W	\$57,609.66
98 STRATTON	ARLENE	P	\$57,324.36
99 CLARE	DOUGLAS	J	\$57,248.52
100 TAYLOR	RUTH ANN		\$57,099.36
101 HURLEY	CAROL	J	\$56,961.86

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102 VINCENT	LINDA	F	\$56,949.44
103 ANDREWS	SARAH		\$56,899.36
104 MELLONAKOS	GEORGE		\$56,838.36
105 BILUNAS	MARY	M	\$56,811.52
106 LEWENCZUK	SARAH	J	\$56,677.00
107 LANDRY	KRISTINA	A	\$56,359.14
108 RHINE	DONALD	A	\$56,195.44
109 SULLIVAN	HELEN	M	\$56,116.94
110 MCMANUS	JANICE	M	\$55,502.68
111 BREEN	AMY	A	\$55,289.12
112 RARAS	CHARLES	V	\$55,176.16
113 HOLMSTEAD	KAREN		\$54,874.80
114 COFFEY	SUSAN	M	\$54,785.68
115 COTE	LEON	A	\$54,729.32
116 COCHRAN	JOHN	B	\$54,704.16
117 DIGGINS	DEBRA	G	\$54,530.92
118 DEJESUS	JOHN	J	\$54,476.30
119 CORRIGAN	DOROTHY	M	\$54,378.20
120 LEARSON	HEIDI	A	\$54,088.74
121 JOHNSON	M. MICHAEL		\$54,067.26
122 ZEOLI	ANTHONY	S	\$53,832.56
123 FLYNN	EILEEN	M	\$53,752.32
124 WOODARD	KELLY	J	\$53,741.64
125 NAZZARO	KRISTINE	P	\$53,003.84
126 SHAFER	MARY LOU		\$52,307.66
127 MINERVINI	CHAD	C	\$51,561.32
128 MAKEVICH	THOMAS	G	\$51,523.47
129 SWORD	RENEE	M	\$51,341.20
130 FLANAGAN	FREDERICK	P	\$51,155.10
131 MCNULTY	SHANNON	M	\$51,124.98
132 MYERS	SHERYL	S	\$51,124.56
133 NICKERSON	STEPHEN		\$50,519.44
134 KINNEY	ALISON	M	\$50,261.32
135 DESGROSEILLIERS	DAVID	F	\$50,258.14
136 O'BRIEN	KEITH	T	\$50,227.20
137 SPICKLER	GENE	R	\$50,008.62
138 COTE	DAWN	M	\$49,288.33
139 HARVEY	SUSAN	M	\$49,249.02
140 THOMPSON	KELLI-ANN		\$49,152.24
141 ROBINSON	MARTHA	A	\$49,029.48
142 FRECHETTE	JILL	A	\$48,998.32
143 BOUGHAN	ALISON	J	\$48,696.84
144 GERTZ	ALICIA	A	\$48,434.84
145 GREENSLADE	GLENNA	G	\$48,222.41
146 BERGERON	MICHAEL	R	\$47,723.14
147 FINNEGAN	CASEY	P	\$47,688.36
148 GILL	RICHARD		\$47,221.45
149 TRISCHITTA	JENNIFER	M	\$47,199.16
150 CORCORAN	DOUGLAS	A	\$47,186.24
151 COLTON	EILEEN	L	\$47,037.52
152 OLIVER	WILLIAM	M	\$46,862.24
153 SALMON	JOHN	J	\$46,769.64

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154 SAAD	THOMAS	E	\$46,624.02
155 LANNAN	WILLIAM	F	\$46,554.60
156 BLIVEN	TABITHA	K	\$46,454.64
157 HORNDAHL	KRISTEN	E	\$46,324.16
158 MARTIN	JOHN	P	\$46,246.35
159 SHIFRES	JOANNE		\$45,968.10
160 WATERS	MARCIA	B	\$45,669.72
161 TATSEOS	PHILLIP		\$45,504.19
162 ELLIOTT	ROBERT	F	\$45,443.45
163 LEMIRE	ANNE MARIE		\$45,443.32
164 HUSTINS	JAMES	R	\$45,440.46
165 ANSARA	KRISTINA	M	\$45,432.72
166 CORCORAN	MARTHA		\$44,158.98
167 KASABIAN	DEBORAH	J	\$44,126.76
168 ROGIER	DIANA	L	\$43,995.36
169 LAREAU	ROBERT	W	\$43,939.90
170 GREMM	LAUREN	E	\$43,845.24
171 LEWIS	JASON	E	\$43,751.63
172 BROWN	JASON	D	\$43,516.24
173 MURACA	KRISTIN	L	\$43,366.09
174 REYNOLDS	BARBARA	L	\$43,278.54
175 REDMAN	KEVIN	M	\$43,231.24
176 MALLOUS	MELISSA	M	\$43,020.60
177 GOULET	JENNIFER	A	\$42,994.12
178 FINCH	JASON	R	\$42,982.04
179 BAILLARGEON	LYNN	M	\$42,966.16
180 MEYERHOEFER	SANDRA	J	\$42,757.92
181 CAPONE	LORI	A	\$42,592.96
182 STRAUSS	SUSAN ANNE		\$41,810.38
183 CAMPBELL	MEGHAN	I	\$41,744.57
184 NEWTON	CHRISTOPHER	P	\$41,684.67
185 SCHNEIDER	DEBORAH	L	\$41,422.48
186 CARLSEN	CARI-ANN		\$41,314.96
187 BOISVERT	ALBERT	L	\$41,276.09
188 PORTER	KENNETH	C	\$41,200.67
189 HEALEY	KENNETH	R	\$41,189.36
190 RICHARDSON	GEORGE	W	\$41,068.15
191 LUCEY	DEBRA	F	\$41,035.64
192 PATNAUDE	JOHN	R	\$40,924.84
193 GAUVIN	SHELBY	A	\$40,874.84
194 WRIGHT	DOUGLAS	L	\$40,729.44
195 PENDERGAST	CIARAN	P	\$40,284.00
196 BACON	CAROL	E	\$39,777.05
197 BALZOTTI	SHERI	L	\$39,590.72
198 KIRKWOOD	CHRISTINA	E	\$39,581.10
199 SIOPE	SARRAH	L	\$39,250.28
200 EDWARDS	MICHAEL	D	\$39,236.64
201 TIMES	BRENDA	C	\$39,081.79
202 PALAZZOLA	SUSAN	L	\$38,925.23
203 KOBRENSKI	REBECCA	A	\$38,636.16
204 CHAPLE	DAVID	M	\$37,717.36
205 PETROSKI	SARA	T	\$37,712.16

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206 WHITE	SUSAN	A	\$37,603.84
207 LAMONTAGNE	AMY	S	\$37,600.00
208 DONELSON	KATHERINE	L	\$37,583.66
209 MUNROE	JESSICA	A	\$37,382.89
210 BEATTIE	SUSAN	M	\$37,135.68
211 MONTANO	KARLA	D	\$36,592.44
212 MOREAU	SCOTT	J	\$36,224.26
213 PROVENCHER	PAUL	R	\$36,011.19
214 ROENSCH	KURT	E	\$35,884.81
215 FERREIRA	KATIE	L	\$35,870.36
216 DEMARTINIS	MICHELE	W	\$35,821.32
217 DOOLIN	JOSEPH	H	\$35,706.80
218 BAZYDLO	SCOTT	R	\$35,628.36
219 SEROW	NICOLE	J	\$35,270.36
220 YANDOW	ERICA	L	\$35,270.36
221 NORTON	MARK	L	\$35,226.80
222 COMTOIS	GARY	F	\$35,207.29
223 ANTISS	THERESA	M	\$35,186.46
224 BEWIG	EUGENE	T	\$35,181.18
225 PANAGIOTOPOULOS	EILEEN	A	\$35,070.36
226 RONAYNE	BRYAN	S	\$35,056.49
227 MANLEY	MARY ALISE		\$34,819.00
228 MITCHELL	AMY	L	\$34,804.76
229 RIBECK	AMY	L	\$34,787.76
230 PELLETIER	BRIAN	D	\$34,710.07
231 TEAL	DEBORAH	J	\$34,659.76
232 SULLIVAN	KERRY	J	\$34,657.32
233 WRIGHT JR.	THOMAS	W	\$34,226.23
234 CHAISSON	PAUL	D	\$34,201.68
235 JOYCE	MICHAEL	H	\$34,000.92
236 PANTANELLA	DENISE	A	\$33,865.68
237 GILL	ELIZABETH	J	\$33,845.34
238 NIEMIERA	KRISTEN	J	\$33,324.76
239 BRACKETT	CATHY ANN		\$33,291.90
240 MCGOWAN	KELLY	A	\$33,162.76
241 ROY	SARAH	A	\$33,162.76
242 MARCOTTE	CAITLIN	M	\$33,112.76
243 SILVA	JENNIFER	L	\$33,112.76
244 WITKUM	VICTORIA		\$32,936.38
245 MASLANKA	JUSTIN	F	\$32,648.83
246 DOHERTY	SARAH	L	\$32,529.90
247 CARNEY	BETH	A	\$32,339.90
248 GAY	THERESE		\$32,287.98
249 NOGLER	ANDREA	D	\$32,206.48
250 TREARCHIS	MARIE	E	\$32,155.14
251 CAPISTRON	KATHERINE	M	\$31,534.77
252 ROTHE	NANCY	E	\$31,349.26
253 MICELI	SUSAN	M	\$31,231.04
254 GUTHRIE	JOHN	E	\$31,186.57
255 KNIGHT	PAULINE		\$30,710.98
256 WEED	KELLI	J	\$30,640.92
257 SPICKLER	CONSTANCE	E	\$30,002.44

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258 HALLSWORTH	ELIZABETH	S	\$29,318.46
259 PLESKOWICZ	SHARON	M	\$29,295.74
260 DAIGLE	RONALD	J	\$28,847.63
261 STAMP	JASON	R	\$28,828.64
262 RUEHLE-KUMAR	KAREN	L	\$28,737.91
263 FISHER	KELLY		\$28,686.77
264 MELLO	RICHARD	M	\$28,360.13
265 BRICK	LEO	V	\$28,205.52
266 ROY	ANN MARIE		\$27,809.60
267 PROVENCHER	PATRICIA		\$27,650.82
268 DRANE	LINDA	B	\$27,543.93
269 GEOFFROY	JOSEPH	R	\$27,384.94
270 NORTON	JACOB	J	\$27,307.00
271 DEAN	WILLIAM	D	\$27,257.90
272 FUSCO	DAVID	J	\$27,160.25
273 SIDES	CAROL	E	\$27,040.15
274 PATTERSON	LAURIE	B	\$27,025.80
275 GUILMETTE	PAULINE	L	\$26,668.64
276 REICHARD	CAROLYN	E	\$26,578.08
277 PENTEDEMOS	SANDRA	J	\$26,377.08
278 JOHNSON	DAVID	A	\$26,373.81
279 JOHNSON	NANCY		\$26,366.92
280 FERRARI	JOAN	L	\$26,342.18
281 SANDS	PATRICK	E	\$25,452.18
282 ROBSON	JAMES	J	\$25,157.71
283 PATENAUDE	LAURIE	C	\$24,938.16
284 DUTTON	NANCY	E	\$24,936.65
285 FAIRBANKS	SHARON	M	\$24,760.90
286 VANDI	MARY		\$24,743.76
287 CURTISS	DEBORAH	W	\$24,591.11
288 ESTOCHEN	THERESA	S	\$24,434.24
289 HALLIGAN	DANNY	R	\$24,294.64
290 DELLI COLLI	GLORIA		\$24,114.50
291 KAMPERSAL	SHARON	M	\$24,079.17
292 WALKER	ALLISON	L	\$24,037.92
293 HARKINS	DEBORAH	J	\$24,036.64
294 GAUTHIER	GEORGE	A	\$23,915.24
295 MURPHY	GREG	B	\$23,838.88
296 HOUSTON	ROBERT	A	\$23,784.24
297 TREARCHIS	JEANNE	M	\$23,702.80
298 MORRILL	KAREN	M	\$23,652.89
299 JOHNSON	CHERYL	L	\$23,347.84
300 LANGLOIS	MARGARET	M	\$23,233.40
301 RILEY	JOELYN		\$23,213.73
302 PECORA	TRACY	L	\$23,210.77
303 MOISAN	DEREK	R	\$22,904.24
304 FASANO	DOROTHY	A	\$22,603.25
305 DENOMMEE	DAVID	E	\$22,450.88
306 O'CONNOR	KEVIN	V	\$22,422.98
307 LEBLANC	PHILIP	B	\$22,299.24
308 MELANSON	PATRICIA	M	\$22,269.90
309 MAGARIAN	CYNTHIA	M	\$22,258.96

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310 WILSON	ERIN	J	\$21,487.74
311 SANTY	MATTHEW	D	\$21,352.76
312 NICOSIA	NICOLE		\$21,020.83
313 CLANCY	GLORIA	A	\$20,915.20
314 LEAVIS	DEBRA	A	\$20,493.62
315 CORCORAN	SHERYL-ANN		\$20,481.77
316 CIMMINO	VINCENT	P	\$20,456.73
317 KINGSTON	TAMMY	L	\$19,876.11
318 CALLAHAN	BETHANY	A	\$19,760.01
319 SIMON	JULIE	A	\$19,688.24
320 COURTNEY	TYLER	P	\$19,565.53
321 LEARY	ANN	J	\$19,460.59
322 PROVOST	RONALD		\$19,422.12
323 DESCHENES	PAMELA	A	\$19,321.00
324 HABIB	JOYCE	F	\$19,316.04
325 MCNAMARA	ALISON	J	\$19,215.57
326 TREBACH	CHARLENE		\$18,825.24
327 TYMON	SUSAN	R	\$18,815.75
328 FJELD	DENISE	C	\$18,730.80
329 WHITE	HILARY	E	\$18,555.80
330 RUFIANGE	MARY	B	\$18,550.78
331 FRALICK	EILEEN	L	\$18,535.89
332 ADAMS	RICHARD	A	\$18,507.96
333 NASH	CYNTHIA	M	\$18,218.28
334 SANCHEZ-REYES	GEORGINA		\$17,629.00
335 ENGEL	COLLEEN	E	\$17,480.24
336 KIMBALL	WENDY	J	\$17,198.32
337 CASHMAN	DARLENE	R	\$17,120.46
338 RAY	MICHELLE	M	\$16,993.11
339 ROMANO	PATRICK	F	\$16,819.37
340 CONNORS	BREDA	M	\$16,732.12
341 MORRISSEY	JO ANN		\$16,701.02
342 WEST	CAROL	A	\$16,686.48
343 LYNCH	LORETTA	M	\$16,634.22
344 MASSON	MELISSA	K	\$16,566.72
345 SINGER	ELLEN	L	\$16,438.28
346 CROTEAU	DEANNA	L	\$16,416.76
347 MAHONEY	CHRISTOPHER	A	\$16,400.87
348 JONES	LAURA	C	\$16,139.06
349 EMERSON	DARSI	A	\$16,058.24
350 CAYER	KATHLEEN	A	\$16,048.68
351 MORRISON	KIMBERLY	A	\$16,005.18
352 HOGAN	NANCY	A	\$15,932.24
353 DEVLIN	DEBORAH	L	\$15,913.20
354 LORD	CAROLINE	B	\$15,814.94
355 SEARLE	DEBORAH	J	\$15,730.13
356 MILNE	KENDRA	L	\$15,621.13
357 FIDLER	LAURIE		\$15,573.84
358 WALKER-ADAMS	MICHELE	A	\$15,539.90
359 AHERN	CHRISTINE	M	\$15,514.73
360 ANDRADE	DEBORAH		\$15,413.83
361 MITRANO	DEBRA	K	\$15,399.27

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362 XAYACHACK	TOP PHONEXAY		\$15,286.16
363 GIVEN	HOWARD		\$15,245.54
364 PICARILLO	JENNIFER	M	\$15,074.16
365 LOENDORF	LOUISE	M	\$14,948.08
366 CONNERTY	KENNETH	J	\$14,640.00
367 PALERMO	CHRISTINA	M	\$14,599.32
368 DECARTERET	ROBERT		\$14,371.00
369 ETHIER	ALBERT	J	\$14,340.65
370 GEOFFROY	SANDRA	J	\$14,309.83
371 FINN	CHRISTINE	M	\$14,276.00
372 SINGLETON	DONALD	B	\$14,235.44
373 VIEIRA	MIRIAM		\$14,057.52
374 PATIERNO	JAMES		\$14,030.16
375 JOHNSON	KATHIE	L	\$14,017.21
376 PALM	KENNETH	D	\$14,007.16
377 FLANAGAN	CONSTANCE	A	\$13,925.60
378 CURRAN	JAYNE		\$13,902.27
379 LUMENELLO	JASON	M	\$13,666.74
380 LOWN	ROBERT	R	\$13,384.84
381 CHEW	CHRISTOPHER	L	\$13,298.95
382 MCGILVRAY	BONNIE JEAN		\$13,061.20
383 MALDONADO	MILDRED		\$13,040.24
384 TIMMINS	PATRICK		\$12,929.04
385 WILLEY	ALLISON	P	\$12,769.52
386 LECLAIR	MICHAEL	D	\$12,386.74
387 MULIK	MICHELE	L	\$11,978.40
388 THOREN	JUSTYN	W	\$11,978.40
389 BRAKE	NELSON	L	\$11,926.00
390 RUSSELL	WESLEY	W	\$11,901.29
391 CALLAHAN	JOHN	R	\$11,769.10
392 MURRAY	THOMAS	A	\$11,700.00
393 COCOZZIELLO	DANA	M	\$11,655.67
394 MURPHY	MARY	L	\$11,347.12
395 HARRINGTON	JOYCE	M	\$11,218.38
396 KOCZARSKI	SHAWN	W	\$10,836.75
397 TAFF	JOSEPH	E	\$10,772.83
398 CANTOR	DANA	P	\$10,615.36
399 GATES	JOANN	C	\$10,615.36
400 KELLEY	JULIE	B	\$10,615.36
401 MERCIER	WILFRED	D	\$10,601.30
402 GOVOSTES	TAMSYN	E	\$10,592.06
403 MESSIER	LEYA		\$10,448.88
404 DUPUIS	SARAH	J	\$10,233.12
405 WOLLABER	AMY	E	\$10,080.24
406 GILL	ERICA	R	\$9,905.03
407 SWIERK	PATRICIA	A	\$9,640.00
408 BAGROWSKI	JESSICA	M	\$9,600.24
409 METZ	PATRICIA	A	\$9,600.24
410 ROCKEFELLER	JASON	P	\$9,600.24
411 BERGERON	ERNEST	R	\$9,499.20
412 LAWTON	KATHLEEN	T	\$9,385.00
413 DONARUM	KATHERINE	A	\$9,186.48

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414 SHAUGHNESSEY	CAROLE	A	\$9,128.24
415 WOLFSON	CHERYL	L	\$9,107.92
416 POLIN	CATHY	A	\$9,062.82
417 CLASSON	EMILY	E	\$9,045.39
418 OGDEN	JEFFREY	E	\$8,926.12
419 BLANCHETTE	LAVAL	O	\$8,825.34
420 DUNBAR	SHERRIE	A	\$8,696.54
421 SNOW	LYN	A	\$8,588.00
422 NEOFITISTOS	JAMES	C	\$8,513.10
423 CHEW	MICHAEL	A	\$8,303.36
424 HAMEL	LISA	K	\$8,234.08
425 CAPIELLO	VICTORIA	L	\$8,168.34
426 RONDEAU	SARAH	E	\$8,160.00
427 MURRAY	JESSIE	L	\$8,054.90
428 DEMOURA JR.	ANTHONY		\$7,973.60
429 GUILMETTE	RUSSELL		\$7,959.81
430 BEAUDETTE	ROBERT	P	\$7,744.12
431 WENNERSTROM	HILLARI	I	\$7,680.00
432 PLUMMER	EARL	F	\$7,461.00
433 VACHON	RAYMOND	J	\$7,318.76
434 LATULIPPE	DOUGLAS	P	\$7,281.13
435 DEVINE	ROY	J	\$6,992.90
436 HUSTINS	DEBRA	A	\$6,800.00
437 HOOK	JAMES	E	\$6,792.84
438 HAMILTON	DOUGLAS	B	\$6,593.32
439 PELLETIER	ROBERT		\$6,318.50
440 PAPAGEORGIOU	NICHOLAS		\$6,169.44
441 TREMBLAY	ROBERT	F	\$6,047.90
442 MAKEVICH	ESTHER	M	\$5,767.66
443 DUBOIS	DAVID	R	\$5,698.00
444 FINN	PHYLLIS	G	\$5,565.00
445 PELLETIER	APRIL	L	\$5,510.00
446 DAGLEY	VALERIE	A	\$5,475.00
447 GOLDTHWAITE	JEANINE	M	\$5,376.00
448 MELANSON	ANN	M	\$5,343.94
449 ETHIER	PAMELA	J	\$5,159.70
450 DEFRANZO	DOROTHY	A	\$5,014.51
451 DUMONT	JESSICA	I	\$4,732.00
452 PALERMO	MICHAEL		\$4,661.00
453 NAZZARO	STEPHEN	C	\$4,480.00
454 DOWNES	JAMES	G	\$4,255.73
455 HALLOWELL JR.	BRUCE	E	\$4,210.34
456 ARSENAULT	THOMAS	J	\$4,143.47
457 SEARLES	JUSTIN	A	\$3,992.70
458 SZLOSEK	MARIE	A	\$3,914.00
459 MUNROE	CAROL	A	\$3,885.00
460 BUCKLEY	TERESA	M	\$3,637.50
461 CRAIG	BETH	A	\$3,496.00
462 TROTTIER	CHRISTINE	M	\$3,485.00
463 DEMAURO	ROSA	L	\$3,391.39
464 BLECHMAN	RICHARD	N	\$3,249.22
465 CODDAIRE	PHILLIP	J	\$3,244.00

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466 PIERCE	IRMIN	L	\$3,201.51
467 REAULT	RICHARD	D	\$3,200.00
468 MAILLE	BETTY	A	\$3,093.05
469 DEVLIN	CONCEPCION		\$3,045.00
470 LEARY	MARTIN	L	\$2,835.84
471 PIERCE	DANIEL	P	\$2,781.00
472 LANZILLO	D. ZACHARY		\$2,688.00
473 DOWNING	CLAIRE		\$2,678.95
474 POTTEBAUM	LARRY	J	\$2,659.94
475 SPEAR	ERIC	J	\$2,572.50
476 BOUCHER	BRIAN	R	\$2,499.19
477 O'BRIEN JR.	PHILLIP	F	\$2,415.00
478 BRACKETT	CAITLIN	E	\$2,400.13
479 MILLER	KRISTIE	L	\$2,400.00
480 WORDEN	ROBERT	P	\$2,400.00
481 MCHALE	BRIAN	M	\$2,387.00
482 CORCORAN	SHANNON	N	\$2,362.75
483 KASABIAN	BRENT	D	\$2,348.26
484 OUELLETTE	HEATHER	A	\$2,332.00
485 BISCORNET	BRAD	A	\$2,325.15
486 MCNAMARA	TYLER	R	\$2,272.00
487 GOODMAN	JOAN	G	\$2,240.00
488 DONNELLY	EVAN	B	\$2,214.88
489 ABREU	DAVID	R	\$2,205.00
490 BORGES	GAIL	A	\$2,200.00
491 SARACCO	JOSEPH	A	\$2,160.00
492 SIMPSON	OLIVIA	J	\$2,132.76
493 CONANT	ANN		\$2,129.92
494 WALSH	DAVID	A	\$2,118.75
495 YOUNG	DIANE	R	\$2,042.50
496 BENCE	CATHERINE	L	\$2,037.77
497 COMTOIS	SARAH	M	\$2,037.00
498 REEKIE	RAYMOND	W	\$1,985.15
499 KOPICKO	KIM	A	\$1,840.00
500 DUNCAN	PENELOPE	D	\$1,830.00
501 AUDET	HEATHER	L	\$1,815.00
502 HALLOWELL	BRUCE	E	\$1,774.20
503 KALINOWSKY	KIMBERLY	A	\$1,752.50
504 SZABLAK	LINDA	A	\$1,715.00
505 KOSER	RICHARD	D	\$1,700.94
506 SANDS	ROBERT	M	\$1,625.00
507 MACHIOS	GARY	A	\$1,622.00
508 TURCOTTE	REAL	R	\$1,580.00
509 WOOD	MARY	M	\$1,530.00
510 DESCHENES	DEANA	C	\$1,523.92
511 COLBURN-DION	KERRY	L	\$1,505.00
512 BLUTE	JAMES	F	\$1,487.75
513 HALEY	JOHN	J	\$1,458.36
514 PAIGE	FRANCIS	P	\$1,334.00
515 MILLER	SANDRA	M	\$1,284.00
516 LEMOINE	RICHARD	B	\$1,200.00
517 NICOSIA	PETER	J	\$1,200.00

Town of Tyngsborough
Gross Pay by Employee
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518 PEASE	MARK	H	\$1,200.00
519 SCHNACKERTZ	JACQUELINE	M	\$1,200.00
520 KASABIAN	EVAN	G	\$1,193.50
521 HELD	ALI	E	\$1,176.20
522 DAY	ROBIN	L	\$1,175.00
523 HANNAFORD	JEFFREY	L	\$1,166.67
524 GRIMES	NICOLE	M	\$1,141.28
525 MCPADDEN	JAMES	V	\$1,135.07
526 FOLEY	GERALD	P	\$1,125.00
527 VINAL	BETHANY	A	\$1,120.00
528 DEMOURA	MATTHEW	S	\$1,092.00
529 DESCHENES	KEN	A	\$1,082.00
530 CONTE	JOHN	C	\$1,013.35
531 FORTI	JOHN	G	\$1,000.00
532 MCKEEN	CYNTHIA		\$1,000.00
533 NOCCO	STEVEN	A	\$1,000.00
534 WICKENS	DARRYL	A	\$1,000.00
535 SMITH	MOLLY	A	\$970.00
536 DILWORTH	STEVEN	F	\$954.25
537 ARSENAULT	ROBERT	T	\$935.00
538 FORTIER	EDITH	L	\$923.60
539 CHRONOPOULOS	JOSHUA	T	\$913.50
540 SULLIVAN	JOHN	J	\$892.00
541 CHAREAS	STEVEN	P	\$890.00
542 KLUCK	BRENDA	L	\$880.00
543 SHEETS	BRIAN	S	\$878.32
544 ASHDOWN	LISA	M	\$875.00
545 MCGUIRE	LAURA		\$840.00
546 DICK	BARRY		\$839.82
547 CASSELLA	MICHAEL	W	\$838.54
548 SHAW	STANLEY		\$825.00
549 LORMAN	BRIAN	S	\$823.35
550 ANDRADE	JENNIFER	L	\$810.00
551 RANDAZZO	PAUL	J	\$809.62
552 CALLAHAN	GLORIA		\$800.00
553 COLES	DAVID	W	\$800.00
554 GABERMAN	DEBORAH	E	\$780.00
555 WEISS	SUSAN	J	\$780.00
556 PULEO	KARYN	M	\$764.60
557 HISLOP	TIMOTHY	P	\$730.00
558 RUITER	ROBIN	L	\$717.01
559 RIOS	LUIS	M	\$701.71
560 STEED	GRACE ANN		\$699.00
561 LEMAY	DOREEN	M	\$688.71
562 WYLD	LAURA		\$660.00
563 SIOPE	THOMAS	P	\$648.80
564 MURPHY JR.	ROBERT	J	\$640.88
565 JOHNSON	LEEANNE	P	\$599.63
566 MACGILVRAY	ALLAN	P	\$594.00
567 MULLIN	ROBERT	L	\$585.00
568 ELDRIDGE	JENNIFER	L	\$580.00
569 GANNON-GLAVIN	MARYJOANN		\$550.00

Town of Tyngsborough
Gross Pay by Employee
Jan 1 to Dec 31, 2004

570 PERRAULT	SHEILA	M	\$542.25
571 OGDEN	RUDOLPH	W	\$540.00
572 DAY	VIRGINIA	C	\$537.25
573 MICHAUD	DEREK	A	\$509.88
574 DUNDERDALE	DOROTHY	A	\$502.00
575 RUSSELL	FREDERICK	A	\$500.00
576 MACBETH	DONALD	R	\$499.07
577 WOZNIAK	DOROTHY		\$489.00
578 WICKENS	JEANNE	M	\$485.00
579 CREED	CYNTHIA	L	\$480.00
580 DEAN	ROBERT		\$480.00
581 STROBEL	LISA	A	\$472.30
582 DEVANNEY	CAROL	J	\$462.25
583 RYAN	CAROL	A	\$462.25
584 JOHNSON	TRACEY	L	\$448.00
585 DARWIN	BRUCE	A	\$446.06
586 HACKETT	HOWARD	A	\$435.50
587 PIERCE	PAULINE	L	\$422.56
588 WILLIAMS	LORETTA	D	\$413.00
589 HATFIELD	HEATHER	A	\$410.00
590 BRADLEY	CHERYL	M	\$404.56
591 ETHIER	BRIAN	J	\$400.00
592 HAUSER	MARK	W	\$390.00
593 SCIUTO	DAVID	J	\$390.00
594 LETTAS	ERICA	J	\$385.00
595 MACKENZIE	DAVID	F	\$375.82
596 CHISHOLM	JONATHAN	P	\$371.57
597 CAREY	PETER	A	\$360.00
598 CAYER	LINDA		\$356.82
599 JACKSON	AMY	M	\$340.00
600 WAGNER	PATRICIA	L	\$336.44
601 KOWALSKI	DANIEL	H	\$324.40
602 TREARCHIS	JOSHUA	D	\$321.63
603 GIUFFRIDA	MICHAEL	J	\$320.44
604 KOYUTIS	JOHN	J	\$316.48
605 MA	NARIN		\$316.48
606 RICHARDSON	ROBERT	J	\$315.00
607 BARRETT	JAMES		\$306.00
608 CHASSE	JULIE		\$306.00
609 CLOUTIER	CLAIRE	L	\$306.00
610 FARRELL	EILEEN		\$306.00
611 KYDD JR.	ROBERT	L	\$306.00
612 MECHALIDES	CHRISTINA		\$306.00
613 RALLS	GARY		\$306.00
614 RYAN	MARIA	A	\$305.00
615 BITHER	MAUREEN		\$300.63
616 SOUCY	CELINE	A	\$300.00
617 MARCHANT	ANN MARIE		\$292.50
618 FAUVEL	THERESA	R	\$280.50
619 TRAVALINI	JOHN	J	\$275.81
620 BALFE	CYNTHIA	A	\$275.00
621 SLATES	DARLENE	M	\$275.00

Town of Tyngsborough
Gross Pay by Employee
Jan 1 to Dec 31, 2004

622 NOWAK	BARBARA	J	\$270.44
623 DONOHOE	DEBORAH	E	\$270.00
624 PRICE	AMY	L	\$270.00
625 CALLAHAN	COREY	T	\$255.09
626 GERTZ	LUCILLE	N	\$250.00
627 HANNA	CYNTHIA	A	\$250.00
628 JUNGSMANN	HENRY		\$250.00
629 KABLIK	JOSEPH	J	\$250.00
630 LOGUE	BRYAN	P	\$250.00
631 SHERBURNE	ROBERT	W	\$250.00
632 DESLAURIERS	PAUL	J	\$247.50
633 LANIER	DARREN	E	\$240.15
634 ADAMS	MOLLY	A	\$240.00
635 FREEMAN	KATHLEEN	A	\$240.00
636 VALCOURT	JESSICA		\$240.00
637 HYDE	REBECCA	C	\$224.94
638 CHECCHI	DOROTHY	J	\$214.84
639 GEISENHAINER	GEORGE	F	\$212.87
640 LAFORGE	HELEN	G	\$211.75
641 MULLIN	NANCY	M	\$200.00
642 GIVEN	BEVERLY	D	\$186.25
643 LEBOEUF	AMIE	J	\$180.00
644 MCGEE	AMY	J	\$180.00
645 FLEMINGS	LEONARD		\$175.00
646 O'NEILL	KATHRYN	A	\$175.00
647 RUSSELL	PAMELA	G	\$175.00
648 TREARCHIS	ZACHARY	G	\$174.38
649 HERMANS	BEVERLY	J	\$172.01
650 COLBURN	LEAH	J	\$165.00
651 KILMARTIN	MICHAEL	D	\$162.20
652 BRUN	RONALD	A	\$159.84
653 BOURRET	RAYMOND	F	\$158.24
654 CHRONOPOULOS	CHARLES		\$158.24
655 POL JR.	MIGUEL	R	\$158.24
656 WOLFE	TAUNYA	L	\$155.00
657 DESGROSEILLIERS	JOAN	S	\$151.44
658 ANDERSON	MARIE	T	\$150.00
659 BRODEUR	BARBARA	A	\$150.00
660 KELLAM	ROSEMARY	E	\$150.00
661 MCCARTHY	MAURA	C	\$150.00
662 NICOLOSI	ROBERT	J	\$146.00
663 CIAMPA	JOSHUA	P	\$145.25
664 GABRIEL	COLLEEN	J	\$140.50
665 ZARBA	JEANNE	C	\$125.00
666 CURRAN	CAROL	A	\$120.00
667 L'ECUYER	TIMOTHY	M	\$120.00
668 PAQUETTE	CAROL	A	\$120.00
669 ROBBINS	KATHLEEN	A	\$120.00
670 MARTIN	LINDSEY	D	\$110.00
671 PERRIN	JACLYN	M	\$100.00
672 PEREIRA	OLIVIA	T	\$94.25
673 SKAMARYCZ	AUGUSTUS	C	\$72.50

Town of Tyngsborough
Gross Pay by Employee
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674 PETERS	JOAN	E	\$70.00
675 LANDRY	EDMOND	D	\$64.00
676 BOUCHER	WHITNEY	J	\$60.00
677 EASTWOOD	COLLEEN	A	\$60.00
678 GABRIEL	ERICA	A	\$60.00
679 LANE-MCPARTLAN	DONNA	J	\$60.00
680 PATEL	JOLLY		\$60.00
681 TRUMBORE	MARK	W	\$60.00
682 POUPART	JEANNETTE	M	\$56.72
683 ALLARD	MARGARET	E	\$50.00
684 MELLEN	KELLY	B	\$49.36
685 COX	PATRICIA	A	\$49.00
686 MURPHY	HELEN	M	\$43.70
687 SKAMARYCZ	MARGARET	M	\$38.06
688 MORIN	JOYCE	O	\$36.25
689 CARON	MARYJANE		\$30.00
690 BUTLER	VIRGINIA	M	\$25.00
691 MANSFIELD	DAWN	A	\$25.00

Total

\$17,315,608.01

Board of Health - Annual Report

To: The Citizens of the Town of Tyngsborough

The Board of Health holds meetings every second Monday of the month in the Town Hall. It is a five member elected with the following mission.

“The mission of the Board of Health is to develop and maintain innovative programs to safeguard and improve the general health of the citizens of the Town. Responsibilities include developing and promoting disease prevention and wellness programs as well as improving health education and environmental awareness. The Board of Health is also responsible for interpreting and enforcing the provisions of the State Public Health Code, State Sanitary Code, State and local Environmental Code.”

Engineering Services are currently being performed by Land-Tech Consultants, Inc. being paid on an hourly basis. Land-Tech reviews all submitted septic plans to ensure compliance. Our inspector, Robert Bracey, consults on a per inspection basis. He inspects all retail food and food establishments, tanning salons, massage and body art establishments, public beaches, public and semi public pools, and summer camps. His inspections are to ensure compliance of all State and local regulations. Housing inspections for tenants are also performed when requested by the tenant to ensure that housing meets the 105 CMR 410.000 State Sanitary Code, Chapter II “Minimum Standards for Fitness for Human Habitation”.

Local well water regulations are also within our jurisdiction. Tests for a wide range of contaminants are required on all new wells.

The Board of Health office also offers a wide range of services such as nursing visits for the indigent, flu and pneumonia immunization clinics, a dental program in the elementary schools, collection and disposal of needles, syringes and mercury containing products and an animal rabies clinic. Once a year the Board of health arranges for the collection of hazardous waste and CRT's (televisions and monitors) for proper disposal. The trash and recycling contract is also the responsibility of the Board of Health. Recycling bins may be purchased at the Town Hall for a small fee of \$7.00 each. Composting bins may also be purchased at the Board of Health office for \$24.00 each. This is made possible by a grant received by the Board of Health from the Department of Environmental Protection.

Our Trash and Recycling Subcommittee continue to expand their services to the community by providing education and events designed to encourage recycling. Recycling amounts have increased in the past year due largely to the many volunteered hours of the subcommittee. Their time, effort and energy are greatly appreciated by the Board of Health.

Our 8th annual Health Fair once more turned out to be a great success. Over 60 booths were displayed with approximately 1400 people in attendance.

Tyngsborough has joined a coalition with 6 other surrounding towns. Coalition money is provided from a grant from the Center for Disease Control through the Massachusetts Department of Public Health. Presently the coalition is working to ensure that all communities are prepared to respond to all types of mass casualties and emergency situations whether man made or natural disasters and able to aid each others communities for the same reason.

Our Health Administrator assisted by a Junior Clerk completed management of the office duties.

Future Important Dates to Remember:

March	Health Fair & Safety Day
April	Rabies Clinic, Needle Collection
May	Hazardous Waste and CRT Collection
May and November	Leaf and Yard Waste Pickup
October	Flu & Pneumonia Immunization Clinics

Important Telephone Numbers to Remember

Department of Environmental Protection	508-792-7650
Department of Public Health	617-983-6761
BFI	978-649-7564
Animal Control Officer	978-692-4574
Lead Screening & Prevention	978-681-4940
Poison Control Center	800-682-9211
Cruelty to Animals Hot Line	800-628-5808

Board of Health Members

Virginia Day, Chairman
Carol Devanney
Nanci Dowling Meehan
Sheila Perrault
Carol Ryan
Joan Ferrari, Health Administrator
Jessie Murray, Clerk

Tyngsborough Housing Authority Annual Report

To the Honorable Board of Selectmen and the Citizens of the Town of Tyngsborough:

The Tyngsborough Housing Authority (THA) was established in 1979 and is responsible for all public housing programs and oversight in town. Currently the THA has 86 senior, 8 congregate, 14 family, and 8 units for Department of Mental Retardation clients. All housing applications are prioritized by observance of state guidelines. Residents of Tyngsborough and residents with veteran status, receive preference for housing prior to a non-resident.

The THA consists of a five member non-salaried Board of Commissioners, who serve staggered five year terms. Four members are elected by town voters and one member is appointed by the Governor to a five year term.

The Board meets on the last Wednesday of each month, alternating between the Brinley Terrace Community Room located at 198 Middlesex Road and the Red Pine Terrace Community Room located at 186 Frost Road. The Board of Commissioners is responsible for setting and adhering to all state and federal policies and procedures, pertinent to the proper and efficient operation of the Tyngsborough Housing Authority.

The Executive Director is appointed by the Board of Commissioners and is responsible for the day to day operation, daily supervision of the THA, and implementation of all policies and procedures approved by the Board of Commissioners. Additional staff includes an Executive Secretary and two Maintenance Mechanics, who provide essential program services for residents and properties.

SENIOR DEVELOPMENTS

The Tyngsborough Housing Authority has two developments for seniors and people with disabilities:

BRINLEY TERRACE, 198 Middlesex Road: Brinley Terrace is a 54 unit development of two story buildings in a lovely village setting on 5 acres with a stunning view of the Tyngsborough Bridge.

RED PINE TERRACE, 186 Frost Road: The Red Pine Terrace Development is an accessible 32 unit, two story building on 8 wooded acres within walking distance of a restaurant and store.

Each apartment has a refrigerator, stove, generous closet space, and wall to wall carpeting. Heat, electricity and hot water are included in the rent. Both developments have on site laundry facilities and parking. ComCast provides cable service. There is a maintenance service to care for the lawn, remove snow and respond to emergencies. The fully air

conditioned Community Rooms are available for tenant activities such as bingo and pot luck suppers as well as for family gatherings.

SENIOR CONGREGATE UNITS: Brinley Terrace and Red Pine Terrace have congregate units for persons needing some assistance in daily living. The congregate housing is a group living situation offering private rooms to four residents who share common space with each another (kitchen, living room, dining room, and bathroom). Meals, housekeeping, personal care, laundry services and shopping are provided by Elder Services of the Merrimack Valley.

FAMILY TOWNHOUSES

Red Pine Terrace has 14 family units of which two are wheelchair accessible. The two and three bedroom apartments are designed for families. Apartments have a refrigerator, stove, generous closet space, washer/dryer hookups, storage sheds and parking.

LIVE OAK TERRACE

Live Oak Terrace on Coburn Road is a residential development for clients of the Massachusetts Department of Mental Retardation. The Tyngsborough Housing Authority leases the home to DMR. Requests for applications for housing and/or employment at this facility can be directed to the Department of Mental Retardation's area office at 325 Chelmsford Street in Lowell, telephone 978-970-0223.

ELIGIBILITY AND APPLICATIONS FOR HOUSING

Seniors 60 years or older are eligible for housing and people with disabilities under age 60 are eligible as well. Emancipated minors or persons 18 years of age with a need for family housing are eligible for the family apartments. In addition, the household income of eligible persons must not exceed the income limits established by the Department of Housing and Community Development. Currently the income limits for households are:

One person	\$40,250	Two persons	\$46,000
Three persons	\$51,750	Four persons	\$57,500
Five persons	\$62,100	Six persons	\$66,700

The rent is affordable and is based on the net income of the household. Seniors pay 30% of their net income with all utilities included. Families pay 27% of their net income and are responsible for their own utilities.

The waiting list for Tyngsborough seniors is approximately 1 to 3 years and for non-resident seniors approximately 5 to 7 years. The wait for family residents of Tyngsborough is currently over 10 years (the family waiting list has been closed since April 15, 1995, with an annual review, by DHCD, to determine whether the waiting list should remain closed). An emergency application would place the applicant at the top of the waiting list, and therefore he/she would be housed as soon as possible. Emergency status applies if a household is homeless through extenuating circumstances; fire or other natural

causes; the residence is condemned; documented physical abuse; or living in inadequate accommodations for their medical needs.

PROJECTS

During this past year, the sewer connection project at Red Pine Terrace senior and family developments was substantially completed. The Massachusetts Department of Housing and Community Development awarded over \$400,000 to the Authority for engineering and construction costs. The Tyngsborough Housing Authority extends a special thank you to the Tyngsborough Sewer Commission and its staff for their technical assistance during this project.

Downed trees, branches and overgrowth were removed at Brinley Terrace thanks to a work crew from Middlesex Sheriff James V. DiPaola's Community Work Program. Additional groundskeeping work at Brinley Terrace, Red Pine Terrace and Live Oak Terrace was done by the Trial Court Community Service Program's work crews.

Other projects undertaken in 2004 include ongoing floor replacement at Red Pine Terrace senior and family units, as well as accessibility improvements.

OFFICE

The Tyngsborough Housing Authority's main office is located at Brinley Terrace, 198 Middlesex Road. Office hours are Monday through Friday from 9:00 AM to 3:00 PM.

For applications or requests for additional information, please call Rina Petit, Executive Director, at 978-649-9941.

Respectfully submitted,

Doria Sylvester, Chairperson

George Emerson, Vice Chairperson

Rick DeLeo, Treasurer

Richard Lemoine, Assistant Treasurer

A. Lucien Lacourse, Member

Council on Aging Annual Report

The Council on Aging is a municipally appointed volunteer board authorized under Massachusetts General Law, Chapter 40, Section 8B. The Tyngsborough Council on Aging was established at an Annual Town Meeting on February 17, 1970. The Council serves as the Town Department of Elder Affairs.

The mission of the Tyngsborough Council on Aging is to advocate for an improved quality of life for all seniors through supportive services, programs, events and education. The Council's major responsibilities include setting of local policy for the administration of elder programs and services, developing, coordinating and/or conducting such activities, advocating for elders and educating the community-at-large about the needs and resources affecting their lives.

The elder population (age 60 years and older) in Tyngsborough is approximately 11.9% of the Town's total population. The COA Center at 180 Lakeview Avenue provides an essential location for area seniors to visit and participate in a wide range of necessary and elective programs and events as listed below.

The Center is the sponsor site for Merrimack Valley's Nutrition Program, which serves daily meals to elders provided by. A hot nutritious noontime meal is served Mon-Fri at the Center. Additionally the Meals on Wheels program is available for homebound seniors Mon-Fri. The number of congregate meals that are served at the center has continued to increase since last year. Special events that occurred during the past year include: the Holiday Luncheon, Spring Fling, a Halloween Party, a Valentine Party, and Older American Day Celebration.

The Center is a focal point where elders can enjoy social, and recreational activities, get a hot nutrition lunch daily, make arrangements for transportation on the elder bus, attend educational presentations, benefit from wellness programs, enroll in a variety of exercise type classes, learn new art and craft skills, get involved in intergenerational programs, and volunteer opportunities. Specific offerings at the Center include File of Life, Tai Chi Classes, instructed Exercise Program, several types of Paint Classes, Quilting and Needlework instruction, Walking Club, Line Dancing, Card playing and lessons, weekly Bingo, and monthly on site SHINE counselor, Health Clinics, Tax Assistance, and Podiatrist. Education presentations/programs held this past year are Medicare education, Diabetes Education from VNA, Brown Bag Prescription Program through CVS, Long Term Care Insurance, and several presentations on legal matters including "Lawyer of the Day" program.

The Center is actively involved in information and referral services for both elders and family members. The Center is one site for the annual Flu Clinic offered by the Board of Health. We have a trained and certified SHINE Counselor (Serving Health Information Needs of Elders), provided by Elder Services of Merrimack Valley. The SHINE Councilor is at the Center once a month and available via phone anytime to assist elders with health insurance inquiries, social security and pension questions. We offer monthly Health Clinics provided by the Visiting Nurses Association of Greater Lowell. We offer Income Tax Preparation from the IRS through a program provided by AARP. We are the intake site for Tyngsborough for the Fuel Assistance

Program that is managed by Community Teamworks, Inc. We have applications for Food Stamps and the Elderly Housing Units. As a social service agency we coordinate many services with the following agencies: Elder Services of Merrimack Valley (ESMV), Visiting Nurse Association of Greater Lowell, Inc. (VNA), Community Teamwork, Inc. (CTI), Merrimack Valley Nutrition Program, and Lowell Regional Transit Authority (LRTA). We offer a variety of programs and presentations to elders that improve communication and provide information from town departments such as Fire Department, Police Department, Sewer Commission, Assessors Office, Tax Collectors, Veterans Office and the Board of Selectmen.

Transportation is provided to residents 60 years or older and/or handicapped through a handicap accessible van that is operated through the Council. The van is leased from the Lowell Regional Transit Authority and is funded through a transportation grant that is distributed by the L.R.T.A., and through receipts. The van is available Monday through Friday and provides transportation for basic needs such as food shopping, medical appointments and other transportation needs. The van more than ever provides transportation to all activities at the Center and other trips as listed in the Bus Policy. The bus has become more available to residents living in Elder Housing. During the past year 84 people rode the bus for 4,717 rides.

The Center would not be able to operate as it has during the past year without its Council and volunteers. The Council on Aging members are Roger Downing, Chairperson, Jeanne Checchi as Vice Chair, Rose Mitchell as Secretary, other members include Claudette Rondeau, Thelma Nowak, Lucy Mahoney, Rita Evicci, Michael Knight, Ruth Suzedelis, and Charlene Muscato. A total of 42 dedicated volunteers contributed to the activities at the Center an excess of 2000 hours during 2004, this calculates to approximately \$30,000 (rate provided by United Way). Additional volunteer hours provided by ESMV, VNA of Greater Lowell, Merrimack Valley Nutrition Program, CTI and town departments who have put on programs and assisted with events.

The Council on Aging has identified some needs and problems that will impact future growth in its advocacy work. Tight space at the Center is a constant problem. Group sessions and classes are limited and the number of programs offered at one time is limited. Seating for Special Luncheon programs is limited to 64. The programming in movement classes is limited due to space constraints. Due to the number of programs and the increasing participation the noise level during mid-day has increased. Storage space is also tight. We have a part-time custodian but need additional services in the winter months from the Highway Department for snow and ice removal.

Goals of the Council on Aging for FY05: continuing to offer suitable programming to the senior population in the community; providing better reporting to the Board of Selectmen; find funding to implement the "Are you Okay Turnkey" program in conjunction with the Police Department.

This Annual Town Report has many highlights. There have been some staff changes during the year and one added grant funded position. Esther Makevich a long time and valued employee retired in October 2004. Sharon Harris who delivered Meals on Wheels to senior residents for nine years left in May to spend more time with her family. Both of these valued long time employees left a void at the Center, which was hard to fill.

Accomplishments in FY04: offered a volunteer program in which seniors spruced up the inside of the Center; received a Title III Grant to hire an Outreach Coordinator; implement an Outreach Program that reached 151 homebound elders of Tyngsborough; continued the Caregivers Program in conjunction with Elder Service of Merrimack Valley (this program is essential to the families of elders); continued the successful Veterans Breakfasts program; continuing a caring attitude at the Center so elders are comfortable and want to participate in programs that are offered; providing a SHINE Counselor who is available to the senior residents of Tyngsborough and offered health insurance education programs; increased the type of trips and locations for the Transportation Program; free Holiday Luncheon sponsored by Carrabba's Italian Grille; Halloween Party; increase in the number and variety programs offered to elders including but not limited to (Caregivers Support Class, program on Grief and Loss, seminar Homestead Act, on Living Wills and Healthcare, trip to the symphony) and distributed the number of our monthly newsletter "News and Tyngs" distributed from 600 to 800.

Present staff consists of: Barbara Reynolds, Director; Tracy Pecora, Clerk; Sandra Miller, part time Meal Site Coordinator; Patricia Wendt, part-time Outreach Coordinator; Russ Guilmette and Doug Hamilton, Steven Dilworth part-time Van Drivers; Tony DeMoura, part time custodian; and Ray Martineau – MOW Volunteer.

Veteran's Services Annual Report

The definition of a Veteran has changed pursuant to MGL c4, of the Acts of 2004, making 60,000 Commonwealth of Massachusetts peacetime Veterans eligible for benefits! If you served 180 days of regular active duty service and a last discharge under honorable condition from May 08, 1975 to Aug 01, 1990, you are now a Veteran. Some Guard Members and Reservists are also eligible. Call the veteran's office for more information.

The Veteran's service Department is a one-stop center for Veterans and their dependents. We are committed to aid, counsel, assist and advise. The following information may be of some assistance.

Some of the services we provide are as follows – Domiciliary Care, Nursing Home Care, Health Care Enrollment, Outpatient Pharmacy Services, Agent Orange and Gulf War Claims, Alcohol and Drug Dependence Treatment, Education and Training, Home Loan Guarantees, Service Life Insurance, Burial Benefits Including Headstones and Markers, Bonuses, License Plates, Record Retention, Massachusetts Veterans' Cemeteries, Women Veteran's Issues, Homeless Veterans, Replacing Military Records and Medals, Review of Discharges, Social Security and SSI Assistance, Veterans' Preference In Employment and Housing, Along With Many More Benefits and Entitlements.

There are approximately 1027 veterans residing in Tyngsboro. The veteran's office assists many of these veterans in filing disability compensation claims with the Veterans Administration. We have been successful in delivering over One Million Dollars in benefits annually to our deserving Tyngsboro veterans! Respect, Courtesy, Confidentiality is our motto! We advocate for veterans whatever their needs. If you are a Veteran, Widow or Dependent of a Veteran who needs these services, we are available in the Town Hall, Monday through Friday, (978) 649-2300 X131, or by sending e-mail to veteransagent@tyngsboroughmass.com.

Kevin V. O'Connor
Veterans' Agent

Board of Fire Engineers Annual Report

Board of Fire Engineers:

James P. Doster Raymond J. Ledoux
Timothy Madden Arthur E. Michaud

Chief Officers:

Fire Chief: Timothy Madden
Deputy Chief: Richard N. Blechman
Assistant Chief: Wilfred Mercier

Location: 26 Kendall Rd.

Phone: (978) 649-7671

Email: fire@tyngsboroughmass.com

The Department completed the Air Trailer Project (pictured below) that was funded by a FEMA Federal Fire Act Grant.

A total of 6 call firefighter recruits started basic training in 2004.

Significant Events:

On the evening of June 13th, 2004 the Tyngsborough Fire Department responded to the largest fire in the history of our community at the Curtis Hill Condominiums. The Fire was fought by over 75 firefighters, including mutual aid response from 10 surrounding communities. The fire destroyed 12 condo units and made an additional 12 uninhabitable. Firefighters remained on scene for over 20 hours. This fire involved an extensive water supply operation across the Tyngsborough Bridge to the Town Center. Although many lives have been impacted by the fire, there were no injuries to occupants or firefighters.

Alarm Report Summary 2004:

Activated Alarm:	127	Carbon Monoxide:	4
False Alarm:	15	Mutual Aid:	10
Haz-Mat:	15	MVA/ Medical:	52
Ice/ Water Rescue:	2	MVA/ Extrication:	6
Vehicle/ Equip. Fire:	12	MVA/ other:	86
Chimney Fire:	2	Smoke in Building:	19
Building Fire:	8	Electrical:	6
Brush Fire:	8	Other:	122
Medical Aid:	339		

Total: 833

Police Department Annual Report

John F. Miceli, Chief of Police
Richard C. Burrows, Deputy Chief

Crime Overview

In 2004, Police officers were dispatched to 19,748 calls for service. Our overall crime rate has decreased by 9%. This is a 30% decrease in crime over the last two years.

Crime Comparison 2003 – 2004

	<u>2003</u>	<u>2004</u>	<u>Change</u>
Homicide	0	0	-
Robbery	4	3	-1
Rape	1	0	-1
Assault	142	107	-35
Larceny	133	133	-0
Narcotics Violations	20	13	-7
Burglary	36	48	+12
Auto Theft	<u>21</u>	<u>22</u>	<u>+1</u>
Totals	357	326	-31 = 9 % decrease

Tyngsborough Police Department
Case Activity Statistics
2003 - 2004

	<u>2003</u>	<u>2004</u>	<u>Change</u>
Total calls received and dispatched	17,315	19,748	+2,433
Total offenses committed:	949	872	-77
Total crime related incidents:	523	485	-38
Total non-crime related incidents	371	381	+10
 Total arrests (on view)	 112	 101	 -11
Total arrests (warrant or previous incident)	46	47	+1
Total summons arrests:	231	179	-52
Total arrests	389	327	-62
 Total protective custody	 18	 15	 -3
 Restraint orders involving alcohol:	 3	 3	 -
Restraint orders involving drugs:	0	0	-
Restraint orders involving illness:	0	0	-
Restraint orders involving children:	10	7	-3
Total restraint orders:	37	40	+3
 Crimes involving domestic violence:	 16	 12	 -4
Crimes involving gang activity:	0	0	-
Arrests for domestic violence:	36	35	-1
Arrests for gang activity	0	0	-

Future Direction

As of this writing, the police department, as well as every other department in the Town, is facing major budget cuts with the real possibility of losing officers.

This is extremely troubling for this department. We pride ourselves on our response to your needs and the fact that we lead the region in the reduction in crime. Unfortunately, with the pending budget cuts, we must reorganize our department and prioritize our services to you.

Acknowledgements

To achieve a 30% decrease in crime, over two years is a remarkable accomplishment. This accomplishment was achieved by the men and women of the Tyngsboro Police Department through the support and assistance of residents like you.

Zoning Board of Appeals Annual Report

Building Inspector – Mark Dupell
Secretary: Linda Drane
Phone # (978) 649-2300, Ext. 112
Email: Lindad@tyngsboroughmass.com

Over the past years a great deal of the Board's time has been spent with Chapter 40B including:

Hearings passed:

Merrimac Landing Realty Trust, 144 rental apartments plus 32 dwelling units.

Maple Ridge Real Estate Dev. Corp., 96 rental apartments, 72 age- restricted dwelling units, and 52 single-family dwellings.

Tyngsborough Partnership, LLC/Wynbrook, 92 age-restricted dwelling units with a new Senior Center.

The town is fortunate to have hard working, dedicated Board Members who take pride in their service to the Town.

The Board of Appeals meets on the 2nd Tuesday of the month at 6:30 PM at the Town Hall Community Room, 25 Bryants Lane. Applications are available in the Inspectional Department. The Zoning Board consists of the following members and staff.

Gary Ralls, Chairperson
Rob Kydd, Clerk
Eileen Farrell, Member
Christine Mechalides, Member
Claire Cloutier, Member
Cheryl Bradley, Alt. Member
Julie Chasse, Alt. Member
Jim Barrett, Alt. Member
Linda Drane, Secretary

Sewer Department Annual Report

It has been another productive year for the Tyngsborough Sewer Department. Steady progress is being made with the maintenance and upkeep of the town owned pump stations. Scheduled maintenance on pumps, alarms, switches, communications and the general infrastructure have resulted in a sewer system that could pass any inspection. We are happy to report that there have been no unscheduled discontinuations of service over the past year.

In a continuing effort to comply with the Massachusetts Executive Office of Environmental Affairs Special Order, the Commission has retained a consulting engineer to prepare the required Phase II Alternatives Study. This study will evaluate the physical characteristics of the town with respect to identifying alternative means and methods for handling our wastewater. The study is being funded by a low interest loan through the Massachusetts Sewer Revolving Fund (SRF) Program. Once complete, we can initiate the final leg of the Order by preparing an Environmental Impact Report (EIR) and a new Comprehensive Wastewater Management Plan (CWMP) for the town.

New sewer mains were recently installed in the Mission Road area through a cooperative effort of the Tyngsborough and Chelmsford Sewer Commissions. Tyngsborough residents who have frontage on the new line will be able to tie-in this spring and summer. Three major 40B projects on the west side of the river will result in an extension of the sewer main from the Chelmsford town line to Tyng Road at no cost to the town. These projects will increase the flow to Chelmsford in a currently underutilized intermunicipal agreement. The new lines will also make sewer available to 31 existing properties. Increased flows means increased revenues that will allow for future expansion of the system.

In the year ahead, the commission will be working on several objectives. Among these are, resolving the ownership of several pump stations that were abandoned by developers, revising our intermunicipal agreements to gain more flow on the west side of the river, and exploring the possibility of an intermunicipal agreement with Nashua for the Middlesex Road corridor.

As a final note we would like to remind residents who have sump pumps, that it is illegal to empty drainage into the sewer system. The sewer users pay for every gallon that goes through our system and the Department of Environmental Protection wants each municipality to take action to resolve the problem. Please visit the town's web site or call our office if you have any questions or concerns.

Respectfully submitted,

Jeff Hannaford, John Haley and Gerry Foley

